



# Department for Transport

Thinkproject UK Ltd,  
Welland House Meteor Court,  
Barnett Way,  
Barnwood,  
Gloucester,  
GL4 3GG

**Group Commercial Directorate**  
Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4DP

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Your ref:

Our ref: TRCF3080

Date: 13/02/2024

**Email:** [REDACTED]

Dear Supplier,

**Contract Number and Title:** TRCF3080 – TFM Contract and Scope Management System

**CCS Framework and Service ID:** RM1557.13 – G-Cloud 13

On behalf of the Secretary of State for Transport, I write to inform you that has Thinkproject UK Ltd has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557.13
2. The CCS Framework RM1557.13 Call Off Agreement.
3. The Suppliers Service Offerings (601786695304186 & 795534845146915)

The contract will commence on 12<sup>th</sup> February 2024 and expire on 11<sup>th</sup> February 2027 with an optional extension period of 12 months. The value of the Contract is up to £2,000,000 with an initial commitment to spend £800,560 excluding VAT. (DfT are under no obligation to spend the full Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing  
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED] at your earliest convenience.

If you have any queries regarding the commencement of the service, please contact the contract owner [REDACTED] .

Yours sincerely

[REDACTED]  
**Procurement Business Partner  
Department for Transport**

[REDACTED]  
**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of **Thinkproject  
UK Ltd** by:

Signature:

Name:

Capacity:

Date: Feb 15<sup>th</sup> 2024