

Schedule 1 - Definitions of Contract

Articles	means the Contractor Deliverables (goods and/or the services), including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2 (Schedule of Requirements), but excluding incidentals outside Schedule 2 (Schedule of Requirements) such as progress reports. (This definition only applies when DEFCONs are added to these Conditions);
Authority	means the Secretary of State for Defence acting on behalf of the Crown;
Authority's Representative(s)	shall be those person(s) defined in Schedule 3 (Contract Data Sheet) who will act as the Authority's Representative(s) in connection with the Contract. Where the term "Authority's Representative(s)" in the Conditions is immediately followed by a functional description in brackets, the appropriate Authority's Representative(s) shall be the designated person(s) for the purposes of condition 8;
Business Day	means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays;
Central Government Body	a body listed in one of the following sub-categories of the Central Government classification of the Public Sector Classification Guide, as published and amended from time to time by the Office for National Statistics: a. Government Department; b. Non-Departmental Public Body or Assembly Sponsored Public Body (advisory, executive, or tribunal); c. Non-Ministerial Department; or d. Executive Agency;
Collect	means pick up the Contractor Deliverables from the Consignor. This shall include loading, and any other specific arrangements, agreed in accordance with clause 28.c and Collected and Collection shall be construed accordingly;
Commercial Packaging	means commercial Packaging for military use as described in Def Stan 81-041 (Part 1)
Conditions	means the terms and conditions set out in this document;
Consignee	means that part of the Authority identified in Schedule 3 (Contract Data Sheet) to whom the Contractor Deliverables are to be Delivered or on whose behalf they are to be Collected at the address specified in Schedule 3 (Contract Data Sheet) or such other part of the Authority as may be instructed by the Authority by means of a Diversion Order;
Consignor	means the name and address specified in Schedule 3 (Contract Data Sheet) from whom the Contractor Deliverables will be dispatched or Collected;
Contract	means the Contract including its Schedules and any amendments agreed by the Parties in accordance with condition 6 (Amendments to Contract);
Contract Price	means the amount set out in Schedule 2 (Schedule of Requirements) to be paid (inclusive of Packaging and exclusive of any applicable VAT) by the Authority to the Contractor, for the full and proper performance by the Contractor of its obligations under the Contract.

Contractor	means the person who, by the Contract, undertakes to supply the Contractor Deliverables, for the Authority as is provided by the Contract. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be, and the expression shall also include any person to whom the benefit of the Contract may be assigned by the Contractor with the consent of the Authority;
Contractor Commercially Sensitive Information	means the Information listed in the completed Schedule 5 (Contractor's Commercially Sensitive Information Form), which is Information notified by the Contractor to the Authority, which is acknowledged by the Authority as being commercially sensitive;
Contractor Deliverables	means the goods and/or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract;
Control	means the power of a person to secure that the affairs of the Contractor are conducted in accordance with the wishes of that person: <ul style="list-style-type: none"> a. by means of the holding of shares, or the possession of voting powers in, or in relation to, the Contractor; or b. by virtue of any powers conferred by the constitutional or corporate documents, or any other document, regulating the Contractor; and a change of Control occurs if a person who Controls the Contractor ceases to do so or if another person acquires Control of the Contractor;
CPET	means the UK Government's Central Point of Expertise on Timber, which provides a free telephone helpline and website to support implementation of the UK Government timber procurement policy
Crown Use	in relation to a patent means the doing of anything by virtue of Sections 55 to 57 of the Patents Act 1977 which otherwise would be an infringement of the patent and in relation to a Registered Design has the meaning given in paragraph 2A(6) of the First Schedule to the Registered Designs Act 1949;
Dangerous Goods	means those substances, preparations and articles that are capable of posing a risk to health, safety, property or the environment which are prohibited by regulation, or classified and authorised only under the conditions prescribed by the: <ul style="list-style-type: none"> a. Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations 2009 (CDG) (as amended 2011); b. European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR); c. Regulations Concerning the International Carriage of Dangerous Goods by Rail (RID); d. International Maritime Dangerous Goods (IMDG) Code; e. International Civil Aviation Organisation (ICAO) Technical Instructions for the Safe Transport of Dangerous Goods by Air; f. International Air Transport Association (IATA) Dangerous Goods Regulations.
DBS Finance	means Defence Business Services Finance, at the address stated in Schedule 3 (Contract Data Sheet);
DEFFORM	means the MOD DEFFORM series which can be found at https://www.aof.mod.uk ;
DEF STAN	means Defence Standards which can be accessed at

Deliver	means hand over the Contractor Deliverables to the Consignee. This shall include unloading, and any other specific arrangements, agreed in accordance with condition 28 and Delivered and Delivery shall be construed accordingly;
Delivery Date	means the date as specified in Schedule 2 (Schedule of Requirements) on which the Contractor Deliverables or the relevant portion of them are to be Delivered or made available for Collection;
Denomination of Quantity (D of Q)	means the quantity or measure by which an item of material is managed;
Design Right(s)	has the meaning ascribed to it by Section 213 of the Copyright, Designs and Patents Act 1988;
Diversion Order	means the Authority's written instruction (typically given by MOD Form 199) for urgent Delivery of specified quantities of Contractor Deliverables to a Consignee other than the Consignee stated in Schedule 3 (Contract Data Sheet);
Effective Date of Contract	means the date specified on the Authority's acceptance letter;
Evidence	means either: a. an invoice or delivery note from the timber supplier or Subcontractor to the Contractor specifying that the product supplied to the Authority is FSC or PEFC certified; or b. other robust Evidence of sustainability or FLEGT licensed origin, as advised by CPET;
Firm Price	means a price (excluding VAT) which is not subject to variation;
FLEGT	means the Forest Law Enforcement, Governance and Trade initiative by the European Union to use the power of timber-consuming countries to reduce the extent of illegal logging;
Government Furnished Assets (GFA)	is a generic term for any MOD asset such as equipment, information or resources issued or made available to the Contractor in connection with the Contract by or on behalf of the Authority;
Hazardous Contractor Deliverable	means a Contractor Deliverable or a component of a Contractor Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released;
Independent Verification	means that an evaluation is undertaken and reported by an individual or body whose organisation, systems and procedures conform to "ISO Guide 65:1996 (EN 45011:1998) General requirements for bodies operating product certification systems or equivalent", and who is accredited to audit against forest management standards by a body whose organisation, systems and procedures conform to "ISO 17011: 2004 General Requirements for Providing Assessment and Accreditation of Conformity Assessment Bodies or equivalent";
Information	means any Information in any written or other tangible form disclosed to one Party by or on behalf of the other Party under or in connection with the Contract;
Issued Property	means any item of Government Furnished Assets (GFA), including

any materiel issued or otherwise furnished to the Contractor in connection with the Contract by or on behalf of the Authority;

Legal and Sustainable	means production and process methods, also referred to as timber production standards, as defined by the document titled "UK Government Timber Production Policy: Definition of legal and sustainable for timber procurement". The edition current on the day the Contract documents are issued by the Authority shall apply;
Legislation	means in relation to the United Kingdom any Act of Parliament, any subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, any exercise of Royal Prerogative or any enforceable community right within the meaning of Section 2 of the European Communities Act 1972;
Military Level Packaging (MLP)	means Packaging that provides enhanced protection in accordance with Def Stan 81-041 (Part 1), beyond that which Commercial Packaging normally provides for the military supply chain;
Military Packager Approval Scheme (MPAS)	is a MOD sponsored scheme to certify military Packaging designers and register organisations, as capable of producing acceptable Services Packaging Instruction Sheet (SPIS) designs in accordance with Defence Standard (Def Stan) 81-041 (Part 4);
Military Packaging Level (MPL)	shall have the meaning described in Def Stan 81-041 (Part 1);
MPAS Registered Organisation	is a packaging organisation having one or more MPAS Certificated Designers capable of Military Level designs. A company capable of both Military Level and commercial Packaging designs including MOD labelling requirements;
MPAS Certificated Designer	shall mean an experienced Packaging designer trained and certified to MPAS requirements;
NATO	means the North Atlantic Treaty Organisation which is an inter-governmental military alliance based on the North Atlantic Treaty which was signed on 4 April 1949;
Notices	shall mean all Notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract;
Overseas	shall mean non UK or foreign;
Packaging	Verb. The operations involved in the preparation of materiel for; transportation, handling, storage and Delivery to the user; Noun. The materials and components used for the preparation of the Contractor Deliverables for transportation and storage in accordance with the Contract;
Packaging Design Authority (PDA)	shall mean the organisation that is responsible for the original design of the Packaging except where transferred by agreement. The PDA shall be identified in the Contract, see Annex A to Schedule 3 (Appendix – Addresses and Other Information), Box 3;
Parties	means the Contractor and the Authority, and Party shall be construed accordingly;
Primary Packaging Quantity (PPQ)	means the quantity of an item of materiel to be contained in an individual package, which has been selected as being the most suitable for issue(s) to the ultimate user, as described in Def Stan 81-041 (Part 1);

Recycled Timber	means recovered wood that prior to being supplied to the Authority had an end use as a standalone object or as part of a structure. Recycled Timber covers: <ul style="list-style-type: none"> a. pre-consumer reclaimed wood and wood fibre and industrial by-products; b. post-consumer reclaimed wood and wood fibre, and driftwood; c. reclaimed timber abandoned or confiscated at least ten years previously; it excludes sawmill co-products;
Safety Data Sheet	has the meaning as defined in the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) Regulations 2007 (as amended);
Schedule of Requirements	means Schedule 2 (Schedule of Requirements), which identifies, either directly or by reference, Contractor Deliverables to be provided, the quantities and dates involved and the price or pricing terms in relation to each Contractor Deliverable;
Short-Rotation Coppice	means a specific management regime whereby the poles of trees are cut every one to two years and which is aimed at producing biomass for energy. It is exempt from the UK Government timber procurement policy. For avoidance of doubt, Short-Rotation Coppice is not conventional coppice, which is subject to the timber policy;
Specification	means the description of the Contractor Deliverables, including any specifications, drawings, samples and / or patterns, referred to in Schedule 2 (Schedule of Requirements);
STANAG 4329	means the publication NATO Standard Bar Code Symbolologies which can be sourced at https://www.dstan.mod.uk/fags.html ;
Subcontractor	means any subcontractor engaged by the Contractor or by any other subcontractor of the Contractor at any level of subcontracting to provide Contractor Deliverables wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract and 'Subcontract' shall be interpreted accordingly;
Timber and Wood-Derived Products	means timber (including Recycled Timber and Virgin Timber but excluding Short-Rotation Coppice) and any products that contain wood or wood fibre derived from those timbers. Such products range from solid wood to those where the manufacturing processes obscure the wood element;
Transparency Information	means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, and details of any payments made by the Authority to the Contractor under the Contract;
Virgin Timber	means Timber and Wood-Derived Products that do not include Recycled Timber.

Schedule 2 - Schedule of Requirements for Contract No: HELSS/0090

For the Procurement and Support of Pan Platform Rotary Wing Cockpit Situational Awareness Tool (CSAT)

Table 1: Quantities

Contract Item	Description	Year 1	Year 2	Year 3	Year 4	Year 5
1a – Base Station	CSAT System Hardware split between tablet and base stations (laptops). Refer to Statement of Requirement (SoR) at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1b – Tablet Unit		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	CSAT Software Licences, inclusive of software updates. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	Introduction of CSAT System and achievement of Release To Service (RTS). Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	Through Life Support – Fixed Price. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	Through Life Support – Ad-Hoc Tasking. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	Automatic Identification Service Software. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
<p>Notes: Refer to Clause K3 for Scope of Task / Ordering Process Refer to Schedule 12 for delivery dates & locations</p>						

Table 2: Unit Price

Contract Item	Description	Year 1 (Ex VAT)	Year 2 (Ex VAT)	Year 3 (Ex VAT)	Year 4 (Ex VAT)	Year 5 (Ex VAT)
1a – Base Station	CSAT System Hardware split between tablet and base stations (laptops). Refer to Statement of Requirement (SoR) at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1b – Tablet Unit		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	CSAT Software Licences, inclusive of software updates. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	Introduction of CSAT System and achievement of Release To Service (RTS). Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	Through Life Support – Fixed Price. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	Through Life Support – Post Delivery Service. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	Automatic Identification Service Software. Refer to SOR at Schedule 9.	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Table 3: Contract Price

Contract Item	Description	Year 1 (ends 31-03-2019) (Ex VAT)	Year 2 (ends 31-03-2020) (Ex VAT)	Year 3 (ends 31-03-2021) (Ex VAT)	Year 4 (ends 31-03-2022) (Ex VAT)	Year 5 (ends 31-03-2023) (Ex VAT)
1a – Base Station	CSAT System Hardware split between tablet and base stations (laptops).	██████████	██████████	██████████	██████████	██████████
1b – Tablet Unit	Refer to Statement of Requirement (SoR) at Schedule 9.	██████████	██████████	██████████	██████████	██████████
2	CSAT Software Licences, inclusive of software updates. Refer to SOR at Schedule 9.	██████████	██████████	██████████	██████████	██████████
3	Introduction of CSAT System and achievement of Release To Service (RTS). Refer to SOR at Schedule 9.	██████████	██████████	██████████	██████████	██████████
4	Through Life Support – Fixed Price. Refer to SOR at Schedule 9.	██████████	██████████	██████████	██████████	██████████
5	Through Life Support – Post Delivery Service. Refer to SOR at Schedule 9.	██████████				
6	Automatic Identification Service Software. Refer to SOR at Schedule 9.	██████████	██████████	██████████	██████████	██████████
Total Contract Value Per Year		██████████	██████████	██████████	██████████	██████████

Notes:

For Year 1 Item 2 is pro-rata for 7 months, in line with delivery of the assets (as per Delivery Schedule 12)

For Year 1 Item 4 is pro-rata for 6 months (with training evolutions not pro-rata'd) in line with the delivery of assets and support required to them.

Table 4: Milestone Payment Plan

Contract Item	Description	Milestones
1a – Base Station	CSAT System Hardware split between tablet and base stations (laptops). Refer to Statement of Requirement (SoR) at Schedule 9.	Refer to Clause 46.5 b.
1b – Tablet Unit		
2	CSAT Software Licences, inclusive of software updates. Refer to SOR at Schedule 9.	Refer to Clause 46.5 c.
3	Introduction of CSAT System and achievement of Release To Service (RTS). Refer to SOR at Schedule 9.	[REDACTED]
4	Through Life Support – Fixed Price. Refer to SOR at Schedule 9.	Refer to Clause 46.5 e.
5	Through Life Support – Post Delivery Service. Refer to SOR at Schedule 9.	Refer to Clause 46.5 f.
6	Automatic Identification Service Software. Refer to SOR at Schedule 9.	Refer to Clause 46.5 c.

Schedule 3 – Contract Data Sheet

General Conditions

Condition 2 – Duration of Contract:

The Contract start date shall be: as per signed DEFFORM 10
The Contract expiry date shall be: 31st March 2023

Condition 4 – Governing Law:

Contract to be governed and construed in accordance with:

English Law

Scots Law clause 4.d shall apply *(one must be chosen)*

Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with clause 4.g (if applicable) are as follows:

Condition 8 – Authority's Representatives:

The Authority's Representatives for the Contract are as follows:

Commercial: [REDACTED] *(as per DEFFORM 111)*

Project Manager: [REDACTED] *(as per DEFFORM 111)*

Condition 19 – Notices:

Notices served under the Contract shall be sent to the following address:

Authority: [REDACTED] *(as per DEFFORM 111)*

Contractor: To be determined

Notices can be sent by electronic mail? *(tick as appropriate)*

Clause 20.a – Progress Meetings:

The Contractor shall be required to attend the following meetings:

Yearly review of performance, to be held at the Contractor's location annually.

Clause 20.b – Progress Reports:

The Contractor is required to submit the following Reports:

Quarterly via email & Weekly via tele-conference

Reports shall be Delivered to the following address:

Project Manager details as per DEFFORM 111

Supply of Contractor Deliverables

Condition 21 – Quality Assurance:

Is a Deliverable Quality Plan required for this Contract? (tick as appropriate)

If required, the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within 20 Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.

Other Quality Assurance Requirements:

AQAP 2110 Edn 3	NATO QA Requirements for Design, Development and Production.
AQAP 2210 Edn A, Version 1	NATO Supplementary Software QA Requirements to AQAP 2110 or AQAP 2310
AQAP 2105 Edn 2	NATO Requirements for Deliverable Quality Plans – Procedural Requirements with DEFCON 602A Concessions
Def Stan 05-61 Part 1, Issue 6	
Def Stan 05-61 Part 4, Issue 3 Amdt 1	Contractors Working Parties – QA Requirements
Def Stan 05-057 Issue 6	Configuration Management of Defence Material
Def Stan 05-100 Issue 5, Amdt 1	Requirements for Certification of Aircraft for Authorised Flights and Ground Runs

Condition 22 – Marking of Contractor Deliverables:

Special Marking requirements:

The Contractor shall apply individual serial numbering to the Units under Item No 1a & 1b of Schedule 2, together with any other industry standard labelling that is deemed required.

Condition 24 - Supply of Data for Hazardous Contractor Deliverables, Materials and Substances:

A completed Schedule 6 (Hazardous, Contractor Deliverables, Materials or Substance Statement), and if applicable, Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

a) The Authority's Representative (Commercial)

b) Defence Safety Authority – [REDACTED]

to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date:

Condition 25 – Timber and Wood-Derived Products:

A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data Requirements) is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to the Authority's Representative (Commercial)

to be Delivered by the following date: no later than one (1) month prior to the delivery date of the Contract Deliverable (where required).

Condition 26 – Certificate of Conformity:

Is a Certificate of Conformity required for this Contract? (*tick as appropriate*)

Applicable to Line Items: 1a, 1b & 2

If required, does the Contractor Deliverables require traceability throughout the supply chain?
(*tick as appropriate*)

Applicable to Line Items: 1a, 1b & 2

Clause 28.b – Delivery by the Contractor:

The following Line Items are to be Delivered by the Contractor:

1a, 1b & 2

Special Delivery Instructions:

Refer to Condition xx for delivery requirements for non-Secret items.

Each consignment is to be accompanied by a DEFFORM 129J.

Clause 28.c - Collection by the Authority:

The following Line Items are to be Collected by the Authority:

1a, 1b & 2

Special Delivery Instructions:

Refer to Condition xx for delivery requirements for Secret items.

Each consignment is to be accompanied by a DEFFORM 129J.

Consignor details (in accordance with 28.c.(4)):

Line Items: 1a, 1b & 2 Address: Contractor TBC

Consignee details (in accordance with condition 23):

Line Items: 1a, 1b & 2 Address: As per delivery programme at Schedule xx of the Contract.

Condition 30 – Rejection:

The default time limit for rejection of the Contractor Deliverables is thirty (30) days unless otherwise specified here:

The time limit for rejection shall be Business Days.

Condition 32 – Self-to-Self Delivery:

Self-to-Self Delivery required? (*tick as appropriate*)

If required, Delivery address applicable:

Pricing and Payment

Condition 35 – Contract Price:

All Schedule 2 line items shall be FIRM Price other than those stated below:

Line Items Clause 46. refers

Termination

Condition 42 – Termination for Convenience:

The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here:

The Notice period for termination shall be Business Days

Other Addresses and Other Information *(forms and publications addresses and official use information)*

See Annex A to Schedule 3 (DEFFORM 111)

1. Commercial Officer

Name: [REDACTED]
Address: [REDACTED]
[REDACTED]
[REDACTED]
Email: [REDACTED]

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397
2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

2. Project Manager, Equipment Support Manager or PT Leader
(from whom technical information is available)

Name: [REDACTED]
Address: Apache Project Team, DE&S Helicopters, Building 100, Box 188, Leonardo Helicopters, Lysander Road, Yeovil, BA20 2YB
Email: [REDACTED]

9. Consignment Instructions

The items are to be consigned as follows:

As directed by the Authority's Project Manager, the Contractor shall deliver each CSAT Unit to one of the following points of contact:

Representative tbc – [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM. DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH
Air Freight Centre
IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943
Surface Freight Centre
IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946
B. JSCS
JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)
JSCS Fax No. 01869 256837
www.freightcollection.com

4. (a) Supply / Support Management Branch or Order Manager:
Branch/Name:

Tel No:
(b) U.I.N.

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000
DBS Finance
Walker House, Exchange Flags Fax: 0151-242-2809
Liverpool, L2 3YL **Website is:**
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

5. Drawings/Specifications are available from

Not applicable

6. INTENTIONALLY BLANK

12. Forms and Documentation are available through *:
Ministry of Defence, Forms and Pubs Commodity Management
PO Box 2, Building C16, C Site
Lower Arncoth
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)
Applications via fax or email: DESLCSL-opsformsandpubs@mod.uk

7. Quality Assurance Representative:

[REDACTED]

AQAPS and **DEF STANS** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

***NOTE**

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

2. If the required forms or documentation are not available on the MOD Intranet site requests should be submitted through the [Commercial Officer named in Section 1.](#)

Schedule 4 - Contract Change Control Procedure (i.a.w. clause 6.b) for Contract No: HELSS/0090

1. Authority Changes

Subject always to Condition 6 (Amendments to Contract), the Authority shall be entitled, acting reasonably, to require changes to the Contractor Deliverables (a "Change") in accordance with this Schedule 4.

2. Notice of Change

a. If the Authority requires a Change, it shall serve a Notice (an "Authority Notice of Change") on the Contractor.

b. The Authority Notice of Change shall set out the change required to the Contractor Deliverables in sufficient detail to enable the Contractor to provide a written proposal (a "Contractor Change Proposal") in accordance with clause 3 below.

3. Contractor Change Proposal

a. As soon as practicable, and in any event within fifteen (15) Business Days (or such other period as the Parties may agree) after having received the Authority Notice of Change, the Contractor shall deliver to the Authority a Contractor Change Proposal.

b. The Contractor Change Proposal shall include:

- (1) the effect of the Change on the Contractor's obligations under the Contract;
- (2) a detailed breakdown of any costs which result from the Change;
- (3) the programme for implementing the Change;
- (4) any amendment required to this Contract as a result of the Change, including, where appropriate, to the Contract Price; and
- (5) such other information as the Authority may reasonably require.

c. The price for any Change shall be based on the prices (including all rates) already agreed for the Contract and shall include, without double recovery, only such charges that are fairly and properly attributable to the Change.

4. Contractor Change Proposal – Process and Implementation

a. As soon as practicable after the Authority receives a Contractor Change Proposal, the Authority shall:

- (1) evaluate the Contractor Change Proposal;
- (2) where necessary, discuss with the Contractor any issues arising and following such discussions the Authority may modify the Authority Notice of Change and the Contractor shall as soon as practicable, and in any event not more than ten (10) Business Days (or such other period as the Parties may agree) after receipt of such modification, submit an amended Contractor Change Proposal.

b. As soon as practicable after the Authority has evaluated the Contractor Change Proposal (amended as necessary) the Authority shall:

- (1) indicate its acceptance of the Change Proposal by issuing an amendment to the Contract in accordance with Condition 6 (Amendments to Contract); or
- (2) serve a Notice on the Contractor rejecting the Contractor Change Proposal and withdrawing (where issued) the Authority Notice of Change.

c. If the Authority rejects the Change Proposal it shall not be obliged to give its reasons for such rejection.

d. The Authority shall not be liable to the Contractor for any additional work undertaken or expense incurred unless a Contractor Change Proposal has been accepted in accordance with Clause 4b.(1) above.

5. Contractor Changes

If the Contractor wishes to propose a Change, it shall serve a Contractor Change Proposal on the Authority, which shall include all of the information required by Clause 3b above, and the process at Clause 4 above shall apply.

**Schedule 5 - Contractor's Commercially Sensitive Information Form (i.a.w. condition 13)
for Contract No: HELSS/0090**

Contract No: HELSS/0090
Description of Contractor's Commercially Sensitive Information: [REDACTED]
Cross Reference(s) to location of sensitive information: [REDACTED] [REDACTED] [REDACTED]
Explanation of Sensitivity: [REDACTED]
Details of potential harm resulting from disclosure: [REDACTED]
Period of Confidence (if applicable): Subject to five yearly review.
Contact Details for Transparency / Freedom of Information matters: Name: [REDACTED] Position: [REDACTED] Address: [REDACTED] Telephone Number: [REDACTED] Email Address: [REDACTED]

Schedule 6 - Hazardous Contractor Deliverables, Materials or Substances Supplied under the Contract: Data Requirements for Contract No: HELSS/0090

Hazardous Contractor Deliverables, Materials or Substances Statement by the Contractor

Contract No: HELSS/0090

Contract Title: Pan-Platform Rotary Wing Cockpit Situational Awareness Tool

Contractor: [REDACTED]

Date of Contract: May 2018

* To the best of our knowledge there are no hazardous Contractor Deliverables, materials or substances to be supplied.

* To the best of our knowledge the hazards associated with materials or substances to be supplied under the Contract are identified in the Safety Data Sheets (Qty:1) attached in accordance with condition 24.

Contractor's Signature:

Name: [REDACTED]

Job Title: [REDACTED]

Date:

* check box () as appropriate

To be completed by the Authority

Domestic Management Code (DMC):

NATO Stock Number:

Contact Name:

Contact Address:

Copy to be forwarded to:

Hazardous Stores Information System (HSIS)
Defence Safety Authority (DSA)
Movement Transport Safety Regulator (MTSR)
Hazel Building Level 1, #H019
MOD Abbey Wood (North)
Bristol BS34 8QW

Schedule 7 - Timber and Wood- Derived Products Supplied under the Contract: Data Requirements for Contract No: HELSS/0090

The following information is provided in respect of condition 25 (Timber and Wood-Derived Products):

Schedule of Requirements item and timber product type	Volume of timber Delivered to the Authority with FSC, PEFC or equivalent evidence	Volume of timber Delivered to the Authority with other evidence	Volume (as Delivered to the Authority) of timber without evidence of compliance with Government Timber Procurement Policy	Total volume of timber Delivered to the Authority under the Contract
1a – Base Station	None	None	None	None
1b – Tablet Unit	None	None	None	None
2	None	None	None	None
3	None	None	None	None
4	None	None	None	None
5	None	None	None	None
6	None	None	None	None

Schedule 8 - Acceptance Procedure (i.a.w. condition 29) for Contract No: HELSS/0090

On delivery of each CSAT unit to the designated consignee, the Contractor shall be subjected to the following acceptance procedure:

SOR Item	Requirement	Output	Test & Acceptance
1a & 1b	Equipment must be compatible with existing UK power supplies, 220-250v single phase input.	Equipment should be safe to use, Portable Electrical Tested (PAT) and free from faults.	Equipment will be inspected on delivery, proof of PAT testing will be expected. PAT test stick on the each component of hardware displaying PAT date will be acceptable.
2	Equipment must be loaded with Operating Software to the latest software update and free from faults.	Operating software and third party software to be updated as part of the Contractor update cycle.	The Authority will review the system on delivery against Contractor configuration management plan.
1a, 1b, 2 & 6	Equipment must be that as agreed to meet the system requirements as specified within the SRD.	Each unit to be delivered with a Certificate of Conformity	The Authority will review the system on delivery against Contractor configuration management plan.
4	The Contractor shall deliver training courses to qualified aircrew within MoD establishments	The training courseware shall be delivered to the Authority 6 weeks before commencement of training.	The Authority will review training, training material and courseware prior to acceptance.
3	Requirement to supply 2 units to support qualifying Flight Trials during the 2 nd quarter 2018 (if required).	The Contractor shall provide 2 final model CSAT systems for qualifying Flight Trials.	The units can be those issued for the down select assessment in February 2018 but must be in its final form representing the production model.

**Schedule 9 – Statement of Requirement for the Purchase of Pan Platform Rotary Wing Cockpit Situational Awareness Tool (CSAT)
under Contract No: HELSS/0090**

1. INTRODUCTION

1.1. This Statement of Requirement (SOR) defines the Authority's requirements regarding the Functional and Technical requirements for the Pan-Platform Cockpit Situational Awareness Tool (CSAT). This document should be read in conjunction with the Systems Requirement Document to allow proposal costs to be ascertained.

b. REQUIREMENTS

(1) SOR Item 1a & 1b – Hardware Supply.

No	Description
The Contractor shall provide the following for SOR Item 1a & 1b	
2.1.1	Base units to meet the requirements as detailed in the System Requirement Document. These shall be supplied with 12 months standard manufacturer warranty. These shall be supplied in Special Type Containers (transport). IP67, Def Stan 81-41 (Peli case acceptable).
2.1.2	Panasonic FZ-M1 tablets, to meet the requirements as detailed in the System Requirement Document. These shall be supplied with 12 months standard manufacturer warranty. These shall be supplied in Special Type Containers (transport). IP67, Def Stan 81-41 (Peli case acceptable). This shall include the mounting system for the tablet meeting the requirements as detailed in the System Requirement Document.

2.2 SOR Item 2 – Software Supply

No	Description
The Contractor shall provide the following for SOR Item 2:	
2.2.1	Contractor supplied CSAT software & licences to meet the requirements as detailed in the System Requirement Document & suitable for use on the tablets (the licences shall be preloaded onto all tablets on first delivery). The software issued by the Contractor to the Authority on a yearly basis should be the latest version available. This shall include all third party software required to deliver and provide protection to the system.
2.2.2	Contractor supplied CSAT software & licences to meet the requirements as detailed in the System Requirement Document & suitable for use on the base units (the licences shall be preloaded onto all tablets on first delivery).
2.2.3	Provide CSAT software update on a 28 day cycle or aligned to No1 Aeronautical Information Documents Unit (No1AIDU), whichever is soonest and to include changes to the Digital Vertical Obstruction File (DVOF) provided by No1AIDU /Defence Geographic Centre. This mandated data shall be made available by the approved MoD source and will be supplied by the MoD in a CD format.
2.2.4	The No1AIDU Electronic Flight Bag (EFB) shall be utilised on the system and in line with the No1AIDU 28 day update cycle.
2.2.5	Shall provide the facility to present electronic Flight Reference Cards.

2.3 SOR Item 3 – Support to Project Delivery

No	Description
The Contractor shall provide the following for SOR Item 3:	
2.3.1	<p>The Contractor shall support project delivery by delivering the following documents to the Authority:</p> <ol style="list-style-type: none"> 1. Equipment Safety Case Report 2. Equipment Hazard Log 3. Safety Management Plan 4. Support to Authority Safety Assessment Report 5. The Contractor shall identify and include all other direct costs attributable to this element of project delivery. Def Stan 00-56 refers
2.3.2	<p>The Contractor shall support the Authority in the generation of the following documents up to Initial Operational Capability (IOC):</p> <ol style="list-style-type: none"> 1. Support to Authority Safety Assessment Report 2. Support to Release To Service Recommendation 3. Def Stan 00-56 refers to Authority outputs and support requirements.

2.4 SOR Item 4 – Through Life Support – Fixed Cost

No	Description
The Contractor shall provide the following for SOR Item 4:	
2.4.1	Provide technical support to the users of the system during standard working hours, this being 09:00 to 17:00 Monday – Friday excluding Bank Holidays. This support will be applicable to both software and hardware and the Contractor response will be via email within 24 hours of the question being raised by the user.
2.4.2	Following the first 12 months the Contractor shall provide a manufacturer's warranty against all tablets & base units in use or designated as spare. The warranty will cover normal use and operation and not accidental damage cover.
2.4.3	Training provided by the Contractor shall adopt the Defence Systems Approach to Training (DSAT). The Contractor shall work with the users Training Requirement Authority to agree the finalised training package with a management plan. Contact details to be supplied following contract award.
2.4.4	<p>Provide "Train the Trainer" training to 36 users in year 1 and 36 users in year 3. Training will commence from:</p> <p>Yr 1 in Aug 18 Yr 3 in Sep 20</p> <p>Each course will consist of 12 students to 2 instructors (12:2) and will be carried out 3 times per year at any of the UK stations operating sites. (Training deliverables should be provided to the Authority for review and agreement no later than 6 weeks prior to course delivery.)</p>
2.4.5	The Train the Trainer training package should include, but not limited to: operation of the system, data management, maintenance & pre-use inspections. Training shall be delivered at a UK base including but not limited to: Wattisham, Middle Wallop, Odiham, Benson & Culdrose.
2.4.6	Shall provide training courseware in software format to enable recipients of the contractor Train the Trainer package to deliver training onward to MoD CSAT system users. The courseware should cover, but not limited to: operational use of the tablet, basic checks, system data management, system restore procedure & basic maintenance.
2.4.7	Shall provide 200 A5 hardcopy User Aide-memoirs' / quick reference guide. These should be clear plastic coated. 1 guide to be contained within the tablet container on delivery and the remaining cards should be provided to the Apache In-Service Support Manager (ISSM).
2.4.8	Shall provide 200 A4 hardcopy CSAT User Manuals. 1 manual to be delivered with each system and 1 delivered per student on the Train the Trainer course. The remaining to be sent to the Apache ISSM.
2.4.9	Contractor shall provide a softcopy CD based User Manual.
2.4.10	Shall provide an amendment service to User Manual, Aide Memoir & Train the Trainer courseware.
2.4.11	A reporting cycle will be implemented with the Contractor reporting to the Authority on Weekly, Quarterly and Yearly cycles.

No	Description
	<p>Weekly reports will consist of a telephone conference call with the Authority ISSM and will provide a feedback loop between Contractor nominated Service Delivery Manager and the Authority. These will highlight Work In Progress, planned work, Contractor risk to delivery, Authority risk impacting delivery of services.</p> <p>Quarterly reports will review Contractor performance to include repair times, other Authority ad-hoc task completion times, risks, issues and quantity of MoD updates delivered.</p> <p>Yearly reports will review whole contract performance where the Contractor will supply details of all Authority led task requests and Contractor response, inclusive of timings and cost to the Authority. Additionally the Authority will agree the following year's strategy to deliver the contract. Apache CSAT ISSM will attend the meeting at the Contractor's location.</p>
2.4.12	<p>Provide a Contractor Risk Management Accreditation Document Sets (RMADS) as a component of MOD Information Systems & Services (ISS) approval in accordance with the following standards; HMG IA Standard 1 & 2 Information Risk Management & HMG IA Standard 1 & 2 Supplement Technical Risk Assessment & Treatment. This will need to be maintained by the Contractor throughout the life of the contract.</p>
2.4.13	<p>The Contractor shall nominate a Service Delivery Manager or in their absence a nominee who shall be responsible for all aspects of performance of the contract and act as a focal point for all issues (other than technical support).</p>
2.4.14	<p>The Contractor will need to maintain the safety management document set throughout the life of the contract, those identified by the Authority being:</p> <ol style="list-style-type: none"> 1. Equipment Safety Case Report 2. Equipment Hazard Log 3. Safety Management Plan

2.5 SOR Item 5 - Through Life Support – Ad-Hoc Tasking

No	Description
	The Contractor shall provide the following for SOR Item 5:
2.5.1	The Contractor shall provide a repair service in accordance with clause 47.1 for the hardware components of the system.
2.5.2	Provide a repair loop for the system. Up to 50% of the system will operate at Secret which will require associated ListX repair facilities. This will include a provision for the already owned 24 Panasonic FZ-M1 tablets currently in service and procured in Dec 16.
2.5.3	<p>Initiate repair: For Hardware components at SECRET the delivery and collection will be the responsibility of the Authority via the Defence Courier Service.</p> <p>For Hardware components at non secret the delivery and collection will be the responsibility of the Contract.</p>
2.5.4	The Contractor shall provide a facility to carry out work to enable the declassification of equipment returned for repair. If used this service will return equipment to the Authority at Official Sensitive (unless by agreement).
2.5.5	For non-secret hardware repairs should take no more than 30 days from report of fault to repair and return to Authority specified locations within the UK.
2.5.6	<p>The Authority has identified a need to carry out minor software modification during years 1, 2, 3 & 4. Minor is defined as “modifications will be to revise/alter existing software and not introduce new features”.</p> <p>The Contractor shall provide a tasked based minor software modification service to support Authority lead requests based on identification of the need. The Contractor shall assess the task and quote utilising the rates detailed at Schedule 2 Table 2.</p>
2.5.7	<p>The Authority has identified a need to carry out minor hardware modification during years 1, 2, 3 & 4. Minor is defined as “modifications will be to revise/alter existing hardware and not introduce new features”.</p> <p>The Contractor shall provide a tasked based minor software modification service to support Authority lead requests based on identification of the need. The Contractor shall assess the task and quote utilising the rates detailed at Schedule 2 Table 2.</p>
2.5.8	To support the Ad-hoc tasking service the Contractor shall supply an hourly rate within Schedule 2 Table 2.
2.5.9	For potential training courses in addition to those covered within SOR Item 4 the Contractor shall supply a price per training course within Schedule 2 Table 2.

2.2 SOR Item 6 – Supply of Automatic Identification System application to the CSAT software

No	Description
	The Contractor shall provide the following for SOR Item 6:
2.6.1	Provide a maritime Automatic Identification System (AIS) application for use on the tablets in accordance with the System Requirement Document. Quantities will be specified in Schedule 2 Table 1.
2.6.2	Provide email support service to the AIS application for the service life of the system. Provide software support to the AIS users during standard working hours, this being 09:00 to 17:00 Monday – Friday excluding Bank Holidays. AIS is only applicable to the quantity of tablets detailed within Schedule 2 Table 1.

Schedule 10 – Firm Prices for Ad-hoc Tasks attributable to the Authority under Item No 5 of Schedule 2 for Contract No: HELSS/0090

Task No	Description of Work	Firm Repair Price (ex VAT)	Date of Inclusion	Included at Contract Amendment
1	1 x Training Evolution for Navy Command – Year 1	██████████	14 th May 2018	Contract Let
2	1 x Training Evolution for Navy Command – Year 2	██████████	14 th May 2018	Contract Let
3	1 x Training Evolution for Navy Command – Year 3	██████████	14 th May 2018	Contract Let
4	1 x Training Evolution for Navy Command – Year 4	██████████	14 th May 2018	Contract Let
5	1 x Training Evolution for Navy Command – Year 5	██████████	14 th May 2018	Contract Let

Schedule 11 – DEFFORM 129J (Edn 18/11/16) – The Electronic Business Delivery Form for Contract No: HELSS/0090

Shipping Form Design

Use the following example / design and complete the fields in accordance with the below Shipping Form Attributes:

From: 777 ANGEL ROAD St PAULS EDENVILLE HE6 40N		Unique Identifier:  823456-8234/823458234/82349245	
Via:		To:	
Demand / Task Reference:  *BC278787*			
Description:			
RDD:	SPC:	UN Haz Code:	
Date Shipped:	Batch Number:	Piece Number:	
Weight:	Dimensions:		
NSN:	 *5120996260953*		
IMC/DMC:	D of Q:	Qty in Package: Total this Delivery:	

NB Four fields have been completed for illustration purposes only.

Shipping Form Attributes

The following table details the shipping form fields.

Field	Field Name	Field Description		Field Size	Data Type	Format	Mandatory for:
A	From	Details of the supplier providing the Goods or Service.		256	alphanumeric		Goods & Services
B	Unique Identifier (UOI, URRR or EUPI)	<p>Unique Order Identifier (UOI) Produced by the Contracting, Purchasing and Finance (CP&F) electronic procurement tool for non inventory Purchase Orders</p>	<p>The identifier that CP&F uses to uniquely identify a specific shipment within a Purchase Order Line.</p> <p>These fields are joined together in the UOI.</p> <p>This field should be provided in both Bar Code Symbology 39 and human readable text.</p>	30	Alphanumeric and Bar Code Symbology 39	<p>The PO Number, PO Line Number and PO Shipment Number are separated by the forward slash character '/'</p> <p>If the PO Number is for a Blanket Purchase Agreement (BPA) then the format of the Number is: BPA Number and BPA Release Number delimited by the hyphen character '-'</p> <p>Example of a UOI for a BPA: 123456-1234/12345/1234</p> <p>If the PO Number is for a Standard PO and Contract Purchase Agreement (CPA) then the format of the Number is: Numeric</p> <p>Example of a UOI for a Standard PO or CPA: 23456/12345/1234</p>	Goods & Services

Field	Field Name	Field Description		Field Size	Data Type	Format	Mandatory for:
		Unique Receipt Reference Identifier (URRI) Produced by CP&F for Inventory Orders	<i>An alpha/numeric sequence that links the item received to original Purchase Order/Dues-In. For each full or part item delivery the Trading Partner will add an alpha suffix to the Unique Receipt Reference Number.</i>	6	<i>This attribute is provided in both Bar Code 39 and human readable text format.</i>	5 or 6 alphanumeric in the following formats: <i>For deliveries to Sea: Sxxxxxa e.g. S1234AA</i> <i>For deliveries to Land: Lxxxxxa e.g. L1234BA</i> <i>For deliveries to Air: xxxxxA e.g. 12345A</i>	Goods and Services
		Electronic Business Capability Unique Package Identifier (EUPI)	An alphanumeric sequence generated by the supplier.	12	alphanumeric		Goods
C	Via	Intermediate Address responsible for forwarding the package to the final destination. The address to which the supplier should send the delivery if filled in.		256	alphanumeric		Goods and Services
D	To	The Final Address to which the package shall be delivered or, in the case of a service, the address of the receipting authority. Unit name Delivery Address 1 Delivery Address 2 Delivery Address 3 Delivery Address 4 Delivery Address 5 Delivery Address Post Code Country		256	alphanumeric		Goods and Services

E	Demand / Task Reference	Orders from CP&F (Where the Unique Identifier is either the UOI or URR1)	Contract Number identifying the MoD contract placed on a supplier responsible for the supply of specific goods <i>And if an inventory order</i>	12	alphanumeric		Goods and Services
		Inventory Orders from CP&F (where the Unique Identifier is the URR1)	Order Number identifying Purchase Order / warrant Order / Requisition placed against an Enabling Contract for the delivery of goods against that Contract. This attribute is provided in both Bar Code 39 and human readable test format.	20	alphanumeric & Barcode 39		Goods
		Non CP&F electronic Orders (Where the Unique Identifier is the EUPI)	Demand Date + Serial Number + Line number + UIN	8+5+6+6	alphanumeric	DDMMYYYY + 12345678 + 12345 + 123456 + 123456	Goods
F	Description	Description of the item or service as defined in the contract.		240	alphanumeric		Goods and Services
G	RDD	Required Delivery Date (RDD) that the package is required at the demander's point of delivery.		8	numeric	DD/MM/YYYY	Goods
H	SPC	The Standard Priority Code denoting at what speed the package should be handled within MoD Supply Chain.		2	numeric		Goods
J	UN Haz Code	UN Hazard Class. Denotes the potential hazard of the items within the package References: DEFCON 68 and DEFCON 129		2	alphanumeric		Goods
K	Date Shipped	Date package dispatched from the supplier or service provided.		8	Numeric	DD/MM/YYYY	Goods and Services

L	Batch Number	Batch Production Number indicated on the goods if required				Goods
M	Piece Number	The specific number of the package as a constituent of a number of packages delivered to complete one order. i.e. 1 of 1, 2 of 2 or 4 of 10	6	alphanumeric		Goods
N	Weight	The gross weight of the package in metric format.	8	numeric		Goods
P	Dimensions	The size of the package in L x B x H in metric format	15	alphanumeric		Goods
Q	NSN	The NATO Stock number. The NATO supply Classification code (NSC), Nation Code (NC) and Item Identity Number (IIN) that denotes the unique identification of a line item within the inventory system. This 13 character attribute (NSC 4, NC2, IIN 7) is provided in both Barcode 39 and human readable test format.	13	numeric & Barcode 39		Goods
R	IMC/DMC	The Inventory Management Code (IMC) / Domestic management Code (DMC) code given to a range of like or linked items managed by MoD Inventory manager	6	alphanumeric		Goods
S	DofQ	Denomination of Quantity of the items in the package	2	alphanumeric		Goods
T	Qty in Package	The total quantity of the item contained within the package	7	numeric		Goods
T	Total This Delivery	The total quantity of the item being delivered for a specific order shipment	9	numeric		Goods

Schedule 12 – Delivery Programme Schedule under Item No 1, 2 and 3 of Schedule 2 for Contract No: HELSS/0090

The Contractor shall deliver the Contractor Deliverables under Item No 1a, 1b, 2 and 3 of Schedule 2 Table 1 in accordance with the following indicative Programme Schedule:

Unit No	Delivery Date (week commencing)	MoD Location Unit (Wattisham or Middle Wallop)	Unit Serial Number
1.	From issue of contract	[REDACTED]	Support the Authority in the generation of the following documents: 1. Support to Authority Safety Assessment Report 2. Support to Release To Service Recommendation
2.	1 st June 2018	[REDACTED]	1. Quality Management Plan
3.	18 th June 2018	[REDACTED]	1. RMADS / SyOps
4.	18 th June 2018	[REDACTED]	Declaration of Design and Performance Delivery – to support Release to Service recommendations
5.	2 nd July 2018	[REDACTED]	1. Equipment Safety Case Report 2. Equipment Hazard Log 3. Safety Management Plan
6.	July 2018	[REDACTED]	1. Acceptance review
7.	31 st July 2018	[REDACTED]	1. Training Package for review.
8.	3 rd September 2018	[REDACTED]	44 x licenced tablets with mounting system with supported operating software
9.	3 rd September 2018	[REDACTED]	13 x licenced tablets with mounting system with supporting operating software
10.	3 rd September 2018	[REDACTED]	21 x licenced Base Stations complete with peripherals & supported operating software
11.	3 rd September 2018	[REDACTED]	4 x licenced Base Stations complete with peripherals & supported operating software
12.	3 rd September 2018	[REDACTED]	1 x Train the Trainer training evolution
13.	3 rd September 2018	[REDACTED]	1 x Train the Trainer

Unit No	Delivery Date (week commencing)	MoD Location Unit (Wattisham or Middle Wallop)	Unit Serial Number
			training evolution
14.	01 st October 2018		Completion of activity to support IOC
15.	01 st October 2018		Commencement of SOR Item 4.
16.	December 2018 (firm date tbc)		1 x Train the Trainer training evolution
17.	December 2018 (firm date tbc)		1 x Train the Trainer training evolution
18.	February 2019		Completion of activity to support FOC
19.	01 st April 2019		12 x licenced tablets with mounting system with supporting operating software
20.	01 st April 2019		7 x licenced Base Stations complete with peripherals & supported operating software
21.	01 st April 2019		1 x Train the Trainer training evolution
22.	01 st April 2019		Yearly Licence renewal
23.	01 st April 2020		8 x licenced tablets with mounting system with supporting operating software
24.	01 st April 2020		1 x licenced Base Stations complete with peripherals & supported operating software
25.	01 st April 2020		1 x Train the Trainer training evolution
26.	01 st April 2020		Yearly Licence renewal
27.	01 st April 2021		Yearly Licence renewal
28.	01 st April 2021		1 x Train the Trainer training evolution
29.	01 st April 2021		1 x Train the Trainer training evolution

30.	01 st July 2021	[REDACTED]	1 x Train the Trainer training evolution
31.	01 st October 2021	[REDACTED]	1 x Train the Trainer training evolution
32.	01 st April 2022	[REDACTED]	1 x Train the Trainer training evolution
33.	01 st April 2022	[REDACTED]	Yearly Licence renewal
34.	31 st Mar 2023	[REDACTED]	Completion of contract

Schedule 13 – Applicable Regulatory Articles for Contract No: HELSS/0090

RA No	Title	Regulation	Applicable to Contract
1000 Series: Competence, Roles and Responsibilities for Regulated Entities			
RA 1005(1)	General Principles	Organizations that let contracts in the Defence Air Environment shall ensure that activities are carried out by competent organizations.	Yes
RA 1005(2)	Competent Design Organizations	When procuring Air Systems (including their products, parts and appliances), Airborne Equipment ¹ , and Air Launched Weapons ¹ , and for Post-Design Services (PDS), the contracting organization shall only contract with a competent Design Organization (DO).	Yes
RA 1005(3)	Competent Maintenance Organizations	For the maintenance of Air Systems (including their products, parts and appliances) and Air Launched Weapons ¹ , the contracting organization shall only contract with competent maintenance organizations.	Yes
1200 Series: Air Safety Management			
RA 1200(1)	Defence Air Safety Management	All organizations directly or indirectly involved in Defence Aviation shall establish and maintain an effective Air Safety Management System (ASMS).	Yes

RA No	Title	Regulation	Applicable to Contract
RA 1230(1)	Design Safety Target Criteria	UK military aircraft, its associated equipment and software shall be designed to agreed safety targets.	Yes
RA 1340	Equipment Not Basic to the Air System	ENBAS shall be authorized in the RTS.	Yes
2000 Series: Fly			
RA 2360	Portable Electronic Devices	Aviation Duty Holders and Accountable Managers (Military Flying) (AM(MF)) shall publish Orders for the carriage and operation of PED in or near aircraft, or Remotely Piloted Air System (RPAS) Ground Control Stations within their Area of Responsibility (AoR).	Yes
4000 Series: CAE			
RA 4150(2)	Defence Systems Approach to Training Quality Standard (DSAT QS)	All training shall comply with the DSAT QS.	Yes
RA 4350(1)	Through Life Management of Technical Information	Once produced, Technical Information (TI) shall be maintained throughout its complete life-cycle.	Yes

RA No	Title	Regulation	Applicable to Contract
RA 4700(1)	Military Air Environment Quality Policy	All engineering and logistics organizations within the military air environment shall develop and implement a Quality Management System which, as a minimum, meets the basic requirements and principles of the ISO 9001.	Yes
5000 Series: TAE			
RA 5103(1)	Approval of Certificate of Design	The CofD shall be signed by approved members of the Design Organization (DO) and the Type Airworthiness Authority (TAA) or Commodity Project Team Leader (PTL) or his authorized representative.	Yes
RA 5103(2)	Format of Certificate of Design	CofDs shall be provided on the appropriate form.	Yes
RA 5103(3)	Retention of Certificate of Design	The DO shall retain the original signed CofD with the master records.	Yes
RA 5103(4)	Certification of Subcontracted Items	The DO shall submit a CofD to the TAA or Commodity PTL for subcontracted items when they are accepted by the DO.	Yes
RA 5404(1)	Fault Reporting by Contractors	Faults shall be reported by Contractors holding Government owned materiel, as they arise, using the appropriate report and/or forms, as directed by the Type Airworthiness Authority (TAA).	Yes

RA No	Title	Regulation	Applicable to Contract
RA 5404(2)	Quarantine and Disposal	Materiel reported as faulty shall be quarantined and protected to prevent deterioration or disturbance which may hamper investigation and shall be disposed of in a controlled manner.	Yes
RA 5404(3)	Fault Investigation	The Contractor shall co-operate with the TAA or Commodity PTL, and any nominated investigating authority, in the conduct of an investigation resulting from a fault report.	Yes

Schedule 14 – Security Aspects Letter for Contract No: HELSS/0090

Refer to Letter Reference DES/580/T03/A12/Grading dated 15th January 2018