



# Department for Transport

xx  
Commercial Relationship Management  
Lead  
Department for Transport  
Group Commercial Directorate  
Great Minster House  
Horseferry Road  
London SW1P 4DR

[xx@dft.gov.uk](mailto:xx@dft.gov.uk)

Contract Agreement Number: **TMAF3034**

27 March 2024

xx  
Head of The National Vehicle Crime Intelligence Service  
(NaVCIS)  
College of Policing  
1, Leamington Road,  
Warwickshire  
CV8 3EN  
Email: [xx@navcis.police.uk](mailto:xx@navcis.police.uk)

Dear xx,

## **TMAF3034 – Data Sharing Agreement DfT:**

1. On behalf of the Secretary of State for Transport, I am pleased to confirm the above contract, details of which are set out in the MOU dated 19 March 2024 between DfT and NAVCIS. This agreement is being formalised as a contract to enable payment on DfT's system but the terms of the MOU shall apply.
2. The Contract will start on 1<sup>st</sup> April 2024 and finish on 31 March 2025. The **Firm Price** for the Contract is **£10,000.00** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. xx, [xx@dft.gov.uk](mailto:xx@dft.gov.uk) is the DfT contact.
4. You will be issued with a written purchase order (PO), to quote on all invoices, and these must be submitted directly to:

**Accounts Payable,  
Shared Services arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA  
Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)**

Yours sincerely,

Signature  
XX  
Commercial Relationship Management Lead