

The Royal Mail Group Ltd
100 Victoria Embankment
London
EC4Y 0HQ

Attn: **REDACTED**
REDACTED

Date: **20th November 2020**
Contract ref: **CCPL20A02**

Dear Paul,

Award of contract for the Provision of Home Fulfilment – Short Term

Further to your submission of a bid for the above Procurement, on behalf of the Department of Health & Social Care (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on 25th November 2020 and the Expiry Date will be 24th April 2021. The Contracting Authority reserves the option to extend the call-off contract by three (3) months followed by a further optional extension of four (4) months. The total contract value shall be a maximum of £68,569,806.00 (ex VAT) including all extension options. There is no guarantee the full amount will be utilised.

This procurement activity was a Call Off under Commercial Agreement RM6017 Postal Goods, Services and Solutions Lot 3 Collection and Delivery of Letters, Large Letters, and Parcels and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please provide the information requested in the covering e-mail by 5pm on Monday 23rd November 2020. Please contact us if this poses any issues. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.



Yours sincerely,

Signed for and on behalf of the Department of Health & Social Care

Name: **REDACTED**
REDACTED

Signature: **REDACTED**

Date: 20th November 2020