

Schedule 1 – Additional Definitions of Contract

Not used.

Schedule 2 - Schedule of Requirements for Contract No: PA0000000484

For Technical Support on Novel & Alternative Chemical Synthesis Approaches to Energetic Materials and their Precursors

Year One Deliverables

<u>Contractor Deliverables</u>					
Item Number	Specification	Delivery Date	Total Qty	Price (£) Ex VAT	
				Per Item	Total inc. Packaging (and Delivery if specified in Schedule 3 (Contract Data Sheet))
1	<u>Regular Progress Meetings</u> <ul style="list-style-type: none"> General Adhoc advice and support Technical updates Commercial aspects Progress against deliverables Risks / issues 	T+3 months, and every 3 months thereafter until end of contract	3	£9,000.00	£27,000.00
2	<u>Year-End Summary</u> Concise Year-end report, to include: <ul style="list-style-type: none"> Summary of Year 1 work conclusions Recommendations for follow-on work, and/or, spin-off activities 	T+12 months (in place of corresponding 3 month Progress Meeting)	1	£10,000.00	£10,000.00
3	<div>Redacted under FOIA exemption</div> <div></div> Concise report, to include:	T+9 months	1	£3,800.00	£3,800.00

	<ul style="list-style-type: none"> Redacted under FOIA exemption 				
Total Price					£40,800.00 + VAT if applicable + Expenses if required

Firm Price Year Two Deliverables

<u>Contractor Deliverables</u>					
Item Number	Specification	Delivery Date	Total Qty	Price (£) Ex VAT	
				Per Item	Total inc. Packaging (and Delivery if specified in Schedule 3 (Contract Data Sheet))
1	<u>Regular Progress Meetings</u> <ul style="list-style-type: none"> General Adhoc advice and support Technical updates Commercial aspects Progress against deliverables Risks / issues 	T+3 months, and every 3 months thereafter until end of contract	3	£9,000.00	£27,000.00

Schedule 3 – Contract Data Sheet

Condition 2.g – Contract Period	Effective date of Contract [insert date contract signed by both parties]: The Contract expiry date shall be:
Condition 7 - Notices	Notices served under the Contract can be transmitted by electronic mail Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Notices served under the Contract shall be sent to the following address: Authority: Redacted under FOIA exemption Contractor: Redacted under FOIA exemption
Condition 9 – Progress Meetings	The Contractor shall be required to attend the following meetings: Type: Progress Meetings Frequency: 3 monthly Location: online / via e-mail
Condition 9 – Progress Reports	The Contractor is required to submit the following Reports: Type: Year-end summary report, Redacted under FOIA exemption report Frequency: T0 +12 months and T0+ 9 months respectively Method of Delivery: e-mail Delivery Address: Redacted under FOIA exemption
Condition 10.a – Contract Price	All Schedule 2 line items shall be FIRM Price and inclusive of any UK custom and excise or other duty payable other than those stated below: Line Items: not used Clause 10. (not used) refers
Condition 10.b – Quality Assurance	Is a Deliverable Quality Plan required for this Contract? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times, solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan. Other Quality Assurance Requirements:
Condition 11 – Delivery/Collection	Contract Deliverables are to be: Delivered by the Contractor <input checked="" type="checkbox"/> Special Instructions: Collected by the Authority <input type="checkbox"/> Special Instructions (including consignor address if different from Contractor's registered address):
Condition 17 – Termination for Convenience	The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here: The Notice period for termination shall be 20 (twenty) Business Days

Condition 19.a - Supply of Data for Hazardous Substances, Mixtures and Articles in Contractor Deliverables*

Not Used.

A completed DEFFORM 68 (Hazardous and Non-Hazardous Substances, Mixtures and Articles Statement), and if applicable, UK REACH Article 31 compliant Safety Data Sheet(s) (SDS) including any related information to be supplied in compliance with the Contractor's statutory duties under Clause 19.a, and any information arising from the provisions of Clause 19 are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

the Authority's Representative (Commercial)

by the following date: .

So that the safety information can reach users without delay, the Authority shall send a copy preferably as an email with attachment(s) in Adobe PDF or MS WORD format:

(1) Hard copies to be sent to:

Hazardous Stores Information System (HSIS)
Spruce 2C, #1260,
MOD Abbey Wood (South)
Bristol, BS34 8JH

(2) Emails to be sent to:

DESEngSfty-QSEPSEP-HSISMulti@mod.gov.uk

SDS which are classified above OFFICIAL including Explosive Hazard Data Sheets (EHDS) for Ordnance, Munitions or Explosives (OME) are not to be sent to HSIS and must be held by the respective Authority Delivery Team.

Appendix - Addresses and Other Information

1. Commercial Officer

Name: [Redacted under FOIA exemption]

Address: Dstl Porton Down, Salisbury, Wiltshire, SP4 0JQ, UK

Email: [Redacted under FOIA exemption]

☎ [Redacted under FOIA exemption]

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name: [Redacted under FOIA exemption]

Address Dstl Porton Down, Salisbury, Wiltshire, SP4 0JQ, UK

Email: [Redacted under FOIA exemption]

☎ 01980 952939

3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

☎

4. (a) Supply / Support Management Branch or Order Manager: Branch/Name:

☎

(b) U.I.N.

5. Drawings/Specifications are available from n/a

6. Intentionally Blank

1. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and **DEF STANS** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD

☎ 44 (0) 161 233 5394

9. Consignment Instructions

The items are to be consigned as follows:

Dstl Porton Down, Salisbury, Wiltshire, SP4 0JQ, UK

10. Transport. The appropriate Ministry of Defence Transport Offices are: **A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact UKStratCom-DefSp-RAMP@mod.gov.uk in the first instance.

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email:

Leidos-FormsPublications@teamleidos.mod.uk

* NOTE

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site: <https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

Schedule 4 - Contractor's Sensitive Information Form (i.a.w. Condition 4) for Contract No: _____

This list shall be agreed in consultation with the Authority and the Contractor and may be reviewed and amended by agreement. The Authority shall review the list before publication of any information.

Contract No:
Description of Sensitive Information:
Cross Reference(s) to location of Sensitive Information:
Explanation of Sensitivity:
Details of potential harm resulting from disclosure:
Period of Confidence (if applicable):
Contact Details for Transparency / Freedom of Information matters: Name: Position: Address: Telephone Number: Email Address:

Schedule 5 – Notification of Intellectual Property Rights (IPR) Restrictions for Contract No. PA0000000484**PART A – Notification of IPR Restrictions**

1. <u>ITT / Contract Number</u>				
2. <u>ID #</u>	3. <u>Unique Technical Data Reference Number / Label</u>	4. <u>Unique Article(s)* Identification Number / Label</u>	5. <u>Statement Describing IPR Restriction</u>	6. <u>Ownership of the Intellectual Property Rights</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Please continue on additional sheets where necessary.

* Article(s), for the purpose of this form, means part or the whole of any item, component or process which the Contractor is required under the Contract to supply or in connection with which it is required under the Contract to carry out any service and any other article or part thereof to the same design as that article.

PART B – System / Product Breakdown Structure (PBS)

The Contractor should insert their PBS here. For Software, please provide a Modular Breakdown Structure.

NOT USED.

(Please see the [DEFFORM 711 Completion Notes](#) for guidance on completing the Notification of Intellectual Property Rights (IPR) Restrictions form)