

**Rooftop Housing Group**  
**Playground Maintenance Tender Clarification Log**

Clarification Question	Question	Response	Date Received
1	We are looking at the tender advertised on contract finder and reading the specification, can you clarify would the service provider be conducting an initial service followed by remedial quote for works and completion, or as I see you use ROSPA for reporting are you expecting the contractor to complete remedial works from this report?	Our initial view is that the ROSPA recommendations will need to be actioned by the service provider. The service provider will then complete ongoing inspections, in line with the specification, and will likely complete remedial works. For works which are anticipated to be £5k or over, Rooftop reserves the right to seek quotes from other Service Providers.	01/03/2024
2	For clarity, can you confirm that we should price for 7 x annual inspections, C4 on document D	4 quarterly inspections at 7 sites should be priced for.	08/03/2024
3	For clarity, can you confirm that ROSPA are required to carry out the annual inspections or is a suitably certified and qualified RP11 annual inspector acceptable	Rooftop will continue to arrange an independent inspection from ROSPA however 4 quarterly inspections are required from the service provider.	08/03/2024
4	For clarity, are the next annual inspection due in Aug 24	Yes but Rooftop will always arrange the ROSPA inspection. The Service provider should arrange 4 quarterly inspections at the 7 sites.	08/03/2024
5	Can the play sites be accessed easily, for example will we require parking permits to inspect / repair the play areas?	Easy access is available	08/03/2024
6	Could we see copies of the Aug 23 inspections, to review the condition of the play areas, we will delete the documents if we are unsuccessful with our bid.	Yes we can provide over email. Please note that the reports contain sensitive information and must be kept confidential. Should a bidder be unsuccessful at winning this opportunity, the bidder must ensure the reports are deleted/destroyed appropriately.	08/03/2024
7	Document C page 8 refers to 'Rooftop's Insurance provider' and outstanding recommendations, please could we see an example of these recommendations	Yes we can provide over email. Please note that the reports contain sensitive information and must be kept confidential. Should a bidder be unsuccessful at winning this opportunity, the bidder must ensure the reports are deleted/destroyed appropriately.	08/03/2024
8	Does our response to Document C need to be in the Document C or can we produce our own document in accordance with the word count	Yes we are happy for bidders to produce your own document	08/03/2024