

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: TRN - 5097/05/2021

THE BUYER: **The Secretary of State for Business,
Department for Business, Energy and Industrial Strategy ("CUSTOMER")**

BUYER ADDRESS 1 Victoria Street, London SW1H 0ET

THE SUPPLIER: **Language Line Solutions ("SUPPLIER")**

SUPPLIER ADDRESS: 25th Floor
40 Bank Street
London
E14 5NR

REGISTRATION NUMBER: 04823110

DUNS NUMBER: 23-346-1990

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **15/07/2021**. It's issued under the Framework Contract with the reference number RM6141 – Language Services for the provision of **Energy National Policy Statement (NPS) – Welsh translations of consultation and associated documents**.

CALL-OFF LOT(S):
Lot 1: National Managed Service

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6141

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6141
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6141
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 4 (Call Off Tender)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.8)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6141
6. Language Line Services' proposal to BEIS (Call-Off Schedule 4 - Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

[None]

CALL-OFF START DATE: **16/07/2021**

CALL-OFF EXPIRY DATE: **30/09/2021**

CALL-OFF INITIAL PERIOD: **2021, July - August**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **up to £36,000.00 (exc. VAT)** in the first 12 months of the Contract.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Purchase Order

BUYER'S INVOICE ADDRESS:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Appended at Joint Schedule 5 – Corporate Social Responsibility

BUYER'S SECURITY POLICY

Appended at Call-Off Schedule 9 – Security

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

PROGRESS REPORT FREQUENCY

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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On the first Working Day of each calendar month and the middle of each month

PROGRESS MEETING FREQUENCY

Weekly on a pre-agreed day between both parties

KEY STAFF

N/A

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Appended at Joint Schedule 4 - Commercially Sensitive Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES



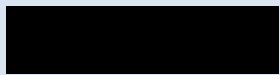
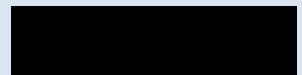


Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	16/07/2021	Date:	16/07/2021