

## Contract Change Note

<b>Contract Change Note Number</b>	CCN -02
<b>Contract Reference Number &amp; Title</b>	CQC AM 139 Lot2- HealthWatch Stakeholder Perception Survey
<b>Variation Title</b>	Extension
<b>Number of Pages</b>	3

WHEREAS the Contractor and the Authority entered into a Contract for the supply of **National Stakeholder Sentiment Survey** dated **02/05/2017** (the "Original Contract") and now wish to amend the Original Contract

IT IS AGREED as follows

1. The Original Contract shall be amended as set out in this Change Control Notice:

<b>Change Requestor / Originator</b>	
<b>Summary of Change</b>	HealthWatch Stakeholder Perception Survey work [REDACTED] to be added to the existing contract for National Stakeholder Sentiment Survey and to cover until 31st March 2019, with the original terms and conditions remaining applicable.
<b>Reason for Change</b>	<p>The purpose for this Contract Change Notice is The Care Quality Commission ("CQC") is looking to conduct a piece of work to understand stakeholder perceptions of Healthwatch England. To help us work more effectively with others over the course of our new five-year strategy, we want to understand current perceptions amongst key national and local stakeholders. In short, we want to benchmark:</p> <ul style="list-style-type: none"> <li>• Awareness of Healthwatch England and the Healthwatch network</li> <li>• Understanding of our role <ul style="list-style-type: none"> <li>○ Perceived value of our role</li> </ul> </li> <li>• Engagement with our work <ul style="list-style-type: none"> <li>○ Perceived impact</li> <li>○ Views on what we do well and areas we can improve on</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Advocacy of our work – would they recommend our work and insight to others?</li> </ul>	
Revised Contract Price	Original Contract Value	£ 11,375
	Previous Contract Changes CCN 01	£11,375
	Contract Change Note <b>CCN 2</b>	£ 38,500
	New Contract Value	£61,250
Revised Payment Schedule	The payment schedule will remain the same as the original contract whereby ComRes will be paid monthly in arrears via purchase order for all work completed. This cost will come out from HealthWatch Budget	
Revised Specification	<p>This is a new requirement that is added to the original contract as specified in the Contract and CCN 01.</p> <ul style="list-style-type: none"> <li>National level stakeholders – 20 depth interviews lasting half an hour in length (Healthwatch to provide the majority of contact details (5 x the numbers of interviews required))</li> <li>Local level stakeholder – 10 minute online survey of 500 contacts (Healthwatch to provide all contact details)</li> <li>6 MPs questions and Core Group Analysis survey (150 MPs)</li> <li>6 councillor question survey</li> <li>Design of all questionnaires and discussion guide</li> <li>Fieldwork for all surveys</li> <li>Recruitment and conducting interviews</li> <li>Data tables for quantitative surveys</li> <li>Interim PowerPoint reports for MPs and Councillors</li> <li>Full analytical report in Word and PowerPoint presentation of results</li> </ul>	
Revised Contract Period	The contract change notice will run until 31/03/2019	
Change in Contract Manager(s)	[REDACTED] will be the contract manager.	
Other Changes	N/A	

2. Save as herein amended all other terms of the Original Contract shall remain effective.
3. This Change Control Notice shall take effect from the date on which both the Authority and the Contractor have communicated acceptance of its terms.

<b>Originator:</b>	Name: [REDACTED] Title: [REDACTED] Signed: [REDACTED] Date: [REDACTED]
<b>Care Quality Commission (CQC) -</b>  AUTHORITY  Signatory	Name: [REDACTED]  Title: [REDACTED]  Signed: [REDACTED]  Date: [REDACTED]
<b>Communicate Research Ltd, trading as 'ComRes'</b>  CONTRACTOR Signatory	Name: [REDACTED]  Title: [REDACTED]  Signed: [REDACTED] ..... ...  Date: [REDACTED]