

**Multiply North Northamptonshire: Application for grant funding**

January 2023 – March 2025

**Important Information – Completion of Application**

* Please read **Multiply Service Specification** and the **Multiply Investment Plan** before you complete this form
* When completing the application, Maximum of 200 words for each question.
* If your application is successful, you will need to submit evidence various insurances (which will include Employer and Public Liability Insurance) and your Health & Safety, Equality & Diversity and Safeguarding policies. Amounts to be confirmed. We reserve the right to require copies of all relevant insurance policies or a broker's verification of insurance to demonstrate that the required insurances are in place, together with receipts or other evidence of payment of the latest premiums due under those policies. We may seek references if we have not worked with you previously.
* Weighting is applied to the proposed activity in section 2. You will find details on how this scoring will be applied within the Application Assessment Criteria. This will be used in the event requests for funding exceed the available grant amount and will allow the Grant Application Panel to award grants fairly.
* If you have any difficulty completing this application form, please contact North Northamptonshire Council for technical guidance by emailing Multiply@northnorthants.gov.uk

**Important Information – Funding Years and Allocations**

* The Multiply fund is split across three financial years, each with a maximum total available grant across all lots as follows:

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| Year 1 |  4th January 2023 – 31st March 2023 | £577,331.62 |
| Year 2 | 1st April 2023 – 31st March 2024 | £666,151.86 |
| Year 3 | 1st April 2024 – 31st March 2025 | £666,151.86 |

* Funding allocations is in total across all strands, therefore allocations for each ‘Lot’ will be lower and will be awarded according to the Multiply Investment Plan.
* Section 2 of this form includes opportunity to bid for grant from multiple years. Each year must be completed separately even if the delivery is repeated.
* Applicants can apply for one year only with potential to resubmit in following years should the application be re-opened.
* Grant approvals for Year 1 will be prioritised and may be awarded in isolation of Years 2 and 3.
* Pre-approval of grants for Years 2 and 3 is subject to NNC retaining the grant allocation from the Education and Skills Funding Agency.
* NNC may re-open the grant application prior to commencement of Year 2 and Year 3, or within the years, where required. Pre-approved allocations will not need to be resubmitted in these cases.
* All projects must be completed and outcomes achieved within the academic year the application is submitted for.

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| **Summary Information** |
| **Name of organisation:** | Click or tap here to enter text. |
| **Multiply Lots** | **Please select the Lot(s) you are applying for \*** |
| **1.** | **Courses designed to increase confidence with numbers for those needing the first steps towards formal numeracy qualifications**  |[ ]
| **2.** | **Courses designed to help people use numeracy to manage their money**  |[ ]
| **3.** | **Innovative numeracy programmes delivered together with employers including courses designed to cover specific numeracy skills required in the workplace**  |[ ]
| **4.** | **Courses aimed at people who cannot apply for certain jobs because of lack of numeracy skills and/or to encourage people to upskill in numeracy in order to access a certain job/career**  |[ ]
| **5.** | **New intensive and flexible numeracy courses targeted at people without Level 2 maths, leading to a Functional Skills Qualification**   |[ ]
| **6.** | **Courses for parents wanting to increase their numeracy skills in order to help their children, and help with their own progression**   |[ ]
| **7.** | **Numeracy courses aimed at prisoners, those recently released from prison or on temporary license**   |[ ]
| **8.** | **Numeracy courses aimed at those 19 or over that are leaving, or have just left, the care system**   |[ ]
| **9.** | **Numeracy activities, courses or provision developed in partnership with community organisations and other partners aimed at engaging the hardest to reach learners**   |[ ]
| **For Office Use Only** | Date/time application received: Click or tap here to enter text. |

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| **Part 1. Applicant Details****This section will be scored as Stage 1** |
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| **Organisation name:** | Click or tap here to enter text. |
| **Key person responsible for the project:** | Click or tap here to enter text. |
| **Position held:** | Click or tap here to enter text. |
| **Contact telephone number:** | Click or tap here to enter text. |
| **Email address:** | Click or tap here to enter text. |
| **Postal address:** | Click or tap here to enter text. |
| **Person with overall financial responsibility:** | Click or tap here to enter text. |
| *Where applicable:* |
| **Website:** | Click or tap here to enter text. |
| **Company registration number:** | Click or tap here to enter text. |
| **Charity registration number:** | Click or tap here to enter text. |
| **UKPRN Number:** | Click or tap here to enter text. |
| **Please confirm the type of organisation:** |
| [ ]  Local Authority[ ]  Private Sector[ ]  Voluntary Sector | [ ]  University[ ]  FE College[ ]  Other (please specify)Click or tap here to enter text. |
| 1.1 What are the main activities of your organisation? |
| Click or tap here to enter text. |
| 1.2 Please describe the group(s) which your organisation predominately works with or supports? |
| Click or tap here to enter text. |

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| 1.3 Please Confirm that you are of sound financial standing. Do you anticipate any significant changes to the way your organisation is funded during the next 12 months? If yes, please provide further details of these changes. |
| Click or tap here to enter text. |

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| 1.4 Does your application displace, replace and/or duplicate any Government funded (e.g. Adult Education Budget) numeracy activities that your organisation currently delivers? |
| Click or tap here to enter text. |

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| 1.5 Has your organisation been subject to any financial clawback for underperformance or breach of contract during the past 12 months? If yes, please state the reason(s) why and the total amount returned. |
| Click or tap here to enter text. |

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| 1.6 Subsidy Control All bids must also consider how they will deliver in line with Subsidy Control (or State Aid for aid in scope of the Northern Ireland Protocol) as per UK Government guidance: <https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities> |
| 1. Does any aspect of the project involve the provision of Subsidies (or State Aid)? Yes or No:

Click or tap here to enter text. |
| 1. If yes, briefly explain how the subsidies or state aid are compliant with the UK’s subsidy control regime as set out in the guidance.

Click or tap here to enter text. |

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| 1.6 Policies and liability insurance |
| Does your organisation have: | Yes | No | Under development | n/a |
| A written Health & Safety policy. |[ ] [ ] [ ]  - |
| A written Equality & Diversity statement. |[ ] [ ] [ ]  - |
| A written Safeguarding policy for vulnerable adults. |[ ] [ ] [ ]  - |
| A written Safeguarding policy for children (if applicable). |[ ] [ ] [ ] [ ]
| Where there will be contact with children or vulnerable adults have you ensured compliance with the Disclosure and Barring Service Checks? |[ ] [ ] [ ]  - |
| Public and Employer Liability insurance. (Amounts TBC) |[ ] [ ] [ ]  - |

 *\*If your application is successful, evidence of policies and insurance will need to be provided prior to being awarded a grant.*

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|  | **PART 2: Curriculum Offer & Outputs – Year 1****This section will be scored as Stage 2** |
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| **LOT Number** | **Activity****Please provide a brief overview of the planned activity****(scored for Innovative Delivery)** | **Service Users that the activity will be aimed at****(scored for Reach of Priority Groups)** | **Approximate Guided Learning Hours (GLH) per participant** | **Intended progression, destination or outcome of activity****(scored for Added Value)** | **Number of activities run****scored for Value for Money** | **Total number of participant's for this activity****(scored for Value for Money)** | **Fixed (total) Price including all associated costs (£)****(scored for Value for Money)** |
| ***1*** | ***Course on effective budget management and understanding bills / interest rates*** | *Adult with low confidence in maths from areas of high deprivation*  | *10* | *Progression to formal qualification**Improve health wellbeing* | *10* | *100* | *£10000* |
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|  | Please attach a **brief synopsis** for all courses you plan to deliver. |

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|  | **PART 2: Curriculum Offer & Outputs – Year 2****This section will be scored as Stage 2** |
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| **LOT Number** | **Activity****Please provide a brief overview of the planned activity****(scored for Innovative Delivery)** | **Service Users that the activity will be aimed at****(scored for Reach of Priority Groups)** | **Approximate Guided Learning Hours (GLH) per participant** | **Intended progression, destination or outcome of activity****(scored for Added Value)** | **Number of activities run****scored for Value for Money** | **Total number of participant's for this activity****(scored for Value for Money)** | **Fixed (total) Price including all associated costs (£)****(scored for Value for Money)** |
| ***1*** | ***Course on effective budget management and understanding bills / interest rates*** | *Adult with low confidence in maths from areas of high deprivation*  | *10* | *Progression to formal qualification**Improve health wellbeing* | *10* | *100* | *£10000* |
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|  | Please attach a **brief synopsis** for all courses you plan to deliver. |

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|  | **PART 2: Curriculum Offer & Outputs – Year 3****This section will be scored as Stage 2** |
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| **LOT Number** | **Activity****Please provide a brief overview of the planned activity****(scored for Innovative Delivery)** | **Service Users that the activity will be aimed at****(scored for Reach of Priority Groups)** | **Approximate Guided Learning Hours (GLH) per participant** | **Intended progression, destination or outcome of activity****(scored for Added Value)** | **Number of activities run****scored for Value for Money** | **Total number of participant's for this activity****(scored for Value for Money)** | **Fixed (total) Price including all associated costs (£)****(scored for Value for Money)** |
| ***1*** | ***Course on effective budget management and understanding bills / interest rates*** | *Adult with low confidence in maths from areas of high deprivation*  | *10* | *Progression to formal qualification**Improve health wellbeing* | *10* | *100* | *£10000* |
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|  | Please attach a **brief synopsis** for all courses you plan to deliver. |

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| **Part 3. Project Details****This section will be scored as stage 3** |

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| 3.1 Explain how your curriculum will support the aims of Multiply and meet local priorities. | **10%** |
| Click or tap here to enter text. |

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| 3.2 Explain how your curriculum will broaden the learners’ experience and understanding of numeracy. | **10%** |
| Click or tap here to enter text. |

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| 3.3 Explain how you will promote and engage new learners to access Multiply in the Community | **10%** |
| Click or tap here to enter text. |

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| 3.4 We are keen to develop provision in areas of greatest social economic disadvantage. Please state which areas/wards your provision will primarily target. | **10%** |
| Click or tap here to enter text. |

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| 3.5 How will learners on the project enhance their personal development and learn about progression opportunities? | 5% |
| Click or tap here to enter text. |

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| **Part 4: Quality Assurance** |

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| 4.1 Describe how you will ensure learners/participants will receive a high quality teaching and learning experience. | 20% |
| Click or tap here to enter text. |
| Check the box if your organisation is subject to Ofsted inspections? [ ]  |
| If **Yes**, what was your most recent inspection grade? | Click or tap here to enter text. |

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| 4.2 Describe your project and performance management processes to ensure outputs are achieved. | **15%** |
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| 4.3 Summarise any key risks associated with your proposal, and activities proposed and/or undertaken to mitigate risk. | **10%** |
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| 4.4 Describe how you will embed and promote equality and diversity and the **PREVENT** agenda throughout the learning journey. | **10%** |
| Click or tap here to enter text. |

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| Part 5: Agreement |
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| The following section must be completed by the main person who is responsible for this project application on a day-to-day basis.1. We acknowledge that grant funding allocations are indicative and subject to change and/or approval at the discretion of the Department for Education (DfE) and/or North Northamptonshire Council (NNC).
2. If successful, we will enter into a grant funding agreement with NNC detailing the terms and conditions of the grant.
3. We will comply with any relevant legislation affecting the way that we carry out the project.
4. DfE and NNC can use our name and the name of the project in its own publicity.
5. Where necessary we will fully complete the following paperwork, and return to NNC as required:
* Course Data Sheet
* Learner Evaluation Forms
* Registers of Attendance for all students on the course
* Learner Enrolment Forms for all eligible students as appropriate
* Tutor End of Course Report / Evaluation Form
1. If we receive grant funding for a project, we understand that NNC will not automatically grant fund any later projects.
2. We will keep all financial records and accounts, including receipts for items purchased with the funding, for 7 years from the end of the financial year in which the last payment is made. We will make these available to North Northamptonshire Council internal and external audit and The Department for Education. We understand that this does not release us from our legal responsibility to keep records for longer periods.
3. NNC may hold back or ask us to repay the grant, in whole or in part, in the following circumstances:
* If we fail to keep and supply ***all*** records as stated above.
* If we do not comply with the terms and conditions of the grant.
* If the application form was completed dishonestly or the project documents give false or misleading information.
* If we do not follow equal opportunities practice in employing people, recruiting new members and providing our services.
* If any member of the organisation, staff or volunteers, acts dishonestly in their work for us at any time during the project.
* If we fail to complete the project by the date in the agreement.
* If we close down, become insolvent or bankrupt.

I confirm that the organisation named in Part 1, Applicant Details, has authorised me to sign this agreement on their behalf. The information given in this application is correct and I agree to abide by the agreement terms and conditions which will form part of any subsequent grant funding agreement.Applications will not be finalised until a signed copy is received.**Signature: Job Title:****Print name: Date:** |

**IMPORTANT**

 **North Northamptonshire Council can only process your application if:**

* You have completed all the questions on this form.
* The correct person has signed the form.

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| **Task** | **Completed** |
| We have answered all the relevant questions on the application form |  |
| We have read and signed *Section 4: Agreement* |  |
| We have made a copy of this application for our own reference  |  |

**Please use the checklist below to ensure you are sending us everything that we need to assess your application.**

Return your completed application with supporting documentation to:

Multiply@northnorthants.gov.uk.

Applications must be received by 12.00pm **midday on Wednesday 4th January 2023**

**Contact Details**

Should you have any queries regarding this application, or the process please contact: Multiply@northnorthants.gov.uk.