**Tender invitation for the supply of playground equipment for Fawley Parish Council, Fawley, Hampshire, SO45 1GA**

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| **Basis of contract** [New Forest District CouncilStandard Terms and Conditions](http://www.newforest.gov.uk/standardtermsandconditions) |
| **Additional information provided during the tendering period**  Additional information may be requested during the tendering period by contacting the Clerk to the Council at [clerk@fawleyparishcouncil.org.uk](mailto:clerk@fawleyparishcouncil.org.uk) or 02380-890761 no later than noon **Tuesday**  **26 September 2017**. Responses to the additional information requested will be provided no later than 3 working days before the deadline for tender submissions i.e. Monday 02 October 2017.  Please note that any additional information or clarification provided in response to queries **will** be circulated to every tenderer, not just to those who raised the queries.  This tender is a supply of goods only and a separate tender will be undertaken to install the equipment. Site visits can be arranged by appointment only by contacting the Clerk to the Council using the contact details above.  All tenders must be returned in a sealed envelope clearly marked, **‘Confidential Tender Return – Playground Equipment’** and returned no later than **noon on Thursday 05 October 2017.**  All tenders will remain sealed and in a secure location until they are opened by the Clerk to the Council in the presence of at least one member of the Council. On evaluation of the submitted tenders, the successful bidder will be notified and a date confirmed for delivery of the goods. All other bidders will be notified that on this occasion they have been unsuccessful. |
| **Specification**  Fawley Parish Council (FPC) is seeking to upgrade some of its old playground equipment and provide some new equipment to **improve disability access** at three of their playgrounds;   * The Warren, Holbury * QEII Recreation Ground, Thornbury Avenue, Blackfield * Tristan Close, Calshot   The Council is keen where possible to use recycled materials as per the FPC Strategic Plan 2016/19 Policy 7 ‘The Environment’ which states “Working to support national and local policies for recycling, and in particular supporting a local recycling centre, combined with supporting local community compost and recycling schemes”.  FPC is situated on the coast and therefore corrosion and durability is a key concern around its play equipment. We are keen to keep wooden equipment and component parts to a minimum. Any metal equipment should where possible be ‘double dipped’ galvanised frameworks with 100% recyclable component parts/panels.  We will be seeking a lengthy warranty on parts and labour and where possible a lifetime warranty, either as part of any warranty offered and/or available to be purchased as an extended warranty.  We are looking for a range of equipment that provides excellent access for interaction with children with a range of disabilities for ages 2 – 12 yrs (we have provided a rough range, but this is not prescriptive if the ranges are not exactly as required) to occupy the following areas;   * The Warren, Holbury   + Unit 1 – Roundabout, 6m x 6m (2-6 yrs)   + Unit 2 – Climbing Frame, new install unrestricted area (2 – 6 yrs) * QEII Recreation Ground, Thornbury Avenue, Blackfield   + Unit 1 – Climbing frame with slide 9m x 5m (4 – 12 yrs)   + Unit 2 – Nest swing, 7m x 4m   + Unit 3 – See Saw, 5m x 5m (3 – 8 yrs) * Tristan Close, Calshot   + Unit 1 – Climbing Frame with Slide, 7m x 4m (2 – 6 yrs)   + Unit 2 – Roundabout, 6m radius (2 – 6 yrs)   Please note no celebrity pictures or cartoon characters should be used in any of the submissions. FPC may withdraw applications which include such graphics.  All tender submissions must include the expected time-frame to deliver the goods to the Council once ordered. It is the responsibility of the tenderer to demonstrate the specification will meet the needs of the Council. |
| **Durability**  The tender return should indicate the expected life-span of the equipment together with manufacturers guarantee and warranties in respect of the equipment or its constituent parts. Any equipment specified must have stock available spares that are not end of line products with reducing availability to ensure business continuity is optimised. |
| **Maintenance/Replacement costs**  The tender return should where possible indicate the cost of future maintenance and/or ease of replacement of damaged equipment or parts thereof. |
| **Tender award and evaluation criteria**  - Tenders will be awarded on the basis of;  [50%] technical/quality  [50%] price (i.e. capital cost)   |  |  |  | | --- | --- | --- | | **Technical and quality criteria** | **weighting** | **Maximum weighted score** | | Durability   * Length of Warranty * Maintenance/ease of replacement * Availability of spares | 15%  5%  5% | 15  5  5 | | Resistance to corrosion/damage   * Metal protection * Resistance to damage * Recycled Materials | 10%  10%  5% | 15  10  5 | | Maximum total score | 50% | 50 | |
| **Price**  There is a maximum limit you should aim to meet for this tender opportunity of £30,000 and this will be calculated on the basis of;   * lowest tender scores maximum points * any tender that is double or more than double the lowest scores zero * scores for tenders other than the lowest will be determined by a simple linear mathematical formula on a scale between; lowest tender scores 50, 200% of lowest tender scores zero * the calculation for intermediate tenders is; score = max points – max points x (intermediate tender – lowest tender)/lowest tender |
| **Health & Safety**  The tender must include evidence of the equipment meeting relevant British and European safety standards of play equipment. |