



Dorset Clinical Commissioning Group

Assisted Conception Service

PROSPECTUS

Market Engagement

December 2017



Supporting people in Dorset to lead healthier lives

**ASSISTED CONCEPTION SERVICE PROJECT
PROSPECTUS FOR MARKET ENGAGEMENT**

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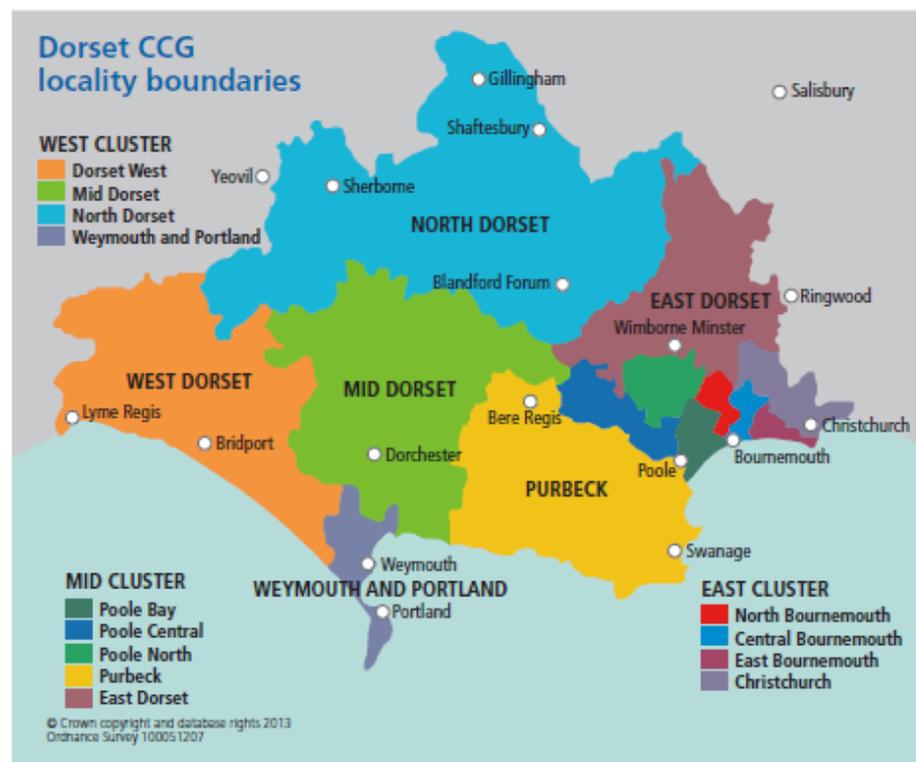
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1. INTRODUCTION

- 1.1 Dorset Clinical Commissioning Group (CCG) has developed a proposed model of an Assisted Conception service. By doing so the CCG believes it will be better able to meet the current and future health needs of local people.
- 1.2 Through this service prospectus, NHS Dorset Clinical Commissioning Group invites providers to support the design of a proposed service model and any potential provider structure(s) for an Assisted Conception service for Dorset.
- 1.3 The purpose of this prospectus is to supply potential providers with information on the values and outcomes identified for the service. It will describe the process the CCG will run to facilitate the discussion regarding how the marketplace can shape and meet the service needs.
- 1.4 The engagement is part of wider stakeholder and staff engagement and will help form future commissioning plans. In context of the Clinical Service Review, the project board expects that the proposed service will fit with the strategic direction and provide a positive model for the future.

2. ABOUT NHS DORSET CLINICAL COMMISSIONING GROUP

- 2.1 The NHS Dorset Clinical Commissioning Group (CCG) is the third largest CCG in the country and the second largest in financial terms. It consists of 86 member GP practices which are grouped into 13 geographical localities, with a registered population of around 799,600 .



- 2.2 The CCG covers the same geographical area as the Local Authority boundaries of Dorset County Council, Bournemouth Borough Council and Poole Borough Council.

- 2.3 The CCG's mission is to: ***Support people in Dorset to lead healthier lives***
- 2.4 The CCG will:
- Use resources effectively and efficiently
 - Challenge and encourage their partners, members and staff to drive improvements in services and performance
 - Have a local focus but not losing sight of the bigger picture
 - Value staff and membership and make sure it is a great place to work
 - Be trusted and build confidence in the public, patients and stakeholders
- 2.5 The CCG strategic principles are:
- Services designed around patients
 - Preventing ill health and reducing inequalities
 - Sustainable healthcare services
 - Care closer to home
- 2.6 Overall the population of Dorset enjoys relatively good health with a higher life expectancy than the England average. However there is variation in life expectancy between those in the most affluent and deprived areas, with a gap of over 10 years in men and 5 years in women.
- 2.7 In lieu of projected challenges associated with rising demand and shifting population demographics, the CCG has undertaken a Clinical Services Review (CSR) to inform future models of care across the health and social care system. The review incorporates all aspects of locally commissioned health services in Dorset and forms a key pillar in delivering Dorset's Sustainability and Transformation Plan

3. SUMMARY OF THE SERVICE

- 3.1 The Service shall provide Assisted Conception Services (encompassing In Vitro Fertilization (IVF), Intracytoplasmic Sperm Inline (ICSI) and Intrauterine Insemination (IUI) for couples who meet the criteria set out in the Dorset Clinical Commissioning Group (CCG) Fertility and Assisted Conception Policy.

The following table details activity for 2015/16, 2016/17 and year to date 17/18.

	15-16 (FULL YEAR)	16-17 (FULL YEAR)	17-18 FORECASTED ACTIVITY (FULL YEAR)	17-18 FORECAST YEAR TO DATE (YTD) VS ACTUAL ACTIVITY - UP TO MONTH 7 (END OF OCTOBER 17)	
TREATMENT	ACTIVITY	ACTIVITY		PLANNED ACTIVITY YTD	ACTUAL ACTIVITY YTD
IVF	76	71	68	40	37
ICSI	56	104	104	61	33
FROZEN EMBRYO TRANSFER	58	59	58	34	21
IVF WITH DONOR EGGS	0	5	1	1	2
IVF WITH DONOR SPERM	0	0	0	0	1
PESA	8	5	8	5	2
EGG STORAGE	0	3	0	0	1
EMBRYO STORAGE	2	3	2	1	1
SPERM STORAGE	27	27	27	16	17
IUI	2	5	2	1	4

3.2 The service objectives are to:

- To ensure equity of access to Fertility and Assisted Conception services for patients registered within the Dorset CCG General Practices
- To ensure effective communications between patients and the service providers
- To ensure effective communication between commissioners and providers
- To ensure a safe, cost effective, high quality and effective service for patients
- To provide a personal service sensitive to the physical, psychological and emotional needs of the patients
- To develop and implement a data collection and monitoring process to support the future commissioning of assisted conception services across Dorset

3.3 The activity within the specification is based on current policies and procedures, however the CCG is undertaking a Policy review, in line with best practise advice and guidance which may alter the access criteria and treatment/management plan for some individuals.

3.4 It is our intention that the duration of the contract shall be for 3 – 5 years.

4. MARKET ENGAGEMENT

4.1 At the end of the market engagement the CCG will have:

- Communicated a clear vision of the direction of travel
- Engaged, listened to and collaborated with potential providers
- Received feedback to support future commissioning plans for the service.

4.2 During the market engagement the discussion will centre around (amongst others areas) the following:

- The service specification
- Service outcomes
- Commercial aspects such as route to market and pricing
- Other contracts held by providers

4.3 Providers will be encouraged to feedback to the CCG. The process described in the following section highlights how we will do this.

5 OVERVIEW OF OUR PROCESS

5.1 The CCG shall manage the engagement process which is designed to complement its wider stakeholder engagement and internal design process to arrive at a service model and commissioning strategy to secure the future services.

5.2 The process will comprise the following steps:

STEP	DESCRIPTION	COMPLETION DATE
Expression of Interest (EOI)	All providers must submit an expression of interest to the CCGs advert.	Midday 16 January 2018
Engagement meeting	The CCG will engage with all providers, provide further information and seek answers to the questions in para 4.2	18 January 2018
Analysis	Analyse engagement meeting feedback	January 2018
Share	Share the revised specification with providers	29 Jan – 2 Feb 2018
Develop commissioning plans	Produce report for clinical commissioning committee	February 2018

Expressions of Interest

- 5.3 Any provider wishing to participate in this engagement must express an interest by completing the Expression of Interest Form and returning it via the procurement email

DorsetProcurement@Dorsetccg.nhs.uk

before **12:00 noon Tuesday 16 January 2018**

- 5.4 Upon receipt of the completed Market Engagement Event Attendance form the provider shall be sent a draft specification and a market engagement questionnaire.

Market Engagement Meeting

- 5.5 Providers are invited to meet with the commissioners to discuss the specification and aspects of the procurement.
- 5.6 The engagement meeting shown in the overview table has been set for Thursday 18 January 2018 with the first time slot of 9.15am **in Meeting Room 15, Trust HQ, Vespasian House, Barrack Road, Dorchester DT1 1TG**. Slots will be allocated on a first come first serve basis. Providers are encouraged to arrive 5 minutes before their time slot and wait in reception. Providers will be expected to participate fully in the discussions on the day.
- 5.7 Prior to the above meeting the CCG welcomes feedback and suggestions as to how to deliver excellent assisted conception services. Providers are encouraged to provide this information on the feedback form.

6. **GOVERNANCE AND ADMINISTRATION**

Non-collusion and Canvassing

- 6.1 Each potential provider must not canvass or solicit or offer any gift or consideration whatsoever as an inducement or reward to any officer or employee of, or person acting as an adviser to, either the NHS in connection with the selection of the provider in relation to the managed tender process.

Freedom of Information Act

- 6.2 The CCG advises that this process is, or may be subject to the Freedom of Information Act 2000 (FOIA) and the CCG may be required to disclose information about the contract to ensure the compliance of the CCG with the FOIA.

Disclaimer

- 6.3 Each organisation will be responsible for its own costs incurred throughout this engagement process. The CCG will not be responsible for any costs incurred by any prospective provider or any other person through this process.
- 6.4 The information contained in this prospectus is presented in good faith and does not purport to be comprehensive or to have been independently verified.
- 6.6 Neither the CCG, nor any of their advisers accept any responsibility or liability in relation to its accuracy or completeness or any other information which has been, or which is subsequently, made available to any potential provider, or any of their advisers, orally or in writing or in whatever media.
- 6.7 Interested parties and their advisers must therefore take their own steps to verify the accuracy of any information that they consider relevant. They must not, and are not entitled to, rely on any statement or representation made by the CCG or any of their advisers.
- 6.8 Nothing in this Prospectus is, nor shall be relied upon as, a promise or representation as to any decision by the CCG in relation to any future selection process. No person has been authorised by the CCG or its advisers or consultants to give any information or make any representation not contained in this Prospectus and, if given or made, any such information or representation shall not be relied upon as having been so authorised.
- 6.9 Nothing in this Prospectus or any other engagement documentation shall constitute the basis of an express or implied contract that may be concluded in relation to the engagement process, nor shall such documentation / information be used in construing any such contract.
- 6.10 Engaging in this process does not guarantee any providers automatic pre-selection for any future commissioning activity or procurement of the services. In addition the CCG does not commit to invite open competition for any future service model.

Conflicts of Interest

- 6.11 NHS Dorset requires that all actual or potential conflicts of interest are declared to the CCG. A form will be sent to all providers who express an interest.

NHS Constitution

- 6.12 The NHS Constitution provides a legal duty on NHS bodies and other healthcare providers to take account of the NHS Constitution in performing their NHS functions. All providers will be expected to ensure that the delivery of patient and staff rights is explicit in their documentation and there is clear evidence of how the NHS Constitution is embedded into the organisation both for patients and staff. It is expected that there is also an outline of how these rights and responsibilities are communicated effectively to all audiences.

7. RIGHT TO VARY PROCESS

- 7.1 The CCG reserves the right to change the basis of, or the process (including the timetable) relating to, the engagement process and not to invite a potential provider to proceed further, not to furnish a potential provider with additional information nor otherwise to hold dialogue with a potential provider in respect of the engagement process.
- 7.2 The CCG shall normally notify the providers of any such changes.