Evaluation Criteria

1. A panel of Councillors and the Parish Clerk will evaluate the tenders using the evaluation criteria below.

2. Submissions will be evaluated on the basis of the Most Economically Advantageous Tender (MEAT), which combines price and quality. The Tender with the highest overall score will be deemed the 'Preferred Bidder'. The breakdown of quality and cost are as follows: cost
(70%) and quality (30%).

Quality Evaluation (40%)

3. Quality and compliance will be assessed by the submitted tenders.

4. It is likely that the following criteria will be used in the tender evaluation

Item	Criteria	Weighting
1	Company experience in the construction and resurfacing	40
2	Supplying of required insurance documentation	20
3	Health and Safety and Site Management	20
4	Similar projects undertaken	10
5	Quality Management Documentation	5
6	Environmental Compliance and Policies	5

5. The formula used to calculate the weighted scores for each question scored is the moderated score (between 0 and 5) divided by 5 and multiplied by the weighting factor shown:

    Question Weighted Score (%) = (Supplier's score / 5) x Question Weighting.

6. **Performance Scores**

Score	Performance	Judgement
0	No response or the response is highly inaccurate.	Unacceptable
1	Limited response provided, or a response that is inadequate, substantially irrelevant, inaccurate or misleading	Poor
2	Response only partially addresses the question	Below Expectations

3	An acceptable response submitted in terms of the level of detail, accuracy and relevance.	Satisfactory
4	A comprehensive response submitted in terms of detail and relevance and clearly meets most of the project aims or requirements with no negative indications or inconsistencies.	Good
5	Exceptional demonstration of the relevant ability, understanding, experience, skills, resources & quality measures required to meet the project's aims or requirements. Response was highly relevant with comparable contract value.	Excellent

7. The Council reserves the right to reject tenders that score '0' for any question or where it is clearly stated in the question this is a pass or fail.

Pricing Evaluation Criteria (60%)

8. Bid prices will be scored on a comparative basis, with the highest value offer receiving 100% of the available marks allocated to price. All other bids will be compared against that lowest bid and allocated proportional scores when compared to the lowest-priced bid.

9. The following formula will be used to provide a comparative score for cost:

$$score = \frac{lowest\ bid}{Bid} * 30$$