**TTC/04/2022**

**Thetford Town Council is seeking tenders for a programme of repair and refresh to their play parks listed below: -**

1. Bergamont Close - IP24 2XE
2. Castle Park – IP24 2DL
3. Croxton Rd Skate Park -
4. Edinburgh Way – IP24 1DS
5. Elm Rd - IP24 3HW
6. Fairfields – IP24 1JN
7. Harriet Martineau Close IP24 1TR
8. Pine Close IP24 3LA
9. Maine Street IP24 3PG
10. Richard Easten Way IP24 1ED

The following repairs are required at listed below:

|  |  |
| --- | --- |
| Play Park | Repairs |
| Pine Close | Repaint climbing frame, swings and roundabout |
| Remove and dispose of existing rubber tile safety surfacing |
| Supply and install resin bound mulch safety surfacing to all areas currently using rubber tiles |
| Install rubber mulch surfacing at entrance area (2 x2m approx.) x 2 |
| Supply and fit new self-closure to entrance gate |
| Replace shackles, bushes, and chains to flat seat and cradle seat swings. |
| Replace 2 small rockers |
| Redcastle | Replace new Carousel equipment for new (bowl spinner) |
| Replace surfacing around basket swing (overlay existing) with rubber mulch |
| Replace broken climbing board |
| Replace equipment ropes on climb slide |
| Richard Eastern | Supply and install two complete hydraulic self-closing gates |
| Replace surfacing and missing rope |
| Fairfields | Repaint climbing frame, swings and spinner |
| Repairs to rubber surfacing |
| Replace caps on Multi climb unit |
| Castle Park | Supply and install 3 x new pedestrian self-closing gates |
| Supply and install resin bound rubber mulch pads to entrance areas (approx. 2x2 m per entrance) |
| Supply and install resin bound rubber mulch to boulder unit |
| Replace chamfered log edgings with recycled plastic sleepers |
| Replace swing basket, shackles and hangers |
| Replace mulch bark surfacing to rubber mulch |
| Replace seals to supernova |
| Maine Street | Replace missing rope element. |
| Edinburgh Way | Repaint climbing frame, turnstile and swings |
| Replace 2 x rockers |
| Harriet Martineau | Repaint climbing frame, swings and spinner  Resurface and Mulch around Slide, Rocket, Swings & Platform Frame |
| Skate Park | Repair cracking concrete edges, accordingly, two-part epoxy repair resin to be used to ensure longevity.  Replace outer surface area to provide a more stable surface.  Replace surface around seating area |
| Elm Road | Repairs to Hard Standing Surfacing around Basketball Area |

**For maps, further information and site visits please contact Nick Thompson the Town Team Manager on:** 07760 629223

**Tender requirements:**

* Written itemised quotation for the works
* Copy of public liability insurance up to 5 million.
* Copy of company Health and Safety Policy (If company has more that 5 employees)
* Example method statement and example Risk Assessment
* Details of 2 references
* Environmental policy
* A daily rate for emergency call out repairs.

**Evaluation**

The evaluation will be undertaken by a panel of councillors and the Town Clerk and will be broken down into the following parts:

60% Price

20% Expected delivery of works timescale

20% Previous experience

TTC will assess how well each of the criteria, important for successful delivery of this contract, has been satisfied. Please ensure the responses given are clear, concise and complete to ensure proper understanding.

**Submission of tender**

Failure to supply any of the above will result in the Tender being rejected.

Tenders to be received by 12.00pm, Wednesday the 24th of August 2022.

Sealed inner envelopes to be clearly marked ‘Tender – Play Park Maintenance’, For the Attention of the Town Clerk, Thetford Town Council

Tenders cannot be received electronically and will be discarded if received in this format.

Postal Address:

The Carnegie,

Cage Lane,

Thetford,

Norfolk,

IP24 2DS.

Tel: 01842 754247.

Details of the winning contract will be published IAW Local Government Transparency Code 2014.

Should you require further information over and above the quote requirements then please do not hesitate to call the Main office on 01842 754247 or Nick Thompson on 07760 629223

Yours sincerely

Tina Cunnell