

Appendix D – Delivery Milestones

The following sets out the key delivery milestones for the proposed contract.

Milestones	Dates
Briefing Meeting with Council's Project Manager.	15 th February 2021
Meeting with External Advisory Group	17 th February 2021
Site visits for case studies	Between 18 th February and 3 rd May 2021
Presentation of initial findings	8 th April 2021
Draft report for first round of comments	3 rd May 2021
Draft report for second round of comments	28 th June 2021
Final report	31 st July 2021 preferred, proposals up to September 30 th considered
Final data provided	31 st July 2021 preferred, proposals up to September 30 th considered
Data interface provided	31 st July 2021 preferred, proposals up to September 30 th considered

Please note the above represent provisional milestones and the dates may change.