



Department
for Environment
Food & Rural Affairs

Order Form for Secondment of



September 2022

Waste & Resource Management
Hampshire County Council, First Floor, Elizabeth II Court West
The Castle, Winchester, SO23 8UD

Date: [27-9-22

Project 37112

Dear [REDACTED]

Secondment of [REDACTED] to the Environmental Quality team in Defra.

Following your proposal for the supply of the above secondment to Defra, we are pleased to confirm our intention to award this secondment contract to you.

We thank you for your co-operation to date, Please confirm your acceptance of the Conditions by accepting this form electronically over this ETendering system.

Yours faithfully,

Defra group Commercial

Order Form

1. Contract Reference	37112 [REDACTED]	
2. Date	27-9-22 [REDACTED]	
3. Authority	Defra [REDACTED]	
4. Supplier	Hampshire County Council [REDACTED]	
5. The Contract	<p>The Supplier shall supply the Deliverables described below :12 Month Secondment for [REDACTED]</p> <p>Project Objectives: The project looks to increase the consistency of materials collected for recycling for both households and businesses in England. The delivery lead will focus on the operational delivery of the Consistency project. This role will involve close working with policy and project management colleagues:</p> <ul style="list-style-type: none"> - Engaging with stockholders including businesses, waste management companies and Las. - Problem solving delivery issues. - Monitoring progress of delivery. - Development of transitional arrangement of implementation. - Ensuring realisation of benefits as part of delivery. 	
6. Deliverables	Goods	[None]
	Services	[12 Month Secondment for [REDACTED]]

<p>8. Term</p>	<p>[</p> <p>The Term shall commence on 30-5-22 and the Expiry Date shall be 29-5-23</p> <p>]</p>
<p>9. Charges</p>	<p>The Charges for the Deliverables are:</p> <p>£50271.36</p>
<p>10. Payment</p>	<p>The Authority's preference is for all invoices to be sent electronically, quoting a valid Purchase Order Number (PO Number), to: APinvoices-DEF-U@gov.sscl.com</p> <p>Within 10 Working Days of receipt of your countersigned copy of this Order Form, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.</p> <p>To avoid delay in payment it is important that the invoice is compliant with Annex 3 Non-compliant invoices will be sent back to you, which may lead to a delay in payment.</p> <p>If you have a query regarding an outstanding payment please contact the Authority's Authorised Representative(s).</p>
<p>11. Authority Authorised Representative(s)</p>	<p>For general liaison your contact will continue to be</p> <p>[REDACTED]</p> <p>[</p>

14. Procedures and Policies

The Authority may require the Supplier to ensure that any person employed in the delivery of the Deliverables has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that they have a conviction that is relevant to the nature of the Contract, relevant to the work of the Authority, or is of a type otherwise advised by the Authority (each such conviction a "Relevant Conviction"), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Deliverables.