Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:

THE BUYER: UK Export Finance Department

BUYER ADDRESS 1 Horse Guards Road, London, SW1A 2HQ

THE SUPPLIER: Specialist Computer Centres Itd

SUPPLIER ADDRESS: James House, Warwick Road, Birmingham, B11

2LE

REGISTRATION NUMBER: 01428210

DUNS NUMBER: 227720521

SID4GOV ID: 210512

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 6 July 2021. It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

- 2. Joint Schedule 1(Definitions and Interpretation) RM6068
- 3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for AV and IT equipment
 - o Call-Off Schedule 4 (Call-Off Tender)
- 4. CCS Core Terms (version 3.0.6)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract: None

CALL-OFF START DATE: 6 July 2021

CALL-OFF EXPIRY DATE: 5 July 2022

CALL-OFF INITIAL PERIOD: Twelve (12) Months

CALL-OFF OPTIONAL EXTENSION Twelve (12) Months PERIOD

CALL-OFF DELIVERABLES

Microsoft Surface Hub devices and accessories

Quantity	Description	
12	Microsoft Surface Hub, 50", 2S, including Hub Cameras	
3	Microsoft Surface Hub, 85", 2S, including Hub Cameras	
4	50" Hub Trolley	
4	50" Hub Trolley battery packs	
1	85" Hub Trolley	
4	50" Hub wall mounting bracket	

	2	85" Hub wall mounting bracket	
Framework Ref: RM6068, AV and IT equipment, UKEF, Project Version: v0.1 Model Version: v3.2			

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Extended 3 year warranty

Optional Professional Services – Training / User Adoption services

LOCATION FOR DELIVERY

All items: 1 Horse Guards Road, London SW1A 2HQ.

DATES FOR DELIVERY OF THE DELIVERABLES

Current lead times are delivery by late August. The Supplier will update the Buyer on lead times once the order has been placed

The Authority would like to receive one of the Surface Hubs prior to delivery of the main consignment to configure and build with the UKEF profile. Lead times above apply

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be:

 Extended 3 year warranty for the Microsoft Surface Hubs. Standard manufacturer warranty for other items,

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Charges used to calculate liability in the first twelve months is £159,655.75, excl VAT, excl training, Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

£159,655.75, excl VAT, excl training, the Charges for the Deliverables





Goods to be invoiced upon delivery

Training to be invoiced as used

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

The maximum value of the optional extension period is £40,000.00. The above pricing is only valid for the initial order. Additional requirements are to be quoted by the Supplier upon request by the Buyer

REIMBURSABLE EXPENSES None

PAYMENT METHOD Invoice / BACS



Within ten (10) Working Days of receipt of your acceptance of this contract, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.



BUYER'S ENVIRONMENTAL POLICY

The Environmental Information Regulations 2004 together with any guidance and/or codes of practice issued by the Information Commissioner or relevant government department in relation to such regulations.

BUYER'S SECURITY POLICY

https://www.gov.uk/government/publications/security-policy-framework



PROGRESS REPORT FREQUENCY N/A

PROGRESS MEETING FREQUENCY Not Applicable

KEY STAFF N/A

KEY SUBCONTRACTOR(S) Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information - breakdown of charges and Supplier IPR

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES Not applicable

GUARANTEE Not applicable

SOCIAL VALUE COMMITMENT Not applicable

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Project Version: v0.1 Model Version: v3.2