



**CHANGE CONTROL NOTICE (CCN)**

|                            |  |                                    |                                |
|----------------------------|--|------------------------------------|--------------------------------|
| <b>Contract Title:</b>     | Contract for the Provision of <b>GCF Learning Management System</b> (The Contract) |                                    |                                |
| <b>Contract Reference:</b> | CCS019A50  | <b>Contract Change Number:</b>     | 04                             |
| <b>Date CCN issued:</b>    | 2nd September 2021   | <b>Date Change Effective from:</b> | 4 <sup>th</sup> September 2021 |

**Between:** The **Government Commercial Function** and **Think Associates Limited**

1. The Contract is varied as follows:

- 1.1. The Contracting Authority would like to extend their existing contract for an additional 6 months with an exercisable rolling 1 month extension option as contingency for a further 6 months .
- 1.2. The Contracting Authority would like the additional 6 month period to commence from the 4th September 2021 and to conclude on the 3rd March 2022
- 1.3. The contract value is uplifted by £110,000.00 (exc VAT), which will bring the new total contract value to £489,231.00 exc VAT.

This is broken down approximately (i.e. estimated) as follows:

- run costs at c [REDACTED];
- development option at c [REDACTED];
- exit/transition assistance provisional sum at [REDACTED]. These figures are based on spend to date through the agreement as of the end of June 2021.

1.4. There are no changes to the deliverables of the contract.

2. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.

3. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.

Authorised for and on  
behalf of the Supplier:

[REDACTED]

Signature

Tim Newham, Director

Print Name and Job Title

2 Sept 2021

Date

Authorised for and on  
behalf of the Customer:

[REDACTED]

Signature

[REDACTED]

Print Name and Job Title

2 Sep 2021

Date

OFFICIAL