



Department for Transport

Ford Ltd

Via Email **REDACTED**

REDACTED

Commercial Relationship Advisor for
Roads, Places Environment &
Future Mobility
Department for Transport
Group Commercial Directorate
Great Minster House
38 Horseferry Road,
Westminster,
London SW1P 4DR

REDACTED

Web Site: www.dft.gov.uk

Our Ref: TRSS10159

Date 10/09/2021

OFFICIAL

Dear,

Contract Number TRSS10159 Procurement of cars from Ford of Britain Ltd

1. On behalf of the Secretary of State for Transport I am authorised to accept the call off contract for the above contract title at the price/rates quoted, for **7 vehicles** as per the below order form.
2. The document listed below form a binding contract between you and this Department.

- (i) Call off order form



Ford%20Order%20fo
rm%20RM6060.docx

- (ii) Quotation



26.07.21 Gov Car
Service - Galaxy Titani

(iii) email correspondence



3. The contract will be commencing on 01 September 2021, ending on 30 November 2022.
4. The firm price for the contract will be £231,320.81 excluding VAT this amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

***Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,***

***Swansea Vale,
Swansea
SA7 0EA.***

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Or via email to SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter. You may contact the Contract Manager, **REDACTED** to discuss any matters relating to the commencement of the Contract.

Yours sincerely

REDACTED

REDACTED Commercial Relationship Advisor
for Roads Places Environment & Future Mobility

By authority of the Secretary of State for Transport

Signed:..... **REDACTED**

Name:..... **REDACTED**

Date:..... **REDACTED**