**DPS Schedule 6 (Order Form Template and Order**

**Schedules)**

**Order Form**

|  |  |
| --- | --- |
| THE BUYER: | Cabinet Office |
| BUYER ADDRESS | 3 Glass Wharf,  Avon Street,  Bristol,  BS2 0PS |
| THE SUPPLIER: | CGI IT UK Ltd |
| SUPPLIER ADDRESS: | 14th Floor,  20 Fenchurch Street,  London,  EC3M 3BY |

APPLICABLE DPS CONTRACT

This Order Form is for the provision of The Provision of ITHC/Penetration Testing and dated 12/02/2021.

It’s issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract.

This Order Form including the Order Special Terms and Order Special Schedules.

* + - Order Schedule 1 (Order Specification)
    - Order Schedule 2 (Pricing Details)
    - Order Schedule 3 (Order Tender)

START DATE: 12th February 2021

EXPIRY DATE: 11th February 2023

OPTIONAL EXTENSION 1 year extension option

DELIVERABLES

Order Schedule 1 (Order Specification)**.**

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Term, as per Schedule 3 and Insurance annexes.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year isREDACTED

ORDER CHARGES

See details in Order Schedule 2 (Pricing Details).

REIMBURSABLE EXPENSES

Recoverable as stated in the DPS Contract.

PAYMENT METHOD

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

A Purchase Order number will be raised for each requirement.

Before payment can be considered, each invoice must include a detailed breakdown of work completed, the associated costs and quote the relevant Purchase Order number.

Invoicing will be completed in arrears after the work has been completed in full. For instance, the costs for November would be invoiced in December to ensure the requirements are met.

Invoices should be submitted to: REDACTED

In the event of staff changes, the supplier will be notified of updated contacts.

BUYER’S INVOICE ADDRESS:

REDACTED

Invoices should be submitted to all of the following email addresses: REDACTED

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

REDACTED

BUYER’S ENVIRONMENTAL POLICY

Not Applicable.

BUYER’S SECURITY POLICY

Security policy framework, May 2018 (Updated 24 May 2018), available online at: <https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework>.

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month. Additional reporting to be agreed during the scoping of each piece of work.

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter.

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

No sub-contractors or Third Parties to deliver any of the services.

COMMERCIALLY SENSITIVE INFORMATION

Not Applicable.

SERVICE CREDITS

Not Applicable.

ADDITIONAL INSURANCES

Not Applicable.

GUARANTEE

Not Applicable.

SOCIAL VALUE COMMITMENT

Not Applicable.

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | REDACTED | Signature: | REDACTED |
| Name: | REDACTED | Name: | REDACTED |
| Role: | REDACTED | Role: | REDACTED |
| Date: |  | Date: |  |

**Order Schedule 1 (Order Specification)**

REDACTED

**Order Schedule 2 (Pricing Details)**

REDACTED

**Order Schedule 3 (Order Tender)**

REDACTED