



# DUNCAN CLARK & BECKETT LTD

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## TENDER FORM

### Quotation

### For

### Proposed Remodelling and Extensions at Wivenhoe Town Council Offices, 77 High St, Wivenhoe CO7 9AB

Sirs

We are willing to contract for and perform the whole of the works required to be done in accordance with the Specification/drawings under the supervision and to the reasonable satisfaction of the Architect for the sum of:-

..... (£ ..... : .....)

We undertake to complete the works within \_\_\_\_\_ weeks of the Architect's order to proceed and to pay the Employer the sum of £1000.00 for every week beyond the time specified that the Works remain incomplete. The earliest possible start date would be \_\_\_\_\_

We declare that we have not communicated the amount of this Tender to any other person than the Employer in accordance with any agreement or arrangement so to communicate, nor have we adjusted the amount of this Tender in accordance with any agreement or arrangement with any person other than the Employer.

We are willing to execute any daywork required to be done for the following additional percentages, such percentages to include profit, National Insurance, Holidays with Pay Payments, establishment charges, all insurances, Foreman's time, sharpening tools and use of all ordinary plant, scaffolding etc.

We are willing to accept responsibility as 'Principal Contractor' for the work under the Health & Safety CDM regulations.

To Labour .....%      To Materials .....%      To Plant .....%

AS WITNESS our hands this      day of      2022

SIGNATURE: ..... POSITION IN COMPANY: .....

NAME AND ADDRESS: .....  
.....

NOTE: The Employers do not bind themselves to accept the lowest or any part of any Tender. Contractors Tender at their own risk.

The Tender is to be sent, to arrive no later than 1:00pm on Friday 18<sup>th</sup> November 2022

***A copy of the priced SCHEDULE OF WORKS (PART 3) is to accompany this Tender Form together with a copy of the Contractor's Health & Safety method statement. Tenders will not be considered unless a copy of the priced schedule of works is attached.***

Job No: 3550  
Date: October 2022

#### DIRECTORS

**Clare Carrdus Richmond**  
BA Hons, Dip.Arch RIBA  
Chartered Architect

**Ian Johnson**  
MCIAT  
Chartered Architectural Technologist

[www.dcbarchitects.co.uk](http://www.dcbarchitects.co.uk)

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Chartered Practice

