Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733

Section A
General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details
Customer organisation name Defence Equipment and Support (DE&S) part of the Ministry of Defence
Billing address REDACTED
Customer representative name REDACTED
Customer representative contact details REDACTED

Supplier details
Supplier name Centerprise International Limited
Supplier address REDACTED
Supplier representative name REDACTED
Supplier representative contact details REDACTED
Order reference number REDACTED

Section B
Overview of the requirement

Framework Lot under which this Order is being placed

1. HARDWARE ☐

2. SOFTWARE ☐

3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS ☒

4. INFORMATION ASSURED PRODUCTS ☐

5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) ☐

Customer project reference
60498488 (CCIH18A92)

Call Off Commencement Date
14/02/2019

Call Off Contract Period (Term)
The Contract will expire upon successful delivery of the requirement, however there is a five (5) year warranty, which will end the 13th February 2024. There are no options to extend this Contract.

Specific Standards or compliance requirements
See Annex A - Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects.

Section C
Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

1.1   Defence Equipment and Support (DE&S) requires the following hardware equipment in the below table to be supplied by Centerprise International Limited:

Item No.	Item Description	Quantity
1	**Laptop** GETAC: GETAC S410 (including 16 Gigabyte RAM, 256 Gigabyte SSD, Windows 10 Pro, 5 year RTB Warranty), 24x SATA DVDRW, must be able to support Windows 8.1.	385
2	**Laptop** GETAC: GETAC S410 (including 16 Gigabyte RAM, 256 Gigabyte SSD, Windows 10 Pro, 5 year RTB Warranty), 24x SATA DVDRW, must be able to support Windows 8.1. Must have German Power Cables.	209
3	**Desktop** Renatus D61 Desktop Chassis (Intel Core i7 6700K @ 3.40GHz, 16GB RAM, 256GB SSD, Intel HD 530 graphics, Windows 10 Pro, 5 year RTB Warranty, motherboard GIGABYTE GA H110M S2H, PS2 keyboard support, PS2 mouse support) 24x SATA DVDRW, must support Windows 8.1.	169
4	**Desktop** Renatus D61 Desktop Chassis (Intel Core i7 6700K @ 3.40GHz, 16GB RAM, 256GB SSD, Intel HD 530 graphics, Windows 10 Pro, 5 year RTB Warranty, motherboard GIGABYTE GA H110M S2H, PS2 keyboard support, PS2 mouse support) 24x SATA DVDRW, must support Windows 8.1. Must have German Power Cables.	139
5	**2U Mountable Chassis** 2U Mountable Chassis (Intel Core i7 6700K @ 3.40GHz, 16GB RAM, 256GB SSD, Intel HD 530 graphics, PS2 keyboard support, PS2 mouse support), motherboard GIGABYTE GA H110M S2H, Windows 10 Pro, 5 year RTB Warranty, 24x SATA DVDRW, must support Windows 8.1.	77
6	**Mini-Tower** Mini-Tower (SAP #32041 – 400W PSU, Micro Atx Case inc 1x92mm Rear Fan, Dims 173mm x 370mm x 415mm (W x H x D) Desktop (Intel	58

| | Core i7 6700K @ 3.40GHz, 16GB RAM, 256GB SSD, Intel HD 530 graphics, PS2 keyboard support, PS2 mouse support), motherboard GIGABYTE GA H110M S2H, Windows 10 Pro, 5 year RTB Warranty 24x SATA DVDRW, must support Windows 8.1. | |

1.2   Centerprise will provide a five year RTB (Return to Base) Warranty that will be supplied on all the goods listed above.

1.3   All the above listed hardware will need to be delivered to the locations that are broken down in Annex A on Attachment 3 – Statement of Requirement.

1.4   The equipment is listed by different priorities (Attachment 3 – Statement of Requirements: Annex A) for delivery, which Centerprise will adhere to.

1.5   No alternative or reconditioned equipment will be accepted by the Authority.

1.6   The Microsoft Windows 10 Pro Licences are a one off purchase for the lifetime of each of the assets that have been listed in the table above (1,037 items of hardware). This must be installed on the laptops prior to delivery of the goods. There is a need for one (1) licence per product listed above.

2.   KEY MILESTONES AND DELIVERABLES

2.1   The following Contract milestones/deliverables shall apply:

Milestone/Deliverable	Description	Timeframe or Delivery Date
1	Signed Contract Agreement	One (1) working day of Contract Award
2	Delivery of Priority 1 equipment	Within week 1 of Contract Award or no later than 8/02/2019
3	Delivery of Priority 2 equipment	Within week 2 of Contract Award or no later than 15/02/2019
4	Delivery of Priority 3 equipment	Within week 4 of Contract Award or no later than 28/02/2019

3.   SERVICE LEVELS AND PERFORMANCE

3.1   The Authority will measure the quality of the Supplier's delivery by:

3.1.1

KPI/SLA	Service Area	KPI/SLA description	Target

1	Quality	All goods to be securely packaged and delivered free from damage on delivery.	100%
2	Delivery Timescales	Delivery of all equipment in accordance with the agreed delivery schedule and complete by the required delivery date.	98%

3.1   Where the supplier fails at KPI1, the Authority reserves the right to reject either all or part of the delivery at its discretion. In such incidents, the supplier shall supply replacement parts within 48 hours, which are compliant. Failure to remedy a missed KPI 1 shall result in a failure at KPI 2.

3.2   Where a supplier fails at KPI 2, the Authority will, in the first instance, seek a mutually agreeable resolution with the supplier. However, if this is not possible, the Authority reserves the right to cancel the agreement and seek alternative supply from the next ranked potential provider identified during the procurement event.

Warranty Period, if applicable
There is a five (5) year return to base warranty

Location/Site(s) for Delivery
The Locations for delivery are listed in Annex A on Attachment 3 – Statement of Requirement

Dates for Delivery of the Goods and/or the Services

Within two (2) weeks of Contract Award

Software

Supplier Software	**Third Party Software**	**Maintenance Agreement**
As per section C – Good and Services.	As per section C – Good and Services.	Not Applicable

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses		**Additional Clauses** Tick one box below as applicable		**Optional Clauses** Tick any applicable boxes below	
Scots Law Or	☐	A: Termed Delivery – Goods	☐	C: Due Diligence	☐
Northern Ireland Law	☐	B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	☐	D: Call Off Guarantee	☐

Non-Crown Bodies	☐	**NB Both of the above options require an Implementation Plan which should be appended to this Order Form**	E: NHS Coding Requirements ☐
Non-FOIA Public Bodies	☐		F: Continuous Improvement & Benchmarking ☐
			G: Customer Premises ☐
			H: Customer Property ☐
			I: MOD Additional Clauses ☐

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)
List below
Not Applicable.

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)
£1,230,678.00 excluding VAT

Is a Financed Purchase Agreement being used?
Tick as required

☐

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)
For Orders with a defined Call Off Contract Period

£1,230,678.00 excluding VAT

Section D
Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information
REDACTED

Total contract value

£1,230,678.00 excluding VAT

REDACTED

Section E
Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as "the Call Off Contract") for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

ANNEX A

Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects

Description	Details
Subject matter of the processing	REDACTED
Duration of the processing	REDACTED
Nature and purposes of the processing	REDACTED
Type of Personal Data	REDACTED
Categories of Data Subject	REDACTED
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	REDACTED

RM3733 Order Form, v1.0, May 2016