

Framework Schedule 6 (Direct Award short order form template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	GSS24318
THE BUYER:	UK Research and Innovation (UKRI)
BUYER ADDRESS	UK SBS Polaris House, North Star Avenue, Swindon, SN2 1FF
THE SUPPLIER:	IRG Advisors LLP trading as Odgers Berndtson
SUPPLIER ADDRESS:	20 Cannon Street, London, EC4M 6XD
REGISTRATION NUMBER:	OC354226
DUNS NUMBER:	216693869
SID4GOV ID:	Not Known

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 20th March 2024

It's issued under the Framework Contract with the reference number RM6290 for the provision of Executive & Non-Executive Recruitment Services.

CALL-OFF LOT(S):

- Lot 1 Executive Search - Grade 6, SCS1 & SCS2 (and equivalents)

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CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6290**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6290**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6290**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START: 10 May 2024

CALL-OFF EXPIRY DATE: 31 December 2024

GDPR POSITION

Independent Controller

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF DELIVERABLES

As per Call Off Schedule 20

CALL-OFF CHARGES

The total value of this call off shall not exceed £41,000.00 excluding VAT.

PAYMENT METHOD

Framework Ref: RM6290

Project Version: v1.0

Model Version: v3.8

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Payments shall be made via BACS upon receipt of invoice and Purchase Order.

This will be a retained assignment: ¼ Instruction ¼ Long List ½ Placement.

BUYER'S INVOICE ADDRESS:

UK Research and Innovation (UKRI) C/O UK SBS Polaris House, North Star Avenue, Swindon, SN2 1FF. finance@uksbs.co.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]

Polaris House, North Star Avenue, Swindon, SN2 1FL

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]

20 Cannon Street, London, EC4M 6XD

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]

20 Cannon Street, London, EC4M 6XD

For and on be		Supplier:		For and on behalf of the Buyer:	
Signature:				Signature:	
Name:				Name:	
Role:				Role:	
Date:				Date:	