

## CALL-OFF SCHEDULE 12: VARIATION FORM

No of Call-off Order Form being varied: CCFI17A23 (DLUHC Reference CPD4118172)

.....  
Variation Form No: 7

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BETWEEN:

The Department for Levelling Up, Housing, and Communities,  
Formerly the Ministry of Housing, Communities and Local Government,  
Formerly the Department for Communities and Local Government ("**the Customer**")  
and

The Federation of Groundwork Trusts (trading as Groundwork UK) ("**the Supplier**")

**Details of amendment:** The purpose of this amendment is to extend the services provided by Groundwork for a further year, executing the extension option as set out at Framework Schedule 4 at Section B, 1.2 extending the expiry date to 31<sup>st</sup> March 2023.

This Call-off Contract is varied as follows and shall take effect on the date signed by both Parties:

### 1. CALL OFF CONTRACT PERIOD

#### Section 1.2 Expiry Date

Add: The proposed extension period shall be enacted and therefore the expiry date is extended until 31<sup>st</sup> March 2023.

### 2. SERVICES

#### Section 2 Services Required

Add:

a) The Discounted Market Homes Programme will close to new applications at the end of Year 4 (31<sup>st</sup> March 2022). Unexhausted NDO grant pots will require grant administration throughout 2022-23.

b) The current HSSI pilot (as per CV 6) will issue up to a max of 40 grants before 31 Mar 2022 but there is a risk this will over-run – grants may not be issued until April 2022.

The indicative budget is as set out below:

**[REDACTED]**

### 6. PAYMENT

## Section 6.1 Call Off Contract Charges

Add:

Year 5 (2022-2023) Contract Charges – **[REDACTED]**

Please note: the Year Five charges are in line with the average previous spend across Year 1-4 of the Contract (The Year Five Contract Charges are exactly a quarter of the contract value for Year 1-4 of the Contract) in line with Annex 1 to Schedule 3 of the Contract.

Year 5 (2022-2023) Management Information Reporting Costs – **[REDACTED]**

Administration of NDO/HSSI Grants – **[REDACTED]**

## Section 6.8 Contractual Value

Delete existing Section 6.8.

Insert new Section 6.8 as follows:

The original value of this contract was £313,087.45 (excluding VAT).

Year One of the Pilot Programme was for an additional sum of £44,952.10 (excluding VAT).

Year Two of the Pilot Programme was for an additional sum of £27,000.00 (excluding VAT).

Year Three of the Pilot Programme was for an additional sum of £27,000 (excluding VAT).

Contract Amendment 06 for costs associated with High Street Regeneration and Social Infrastructure Support, is for an additional sum of £5,000 (excluding VAT).

Contract Amendment 07 for Year Five of the Contract, Management Information Reporting, and administering NDO/HSSI grants is for an additional sum of £86,907 (excluding VAT).

The total value of the Contracting including the Year Five extension option and all other amendments is £503,946.55 (excluding VAT) as set out in the table below:

**[REDACTED]**

Words and expressions in this Variation shall have the meanings given to them in this Call-off Contract. The definition of Programme is amended to include the services covered by the DMH Pilots.

This Call-off Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Customer

Signature **[REDACTED]**

Date 18 March 2022

Name (in Capitals) **[REDACTED]**

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature **[REDACTED]**

Date 14 March 2022

Name (in Capitals) **[REDACTED]**