



# Department for Transport

Basware Holdings Limited

[Redacted](#)

Dear Supplier,

**TIT0230 – BASWARE MARKETPLACE MANAGED  
SERVICE  
CCS Framework RM 1557:12 – Service Definition  
304633925239440 – Cloud Support**

On behalf of the Secretary of State for Transport, I accept your service offering and pricing under the terms and conditions of the G-Cloud 12 Framework Agreement (RM1557). This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM1557:12
2. The Department's Call Off Agreement
3. Your G Cloud 12 Service offering 304633925239440

The contract will commence on 16 January 2021 and will be for 2 years and expire on 15 January 2023, with the option to further extend for 24 months annually. This contract will be invoiced and payment monthly in arrears as follows:

Total contract value £478,128.00 Exclusive of Value Added Tax as outlined in Schedule 1 and Schedule 2 of the Call Off Contract.

The contract will be paid annually as follows

Year 1: £239,064.00 Exclusive of Value Added Tax  
Year 2: £239,064.00 Exclusive of Value Added Tax

To note the Department is under no obligation to utilise the full value of this contract and has the right to invoke the GCloud 12 termination without cause.

There is the potential that additional Cloud Support services may be required once the full project scoping has been completed and the implementation becomes active. These services would be based on the published GCloud 12 Cloud Support services costs located at

<https://www.digitalmarketplace.service.gov.uk/g-cloud/services/304633925239440>

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.

## Commercial Directorate

DVLA  
Longview Road  
Morriston  
Swansea SA6 7JL  
Phone: 01792 788272  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Your ref:

Our ref: TIT0230

Date: 16/12/2020



SSA%20Invoice%20  
Guidance%20V2.doc

Please contact the Contract Owner John Mullally on telephone number **Redacted** or Via email [Redacted](#) to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning an electronic copy to me via email [Redacted](#)

Yours sincerely

*Sent via email unsigned*

**Redacted (MCIPS Chartered)  
Procurement Business Partner  
Department for Transport  
Swansea (DVLA)**

Redacted  
**On behalf of the Secretary of State for Transpo**

Accepted for and on behalf of Basware Holdings Limited by:-

Signature:

Name:

Capacity:

Date: