



Ministry of Housing,  
Communities &  
Local Government

Evoco Digital Services Ltd  
53 Downs Road  
Dunstable  
Beds  
LU5 4DD  
FAO REDACTED

31 March 2021

**CPD4121169 MHCLG Agile Coaching/Product Management for operational teams**

Please see details below of an amendment to the above mentioned contract. Please confirm acceptance of this amendment as soon as possible by signing and returning this document to the undersigned.

MHCLG will accept a signed hard copy or a PDF version.

I look forward to hearing from you.

Yours faithfully

REDACTED



### **AMENDMENT TO CONTRACT**

The details contained in this document form a binding amendment to the Contract referenced below between the Contractor and the Secretary of State for the Ministry of Housing, Communities and Local Government ("MHCLG").

Contract title : MHCLG Agile Coaching/Product Management for operational teams

Contract reference : CPD4121169

Contractor : Evoco Digital Services Ltd

Amendment no. : 01

Effective date of amendment : 05/04/2021

Details of amendment : 3 week extension, contract will now expire on 26/04/21

#### **Description of work**

- 2 x coaches - continuation of coaching work with the Rapid Response Team on the setup of their operating model and helping the department become more customer-centric.
- 1 x coach – continuation of process and operating improvements with the Recruitment and HRSS team; specifically implementation of ticketing software to help manage their inbox.

Description	Rate	People	Days	Sub Total	VAT	Total
Agile coaches	685	3	15	30825	6165	36990

Contract value prior to this amendment : £144,000.00 (ex VAT)

Maximum value of this amendment : £30,825.00 (ex VAT)

Revised value for the Contract : £174,825.00 (ex VAT)

Terms and conditions : All other terms and conditions remain the same for this Contract.



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<b>FOR AND ON BEHALF OF THE SECRETARY OF STATE FOR HOUSING, COMMUNITIES AND LOCAL GOVERNMENT</b>	<b>FOR AND ON BEHALF OF THE CONTRACTOR</b>
Name: REDACTED	Name:
Title: REDACTED	Title:
Signed:	Signed:
Date:	Date: