

ISSUE: 3 NOCPER002 DATE 07/08/14 Page 1 of 2	NOC ESTATES HOT WORKS/FIRE SYSTEM ISOLATION PERMIT Valid One Day Only	 National Oceanography Centre NATURAL ENVIRONMENT RESEARCH COUNCIL Permit No
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Conditions of Permit

This permit is used subject to the following conditions: That the above location has been checked (see page 2 checklist) by the contractor prior to the issue of this permit and risk of fire /alarm activation assessed. That inspection completed prior/after completion of works includes confirmation that there are no sources of ignition/heat within the area or debris which may activate the fire alarm system. **No works to begin before confirmation by your authorised NOC representative that isolation is in place.**

Section A – Works - To be completed by authorised NOC representative

Location of works (room no/area): _____ Works category (select): Hot / Demolition/System

Nature of works: _____

H&S Precautions/PPE requirements for area:

Final fire check, if applicable, to be made no later than 1600 hours

Section B – Authorisation – To be completed by authorised NOC representative

Permit issued to (print): _____ Contact number: _____

Date: _____ Time from: _____ Time To: _____

Isolation permits not to be issued for a period exceeding one day

Areas to be isolated:

Permit issued by (print): _____ Contact number: _____

Sign: _____ Position: _____

Section C – Acceptance – To be completed by Contractor

Permit accepted by (sign): _____ Name (print): _____

Company: _____ Working for (if a sub-contractor): _____

I, the above signatory accept responsibility for the worked completed under this permit and hereby accept the above conditions of this permit.

Section D – Completion - To be completed by Contractor – Confirmation Keys returned – by Security Control

Works completed at: _____ Final fire check completed at: _____

Time permit returned: _____ Name (print): _____

Section E – Cancellation - To be completed by authorised NOC representative

Time permit cancelled: _____ Name (print): _____

Building Emergency Information: The evacuation signal is a continuous audible tone. On hearing the signal please leave the building immediately. All contractors to muster at call point E – main entrance gate by A7 building. In an emergency please call Security Control: 02380 596 999 ; ext. 26999

Fire alarm fire sounders are tested at 08:45 hours on a Monday morning

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Section F – Checklist - To be completed by Contractor

Area checked/inspected for combustion sources before works and 1 Hour after completion of work

	Area checked/inspected for combustion 1 Hour after completion of work	Before YES/NO N/A	After YES/NO N/A
1.	All sources of ignition removed from the area?		
2.	All flammable gases and liquids removed from area?		
3.	Has the area been swept clean and left tidy?		
4.	Is the area free of dust, smoke or other air borne material that may activate the fire heads?		
5.	If applicable, has dust caps been removed?		
6.	Has the area been left secure?		
7.	Has the hot works permit been returned to the NOC liaison?		