



**Crown
Commercial
Service**

Crown Commercial Service

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REDACTED

System Concepts Ltd
2 Strand, London
WC2R 0EZ

CCS Ref: SO17173

Contract Ref: **L1125**

12 February 2016

Dear **REDACTED**,

Re: Award of Contract Extension for L1125 – Pension Wise User Research Laboratory Facilities

Thank you for the providing the Pension Wise Contact Centre under the terms of the above contract over the last few months. The service you have provided over that period has contributed to a successful first few months for Pension Wise.

Crown Commercial Service are writing to inform you of HM Treasury's intention to exercise their right to extend the existing contract L1125 – Pension Wise User Research Laboratory Facilities with your organisation by six (6) months.

The conditions of this extension are:

- Contract end date is now 30 September 2016.
- The estimated total Contract value is £34,950 (exc. VAT).

All other terms and conditions of the contract remain unchanged.

I would be grateful if you can sign two copies of the attached change control notice at Appendix A, confirming your acceptance of this contractual change, and return these by 19 February 2016 to:

REDACTED

HM Treasury
1 Horse Guards Road, London, SW1A 2HQ

REDACTED

Should you wish to discuss this matter, please do not hesitate to contact me on the details below.

Yours sincerely

REDACTED

Managed Service Procurement Specialist
CCS Managed Service Team

D **REDACTED**

E **REDACTED**

APPENDIX A

System Concepts Ltd accept the terms of the contract extension as set out in this award letter.

Name of Department: HM Treasury

Authorised Signatory (print): _____

Signature: _____

Date: _____

Name of Organisation: System Concepts Ltd

Authorised Signatory (print): _____

Signature: _____

Date: _____