



Department for Transport

Montala  
Unit 52-53 Shrivenham  
Hundred Business Park  
Watchfield  
Oxfordshire  
SN6 8TY  
United Kingdom

Via email to: [REDACTED]

Group Commercial Directorate  
Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4PD

Mob: 07977023020  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our ref: TIT 0297

Date: 08/03/2022

Dear Supplier,

**Contract number & Title: TIT0297 Image Library  
CCS Framework RM1557.12 G-Cloud 12  
Service ID – 8802 9606 1692 073**

On behalf of the Secretary of State for Transport, I accept the service offering 8802 9606 1692 073, under the terms and conditions of the G-Cloud 12 Framework Agreement (RM1557:12).

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:12
2. The CCS Framework G Cloud 12 Call Off Agreement.
3. CCS Framework RM 1557:12 – Service Offerings which are stipulated in the Call Off Agreement.

The contract will commence on 14 March 2022 and expire upon completion of the work specified in the call off contract and no later than 13 March 2023 with 2 x 12 month options to extend this contract. The total value of this contract is up to £15,000 exc VAT with an initial commitment to spend £3,150 the department is under no obligation to spend the total contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the

Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Please contact [REDACTED] by email [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED]

Yours sincerely

*Sent via email unsigned*

[REDACTED]  
**Procurement Business Partner  
Department for Transport  
Swansea (DVLA)**

[REDACTED]  
**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of Montala

**by:-**

Signature:

Name:

Capacity:

Date