



Department
for Environment
Food & Rural Affairs



The European Agricultural
Fund for Rural Development:
Europe investing in rural areas



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04 November 2020

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ecm_59422)

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	Provision of one-to-one on-farm advice to farmers in the High Priority Water Quality areas throughout the FaLMA Lot 7 (South West).
Mini-Contract Reference:	FaLMACSFWSW003

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming in the South West Lot will commence on 05 November 2020. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B Nutrient Management Plan	26/03/21	██████	█	████	██████
WQ1/E Water Pathway Management	26/03/21	██████	█	████	██████
WQ1/G Machinery Testing and Calibration	26/03/21	██████	█	████	██████
WQ1/H Soil Husbandry	26/03/21	██████	█	████	██████
WQ1/L Water Holding Structure Design and Management	26/03/21	██████	█	████	██████
WQ1/Q Soil and Nutrient Management	26/03/21	██████	█	████	██████

Plan					
WQ1/R Farm Machinery Management	26/03/21	██████	■	██████	██████
WQ1/U Assessment and Monitoring of Soil Health	26/03/21	██████	■	██████	██████
WQ1/M1 Standard Soil Sampling with No Interpretation	26/03/21	██████	■	██████	██████
WQ1/M2 Standard Soil Sampling Certificate with Interpretation for Standard Agricultural Soil Analysis	26/03/21	██████	■	██████	██████
WQ1a/M4 Soil Mineral Nitrogen (SMN) Sampling and Analysis with Estimation of Soil Nitrogen Supply (SNS)	26/03/21	██████	■	██████	██████
WQ1a/M5 Slurry/Manure Sampling and Analysis	26/03/21	██████	■	██████	██████
WQ1a/M6 Standard Soil Sampling, assessment of soil biological activity/soil health with No Interpretation, for agricultural soil.	26/03/21	██████	■	██████	██████
Grand Total					£116,598

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 02 October 2020
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 16 October 2020
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 15 April 2021 (within 6 weeks of the mini-contract delivery end date).

To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

██████████

Category Manager
Defra Group Commercial

██████████
████████████████████

Annex A: Delivery Milestones

Deadline	Activity
05 November 2020	Inception Meeting Held
05 November 2020	Contract and delivery start
30 November 2020	12% (25) of visits and reports completed
31 December 2020	30% (63) of visits and reports completed All outstanding names provided to the Supplier by Natural England.
31 January 2021	55% (116) of visits and reports completed
28 February 2021	80% (168) of visits and reports completed
26 March 2021	100% (211) of visits and reports completed
15 April 2021	Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
DGC.GDPR@defra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]
[REDACTED]
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.