

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Our ref: [REDACTED]

Your ref: [REDACTED]

Date: xxxxxxx

Dear [REDACTED],

Ref: [REDACTED]

Title: Otter liver tissue analysis for polychlorinated biphenyls (PCBs)/polybrominated diphenyl ethers (PBDEs)

I am pleased to inform you that the Environment Agency hereby accepts your tender dated 6/09/22 in respect of the above contract. The contract shall be carried out in accordance with:

This contract award letter

Our Request for Quotation dated: 9/08/22

Your response received dated: 6/09/22

Clarification dated: 12/09/22 in relation to questions on the cost, evaluation and work, 3/10/22 in relation to potential risks around receipt of samples, and 3/10/22 in relation to the conditions of contract

The price for this contract is as follows: (enter pricing model you have used, as completed by the supplier)

ACTIVITY	DUE DATE	COST
Analysis of otter liver tissue for PCBs/PBDEs and update of progress	28 November 2022	30% of £33858
Analysis of otter liver tissue for PCBs/PBDEs and delivery of interim results	10 January 2023	30% of £33858
Analysis of otter liver tissue for PCBs/PBDEs and supply of final results	17 March 2023	40% of £33858

OFFICIAL



INVESTOR IN PEOPLE



These prices will remain fixed for the duration of the contract.

The contract is awarded for an initial period of 5.5 months, from 7/10/22 to 17/03/23, and covers 5 batches of 16 samples. All extension requests will be agreed in writing by both parties.

The Purchase Order number is [REDACTED]. We will require you to quote this on all invoices to ensure timely payment. Invoices should be sent to:

SSCL  
Environment Agency  
PO BOX 797  
Newport  
Gwent  
NP10 8FZ

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

This contract will be managed on behalf of the Environment Agency [REDACTED], [REDACTED]. The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the Environment Agency Conditions of Contract for Research and Development as contained within the original request for quotation and modified according to agreed changes confirmed in the correspondence mentioned above.

Finally, our intention is that the data will open data and that we will make available the data on the basis of the Open Government Licence for further academic and non-commercial research.

Please acknowledge receipt of this letter and confirm your acceptance by return. .

Yours faithfully/sincerely

[REDACTED]  
[REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Receipt and acceptance of award for the above contract, as per the Environment Agency's award letter of 7/10/2022 acknowledged for supplier name by:

Name:

Signature:

Date: