



## Pre-Tender Market Engagement

### Aggregate Minerals Survey 2023 CPD4124278

**Authority:** Department for Levelling Up, Housing and Communities DLUHC (“the Authority”).

**Date Response required:** 12 noon (BST) on Tuesday 20<sup>th</sup> June 2023

## 1. PURPOSE

- 1.1. This Pre-Tender Market Engagement (PTME) seeks information in preparation for the potential procurement of a Supplier (from herein referred to as a “**Potential Supplier**”) to carry out the next Aggregate Minerals Survey. This will include undertaking the survey, its analysis and reporting on national and sub national sales, consumption, flows and permitted reserves of aggregate minerals. The purpose of this PTME is to:
  - a) help define the requirement;
  - b) help provide a better understanding of the feasibility of the requirement;
  - c) understand the best approach;
  - d) understand the capacity of the market to deliver and possible risks involved; and
  - e) provide the market with an opportunity to ask questions, raise queries and any issues to be addressed at an early stage.
- 1.2. The Authority shall maintain commercial confidentiality of information received during the PTME.
- 1.3. A draft Statement of Requirements is attached separately as ‘Annex A - PTME AMS 2023 Draft Statement of Requirements’. As this is an early draft, DLUHC reserve the right to amend this document at any time following on from the PTME

## 2. INTRODUCTION

- 2.1. This requirement is to collate, process, analyse and report on data from survey material from Minerals Planning Authorities and aggregate quarry operators. The Aggregate Minerals Survey for England and Wales 2023 is carried out on behalf of the Authority and the Welsh Government and covers all areas of England and Wales. The scope of the requirement may be expanded to include all areas of Scotland, however, this is yet to be confirmed and the Authority are unable to commit to this at this stage. The survey has typically been published every four years since 1973.
- 2.2. The requirement is to continue and improve upon the analysis and reporting which has been carried out continuously since 1973. The last survey was dated 2019 and it provides an in depth and up to date understanding of sub national (including county level) and national; sales; cross boundary flows; transportation; consumption and permitted reserves of primary aggregates. <https://www.gov.uk/government/publications/aggregate-minerals-survey-for-england-and-wales-2019>.
- 2.3. The data and information from this survey will be used by Government to monitor and revise, as necessary, national planning policy and guidance on anticipated mineral demand. As the most robust and comprehensive survey of aggregates performance, its findings underpin three key activities:

- It allows the aggregates industry to understand current national (and sub national) supply, so that operators can adjust production to reflect market demand. This is particularly important now given the increasing demand for aggregates by the construction industry, linked to the Government's housebuilding and infrastructure programmes and ambitions and the cessation of the Annual Mineral Raised Inquiry (AMRI) survey in 2014;
  - The preparation of Local Aggregates Assessments (as required by the National Planning Policy Framework) by minerals planning authorities, which are annual assessments of the demand for and supply of aggregate in their areas; and
  - The ability of Government to monitor guidance on anticipated mineral demand, including the need to revise current national aggregates production guidelines.
- 2.4. In addition to the role of the survey as an essential part of monitoring and developing national aggregate minerals policy and national guidance, the survey provides contextual data for planning decision makers, is utilised as the basis of reports by other stakeholders in particular the minerals industry and provides stakeholders with a clear picture of the current position on flows, sales consumption and planning permissions.

### 3. HIGH LEVEL OUTLINE PROJECT OUTCOMES REQUIRED

#### 3.1. The specific research objectives are to:

- Review and refine data collection methods. Evaluate associated data flows, chasing and checking processes for both of the survey questionnaires used in the survey (known as Form A and form B) and make final recommendations regarding any proposed changes to the proposals.
- Check proposed data outputs for both of the surveys to ensure they will provide appropriate data inputs for reporting purposes and that they will allow comparison with past survey data.
- Define and agree with steering group a list of tables and maps to include in the final report.
- Collate, input and analyse data from completed Form A and Form B
- Prepare the report with agreed tables and maps with associated commentary providing comparisons to the past study in line with past reports
- Provide a valuable information asset to Government and other stakeholders.

#### 3.2. Further details of the requirements are set out in the Authority's draft Statement of Requirements – attached at Annex 1.

### DELIVERABLES

- 3.3. The Potential Provider will provide weekly email updates on progress and will have an online review meeting via Microsoft Teams with The Authority fortnightly.
- 3.4. Where third parties are engaged by the Potential Provider, the Potential Provider will use all reasonable endeavours to achieve the desired results to meet these deliverables.
- 3.5. The final report will have a self-contained summary section. The report format should be compiled with reference to previous reports and should be compatible with the tables in previous report as there is a requirement to compare the results with those of previous years. Indicative milestones/deliverable are below:

Milestone/Deliverable	Description	Timeframe or Delivery Date *
1	Inception meeting to review specification and bid and agree milestones and detailed timescales	Within week 1 of Contract Award
2	Survey methodology report with data collection forms, definitions and list of proposed tables and maps	No later than October 2023
3	Steering group organised to review data collection methods, verification processes and data protections/confidentiality requirements with recommendations for any changes	No later than November 2023
4	Data collection – responses received, collated and analysed	No later than May 2024
5	Draft interim report produced	No later than July 2024
6	Steering group organised and feedback on draft interim report	No later than August 2024
7	Drafting of final report	No later than September 2024
8	Steering group organised and final draft report signed off by steering group	No later than end of September 2024
9	Final report issued	No later than October 2024
10	Presentation of results to AWP secretaries	No later than December 2024
11	Presentation of results to wider industry and MPAs at suitable events.	No later than December 2024
12	Produce lessons learned report	No later than December 2024

\*Specific dates within stated months to be agreed with supplier.

## SOCIAL VALUE

3.6. The Department aims to secure and maximise additional tangible social value benefits in accordance with [The Social Value Model](#) through explicit delivery of this specific contract. We are considering the following criteria:

### Theme 2: Tackling Economic Inequality Policy

- Policy outcome: Create new business, new jobs and skills
  - MAC 2.2: Create employment and training opportunities particularly for those who face barriers to employment and/or who are located in deprived areas, and for people in industries with known skills shortages or in high growth sectors.
    - Offer of opportunities for work experience or similar activities under the contract. Illustrative examples: work placements, pre-employment courses, paid/unpaid student placements, or paid internships of 6 weeks or more.
- The Provider will be asked to commit and report as part of the Key Performance Indicators on the following:
  - Proposal and agreement of appropriate approach and methodology
  - Completion of milestones to agreed timeframe

- Report on the number of full-time equivalent (FTE) employment opportunities created under the contract, by UK region.
- Report on the number of training opportunities (Level 2, 3, and 4+) created or retained under the contract, other than apprentices, by UK region.

### Theme 3: Fighting Climate Change.

- Policy outcome: Effective stewardship of the environment
  - MAC 4.2: Influence staff, suppliers, customers and communities through the delivery of the contract to support environmental protection and improvement.
    - Understanding of how to influence staff, suppliers, customers, communities and/or any other appropriate stakeholders through the delivery of the contract to support environmental protection and improvement.
    - Activities to reconnect people with the environment and increase awareness of ways to protect and enhance it.
- The Provider will be asked to commit and report as part of the Key Performance Indicators on the following:
  - Proposal and agreement of appropriate approach and methodology
  - Completion of milestones to agreed timeframe
  - Report on the number of people-hours spent protecting and improving the environment under the contract, by UK region.
  - Co-design/creation. Working collaboratively to devise and deliver solutions to support environmental objectives.
  - Training and education. Influencing behaviour to reduce waste and use resources more efficiently in the performance of the contract.
  - Volunteering opportunities for the contract workforce, e.g. undertaking activities that encourage direct positive impact.

## 4. KEY DATES & TENDERING PROCESS

Milestone	Time
PTME response deadline	12 noon (BST) on Tuesday 20th June 2023
Tender goes live	June 2023 (TBC)
Tender closes	July 2023 (TBC)
Contract awarded	September 2023 (TBC)

- 4.1. If it is decided this service is required, it is anticipated that a procurement may start June 2023 with the contract to commence in September 2023. These indicative dates are for information purposes only. DLUHC reserve the right to amend these dates at any time, and Potential Suppliers rely on them entirely at their own risk.
- 4.2. The contract is expected to be for a period of 1 year and 5 months.
- 4.3. The project, if progressed, is likely to be procured through the Crown Commercial Service (CCS) Dynamic Purchasing System (DPS) - RM6126 Research and Insights.
- 4.4. Suppliers are able to apply to join the DPS at any time. During application to join the DPS, suppliers indicate which services they may be able to provide under the DPS.
- 4.5. Please note that new suppliers are able to register with the DPS via the following link and that this process can take at least two weeks (Once you click on the link below, please scroll down

to see 'Research and Insights':  
<https://supplierregistration.cabinetoffice.gov.uk/dps?fh=1#research>

- 4.6. If you have any questions about the DPS and would like to contact a member of the CCS team please use the links provided on the website above.

## 5. RESPONSE

- 5.1. Please respond by email to [commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk) with the following by 12 noon (BST) on Tuesday 20th June 2023 (the "Response Deadline").

- Q1 Would you be interested in bidding for this project?
- Q2 In your view, is this project deliverable in the timeframe proposed?
- Q3 Are the Authority's goals, desired outcomes and/or requirements clear?
- Q4 What would the indicative cost breakdown be for this piece of work?
- Q5 Has the Department missed or overlooked anything material in setting out their requirement? How could DLUHC enhance our initial information in this document to inform any potential future specification?
- Q6 What do you perceive as the most important challenges in the potential delivery of this requirement? Please also outline the "Why?" and rationale of said perception. How might DLUHC and/or your organisation mitigate against said challenges and balance pace and individualised learner led journey?
- Q7 What would your organisation suggest as a payment model that would achieve a high degree of delivery? Please also outline the logic and "Why?" of your suggest payment model."
- Q8 What should, could, or would "success" of this contract look like to your organisation? How would your organisation quantify this?
- Q9 What depth of capacity (how many staff members/what qualification do staff have/resources), in your view, would a third-party provider need to successfully deliver this requirement?
- Q10 What additional information and/or data sets would you need to deliver a high-quality proposal to DLUHC?
- Q11 Are the proposed Social Value Themes, Policy Outcomes Criteria, Reporting Metrics and weightings appropriate for this requirement? Please elaborate on your reasons why and/or suggest alternatives from [the model](#) that could be applied and why these alternatives would be more relevant?
- Q12 In your opinion, what is the level of risk of modern slavery in your supply chain? Can modern slavery risks be managed / mitigated within the service?

## 6. QUESTIONS AND CLARIFICATIONS

- 6.1. Potential Suppliers may raise questions or seek clarification regarding any aspect of this PTME document at any time prior to the Response Deadline. Questions must be submitted by email to [commercialtenders@levellingup.gov.uk](mailto:commercialtenders@levellingup.gov.uk) only.
- 6.2. To ensure that all Potential Suppliers have equal access to information regarding this PTME exercise, responses to questions raised by Potential Suppliers will be published in a “Questions and Answers” document, which will also be circulated by email, with updates appearing at regular intervals (approximately two to three working days).
- 6.3. Responses to questions will not identify the originator of the question.
- 6.4. If a Potential Supplier wishes to ask a question or seek clarification without the question and answer being revealed, then the Potential Supplier must state this in their email and provide its justification for withholding the question and any response. If the Authority does not consider that there is sufficient justification for withholding the question and the corresponding response, the Potential Supplier will be invited to decide whether:
  - the question/clarification and the response should in fact be published; or
  - it wishes to withdraw the question/clarification.

## 7. GENERAL CONDITIONS

- 7.1. This PTME will help the Authority to refine the requirements and to understand the potential level of interest in the delivering requirements. It will also aid Potential Supplier’s understanding of the requirements in advance of any formal competitive tender exercise.
- 7.2. The Authority reserves the right to change any information contained within this PTME at any time, and Potential Suppliers rely upon it entirely at their own risk.
- 7.3. The Authority reserves the right not to proceed with a competitive tender exercise after this PTME or to award any contract.
- 7.4. Any and all costs associated with the production of such a response to this PTME must be borne by the Potential Supplier.
- 7.5. No down-selection of Potential Suppliers will take place as a consequence of any responses or interactions relating to this PTME.
- 7.6. The Authority expects that all responses to this PTME will be provided by Potential Suppliers in good faith to the best of their ability in the light of information available at the time of their response.
- 7.7. No information provided by a Potential Supplier in response to this PTME will be carried forward, used or acknowledged in any way for the purpose of evaluating the Potential Supplier, in any subsequent formal procurement process.