

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Crown Commercial Services RM6102 Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services Dated 1 September 2021

The Supplier agrees to supply the Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the RM6102 Contract Terms.


Order Number	DfT Reference: TRHR3206
From	Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR
To	Estio Training Limited Central House Central Park New Lane Leeds LS11 5EB

1. CONTRACT PERIOD

1.1	Commencement Date	01/10/2021
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	01/10/2022 (with an option to extend by an additional +1 years)

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION	Both services. Remote delivery – primary locations London Birmingham and Leeds Data Technician L3
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APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	
NUMBER OF STUDENTS	Numbers not guaranteed subject to interest and eligibility when promoted)
CLASS BASED	Blended/Flexible Delivery Virtual Classroom
ADDITIONAL SERVICES	None

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	Data Technician L3
3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice

4. PAYMENT

4.1	Contract Charges	Estimate £240 000 Contract Charges comprises: Levy services funded by ESFA: £240 000 Top up for fees in excess of ESFA band: N/A Additional extra services N/A Includes the cost of any subcontractors and the cost of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	Apprenticeship Service account - email Apprenticeships@dft.gov.uk to initiate process Great Minster House, 33 Horseferry Road, London, SW1P 4DR

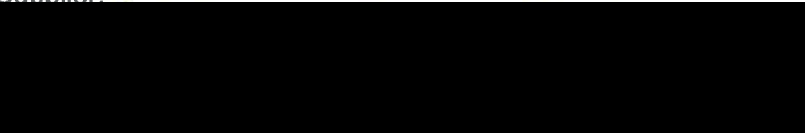
5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.


FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	
Date	28/9/21

For and on behalf of the Customer:

Name and Title	
Date	27/09/2021