



**RM6100 Technology Services 3 Agreement
Framework Schedule 4 - Annex 1
Lots 2, 3 and 5 Order Form**

Order Form

This Order Form is issued in accordance with the provisions of the Technology Services 3 Framework Agreement RM6100 dated TBC between the Supplier (as defined below) and the Minister for the Cabinet Office (the "**Framework Agreement**") and should be used by Buyers after making a direct award or conducting a further competition under the Framework Agreement.

The Contract, referred to throughout this Order Form, means the contract between the Supplier and the Buyer (as defined below) (entered into pursuant to the terms of the Framework Agreement) consisting of this Order Form and the Call Off Terms. The Call-Off Terms are substantially the terms set out in Annex 2 to Schedule 4 to the Framework Agreement and copies of which are available from the Crown Commercial Service website <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm1234>. The agreed Call-Off Terms for the Contract being set out as the Annex 1 to this Order Form.

The Supplier shall provide the Services and/or Goods specified in this Order Form (including any attachments to this Order Form) to the Buyer on and subject to the terms of the Contract for the duration of the Contract Period.

In this Order Form, capitalised expressions shall have the meanings set out in Schedule 1 (Definitions) of the Call-Off Terms

This Order Form shall comprise:

1. This document headed "Order Form";
2. Attachment 1 – Services Specification;
3. Attachment 2 – Charges and Invoicing;
4. Attachment 3 – Implementation Plan;
5. Attachment 4 – Service Levels and Service Credits;
6. Attachment 5 – Key Supplier Personnel and Key Sub-Contractors;
7. Attachment 6 – Software;
8. Attachment 7 – Financial Distress;
9. Attachment 8 - Governance
10. Attachment 9 – Schedule of Processing, Personal Data and Data Subjects;
11. Attachment 10 – Transparency Reports; and
12. Annex 1 – Call Off Terms and Additional/Alternative Schedules and Clauses.

The Order of Precedence shall be as set out in Clause 2.2 of the Call-Off Terms being:

- .1.1 the Framework, except Framework Schedule 18 (Tender);
- .1.2 the Order Form;
- .1.3 the Call Off Terms; and
- .1.4 Framework Schedule 18 (Tender).



Section A General information

Contract Details	
Contract Reference:	706670450
Contract Title:	Provision of Digital Technical Services to Enable the Operation of the Maritime Trader Information Centre (MTIC)
Contract Description:	Provision of Digital Technical Services to Enable the Operation of the Maritime Trader Information Centre (MTIC)
Contract Anticipated Potential Value: this should set out the total potential value of the Contract	£3,289,784.00 for 2 years with the option for £1,718,128.00 for 1 additional year
Redacted under FOIA Section 43, Commercial interests	
Commencement Date: this should be the date of the last signature on Section E of this Order Form	01/04/2023

Buyer details
Buyer organisation name Ministry of Defence
Billing address Your organisation's billing address - please ensure you include a postcode Navy Command, Leach Building, Portsmouth, PO2 8BY
Buyer representative name The name of your point of contact for this Order Lauren Terry
Buyer representative contact details Email and telephone contact details for the Buyer's representative. This must include an email for the purpose of Clause 50.6 of the Contract. Redacted under FOIA Section 40, Personal Information
Buyer Project Reference Please provide the customer project reference number. 706670450



Supplier details

Supplier name

The supplier organisation name, as it appears in the Framework Agreement
Carbon60 Ltd

Supplier address

Supplier's registered address
800 The Boulevard, Luton, LU1 3BA

Supplier representative name

The name of the Supplier point of contact for this Order

Redacted under FOIA Section 40, Personal Information

Supplier representative contact details

Email and telephone contact details of the supplier's representative. This must include an email for the purpose of Clause 50.6 of the Contract.

Redacted under FOIA Section 40, Personal Information

Order reference number or the Supplier's Catalogue Service Offer Reference Number

A unique number provided by the supplier at the time of the Further Competition Procedure. Please provide the order reference number, this will be used in management information provided by suppliers to assist CCS with framework management. If a Direct Award, please refer to the Supplier's Catalogue Service Offer Reference Number.

N/A

Guarantor details

N/A

Guarantor Company Name

The guarantor organisation name
N/A

Guarantor Company Number

Guarantor's registered company number
N/A

Guarantor Registered Address

Guarantor's registered address
N/A



Section B

Part A – Framework Lot

Framework Lot under which this Order is being placed

3b – Operational Services – Operational Management

Part B – The Services Requirement

Commencement Date

See above in Section A

Contract Period

Lot	Maximum Term (including Initial Term and Extension Period) – Months (Years)
3	36 (3)

Initial Term Months

24 Months

Extension Period (Optional) Months

12 Months

Minimum Notice Period for exercise of Termination Without Cause

30 Calendar days for Contract

(15 Calendar days for any Tasking Orders placed under the Contract)

Sites for the provision of the Services

Guidance Note - Insert details of the sites at which the Supplier will provide the Services, which shall include details of the Buyer Premises, Supplier premises and any third-party premises.

The Supplier shall provide the Services from the following Sites:

Buyer Premises:

The majority of this work will be based in Portsmouth Technology Park, with remote working as dictated by the tasks.

The delivery team will be required to visit/work in other Military locations across the UK. Overseas travel will be required to discharge aspects of the Policy, Liaison, and International Engagement activities with partner nations. International T&S costs will need to be agreed prior to travel and must adhere to MoD travel policies.

This link, <https://www.royalnavy.mod.uk/our-organisation/bases-and-stations>, shows the main Navy Command managed sites and locations this contract will cover; however, this is not exhaustive as smaller sites may not be listed.

**Supplier Premises:**

Not Applicable

Third Party Premises:

Not Applicable

Buyer Assets

MoD ICT will be used throughout this service and supplier ICT is not to be used for the delivery of this service. The supplier must ensure all personnel have the relevant security clearances to access necessary MoD ICT.

Additional Standards

The following standards are applicable to this project:

Item	Number	Title
1	JSP 375	Management of Health and Safety in Defence
2	JSP 426	Defence Fire Safety & Risk Management Policy, Guidance and Information
3	JSP 440	Defence manual of Security
4	JSP 441	Information, Knowledge, Digital and Data in Defence
5	JSP 604	Defence Manual for Information and Communications Technology
6	JSP 740	Acceptable Use Policy for Information and Communications Technology.
7	JSP 752	Tri-Service Regulations for Expenses and Allowances
8	JSP 822	Defence Direction and Guidance for Training
9	Data Protection Act 2018	UK Implementation of General Data Protection Regulations

Buyer Security Policy

Security Clearance (SC) is required as a minimum and must be in place at the start of the contract. Suppliers' personnel will be required to deliver from a MOD establishment, specifically Portsmouth West, during the contract and will need to provide evidence of clearances.

MoD ICT will be used throughout this service and supplier ICS is not to be used for the delivery of this service. Information or data must not be transferred from MoD ICS to the supplier's systems. The supplier must ensure all personnel have the relevant security clearances to access necessary MoD ICS.

DEFCONs 659 and 660 will also apply



Buyer ICT Policy

Guidance Note: where the Supplier is required to comply with the Buyer's ICT Policy then append to this Order Form below.

As detailed in JSP604

Insurance

Guidance Note: if the Call Off Contract requires a higher level of insurance cover than the £1m default in Framework Agreement or the Buyer requires any additional insurances please specify the details below.

Third Party Public Liability Insurance (£) - Not Applicable

Professional Indemnity Insurance (£) - Not Applicable

Buyer Responsibilities

Guidance Note: list any applicable Buyer Responsibilities below.

As detailed in Services Specification

Goods

Should any goods be required, prices will be agreed

Governance – Option Part A or Part B

Guidance Note: the Call-Off Terms has two options in respect of governance. Part A is the short form option and Part B is the long form option. The short form option should only be used where there is limited project governance required during the Contract Period.

Governance Schedule	Tick as applicable
Part B – Long Form Governance Schedule	Applicable

The Part selected above shall apply this Contract.

Change Control Procedure – Option Part A or Part B

Change Control Schedule	Tick as applicable
Part B – Long Form Change Control Schedule	Applicable

The Part selected above shall apply this Contract. Where Part B is selected, the following information shall be incorporated into Part B of Schedule 5 (Change Control Procedure):

- for the purpose of Paragraph 3.1.2 (a), the figure shall be £ [1,000.00]; and
- for the purpose of Paragraph 8.2.2, the figure shall be £ [1,000,000.00].



Section C

Part A - Additional and Alternative Buyer Terms

Additional Schedules and Clauses (see Annex 3 of Framework Schedule 4)

This Annex can be found on the RM6100 CCS webpage. The document is titled RM6100 Additional and Alternative Terms and Conditions Lots 2, 3 and 5.

Part A – Additional Schedules

Additional Schedules	Tick as applicable
S1: Implementation Plan	Applicable
S3: Security Requirements	Part A
S4: Staff Transfer	Applicable
S7: Continuous Improvement	Applicable
S8: Guarantee	Not Applicable
S9: MOD Terms	Applicable

Part B – Additional Clauses

Additional Clauses	Tick as applicable
C2: Security Measures	Applicable

Where selected above the Additional Schedules and/or Clauses set out in document RM6100 Additional and Alternative Terms and Conditions Lots 2, 3 and 5 shall be incorporated into this Contract.

Part B - Additional Information Required for Additional Schedules/Clauses Selected in Part A

Additional Schedule S3 (Security Requirements)

Draft Security Management Plan To Be Inserted When Supplied



Section D Supplier Response

Commercially Sensitive information

Any confidential information that the Supplier considers sensitive for the duration of an awarded Contract should be included here. Please refer to definition of Commercially Sensitive Information in the Contract – *use specific references to sections rather than copying the relevant information here.*

Redacted under FOIA Section 43, Commercial interests



Section E Contract Award

This Call Off Contract is awarded in accordance with the provisions of the Technology Services 3 Framework Agreement RM6100.

SIGNATURES

For and on behalf of the Supplier

Name	Redacted under FOIA Section 40, Personal Information
Job role/title	
Signature	
Date	09/03/2023

For and on behalf of the Buyer

Name	Redacted under FOIA Section 40, Personal Information
Job role/title	
Signature	
Date	08/03/2023



Attachment 1 – Services Specification

1. The Maritime Trade Information Centre (MTIC) is a unique global digital service – it delivers timely and accurate information on shipping patterns and movement down to individual ships. The contextual information is essential for Maritime Security Ops (MSO) including counter- piracy, terrorism, smuggling, people trafficking/migration and narcotics operations. In high threat areas of the Indian Ocean over 80% of shipping reports into the MTIC, enabling identification of British interests transiting choke points and maintaining sea lines of communication and global commerce.
2. A critical output of the MTIC is a 24/7/365-day service that during a maritime security incident provides real-time information direct from the bridge of a merchant ship to responding naval assets. The MTIC is key in providing direct support and a common UNDERSTANDING to international maritime security forces. Additionally providing military information and direct support to REASSURE and INFORM merchant shipping.
3. The Maritime Domain Awareness (MDA) Programme, through the outcomes delivered by the MTIC directly supports current operations in the Arabian Gulf, Indian Ocean, Mediterranean, UK EEZ, with the French Navy off West Africa (Gulf of Guinea) and in the English Channel. The MDA Programme generates +70% of the UK 'National' worldwide Recognised Maritime Picture (RMP) used by the RN, which fused with other information sources is exploited by the MTIC.
4. The MTIC delivers support to Maritime Security Operations (counter: - piracy, terrorism, narcotics, illegal people trafficking/migration and smuggling), plus all Maritime Trade Operations (MTO) activity. This is achieved through data collection & entry and timely information exchange in support of UK maritime operational outputs and the UK contribution to Joint and Multinational maritime operations. This service is drawn upon by operational partner organisations globally across multiple time zones therefore must provide consistent service output every day of the year 24 hours a day.
5. In order to deliver the MTIC outputs that support the UK contribution to national, multinational and coalition maritime operations, a full understanding of maritime security, maritime trade and maritime situational awareness activities, systems and policies is required. In order to deliver the MTIC outputs the service must deliver the following:
6. Strategy and Direction
 - Support wider MDA Programme activities to enhance MOD and FCDO policy objectives.
 - Ensure the MTIC meets the customer requirements adjusting as necessary to ensure uninterrupted support.
 - Understand the changing nature of "White Shipping" adapting MTIC processes to meet the future capability requirement.
 - Support and advice to generate the customer's vision for the future delivery of MTIC service.



- Provide SME advice and guidance on the delivery of the MTIC service and in accordance with the UK MSO and MTO strategies, policies and guidance

7. Stakeholder Engagement

- Process Best Management Practice (BMP) mandated reporting iaw customer endorsed Standard Operating Procedures (SOP).
- Be the initial point of contact for all merchant vessels transiting through a designated Voluntary Reporting Area (VRA) e.g. Indian Ocean, Gulf of Guinea, and elsewhere as required by the customer.
- Liaise with external and partner agencies and vessels according to customer endorsed SOP.
- Respond to all enquiries received by MTIC Communication Information Systems (CIS).
- Prepare & send Warnings/Advisories/Notices and associated updates.
- Lead and participate in exercises and training scenarios with stakeholders to support their preparedness.

8. Incident Management

- Respond to all reported incidents in accordance with customer endorsed SOP.
- Respond to emergency calls from Industry and vessels at sea.
- Record all incidents, actions and decisions in auditable logs.
- Ensure incident response systems, processes and equipment are quality assured as required by the customer.
- Upload and maintain Warnings/Advisories/Notices to UK Maritime Trade Organisation (UKMTO) website.

9. External Agency Liaison

- Generate and provide reports to externally supported agencies as required by the customer.
- Prepare & provide statistics as required by the customer.
- Check Navigation/Coastal warnings within the designated VRA and as required by the customer.
- Advise/assist other maritime domain organisations as required.

10. Information Management



- Enrich and assure the "White Shipping" picture within designated VRA and as required by the customer.
- Manage MTIC email as required by the customer.
- Enter Industry-provided data into MTIC CIS iaw customer endorsed SOP.
- Ensure compliance with extant data processing regulations and MOD policy.

11. Maintain Professional Effectiveness

- Conduct regular training exercises on all MTIC CIS.
- Refresh and maintain knowledge and understanding of MTIC, MSCU and customer SOP and security procedures.

12. Training

- Deliver training to MTIC personnel to ensure they are competent in all aspects of the operation of MTIC CIS.
- Generate, maintain and deliver all aspects of MTIC training, including the supporting documentation.
- Ensure all personnel are current and competent in MTIC, Maritime C5ISR Support Unit (MCSU) and customer working practices and security processes.
- Provide training to, and support capability development of, outside agencies and stakeholders as required by the customer.

13. Information Management and Analysis

- Ensure MTIC compliance with MOD policy governing the appropriate storage, archive processes, and access of information and products.
- Utilise the MTIC systems to maintain Maritime Security Awareness within the designated VRA and as required by the customer.
- Generate MTIC CIS derived reports relating to incidents, statistics and regional situational awareness as required by the customer.
- Collate, record and categorise maritime security events within the designated VRA, and as required by the customer.

14. Policy and Security

- Review, update and agree MTIC SOP annually, and as required, with the customer.



- Ensure MTIC operates in accordance with MOD security policy.
- Ensure MTIC personnel comply with MOD policy for contractor mandatory training.
- The policy and security function requires DV as a minimum.

15. Liaison

- Respond to Requests for Information (RFI), Freedom of Information (FOI) requests and other requests from internal and external partners, as required by the customer.
- Represent MTIC at meetings and briefings, taking minutes and generating associated reports as required by the customer.
- Liaise with relevant MoD/ international military authorities/ vessels/ shipping agents/ security officers/ Maritime Regional Co-ord Centres/Industry bodies/ and partners across Government regarding maritime incidents within the designated VRA, and globally as required by the customer.
- Organise and administrate visits, presenting and hosting MTIC visitors.

16. Service Delivery Oversight

- Manage and support the service delivery teams comprising the MTIC operations room.
- Deliver a sustainable 24/7/365 shift pattern; ensuring the required level of service is maintained for both enduring and contingent/surge activity as required by the customer.



Attachment 2 – Charges and Invoicing

Part B – Service Charges

Redacted under FOIA Section 43, Commercial interests

Maximum Contract Price (including options)	£5,007,912.00
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Part C – Supplier Personnel Rate Card for Calculation of Time and Materials Charges

Redacted under FOIA Section 43, Commercial interests



Part D – Risk Register

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 12
Risk Number	Risk Name	Description of risk	Timing	Likelihood	Impact (£)	Impact (description)	Mitigation (description)	Cost of mitigation	Post-mitigation impact (£)	Owner



Crown
Commercial
Service

Part E – Early Termination Fee(s)

The supplier will be paid any fees that are due for work already completed (provided it was to the required standard) and for any costs incurred in the process of delivering services which have not yet been completed but only where the supplier can evidence costs have been reasonably incurred prior to termination.



Attachment 3 – Outline Implementation Plan IN SOR

All suppliers are obliged to provide sufficient guarantees to implement appropriate technical and organisational measures so that the processing meets the requirements of GDPR and ensures the protection of the rights of data subjects. For further information please see the Information Commissioner's Office website <https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/>

The supplier must immediately meet initial operation capacity to ensure the following is provide upon the contract take on date:

- a) 24/7/365 sustainable watchkeeping service delivery teams, processing up to 3500 reports/day (email, chat and voice) iaw customer endorsed SOP.
- b) Activities must be MOD policy compliant in all aspects.
- c) Service delivery teams must be proficient in Customer endorsed MTIC SOP.
- d) Service delivery teams must be proficient in Customer provided MTIC CIS.

The supplier must meet full operation capacity within 4 weeks of the take on date, consisting of:

- a) Supplier to provide Suitably Qualified and Experienced Personnel (SQEP) to customer directed MDA/MTO cap dev, training and exercises (including, but not limited to UK and overseas, F2F and remote activities in support of military and civilian maritime security practitioners).
- b) Supplier to provide SQEP support to military and civilian operational commanders (F2F and virtual) and UK Gvt decision makers up to Cabinet Office.
- c) Supplier to generate and deliver training (to include, but not limited to, induction and refresher training for MTIC watchkeepers and management).



Attachment 4 – Service Levels and Service Credits

The KPIs below are aligned to delivery of the stated Outcomes for the requirement and performance will be assessed at the Quarterly Performance Review and performance score allocated in line with the metric stated in the KPI.

KPI 1	
KPI Description:	Percentage of UKMTO reports (Voice & Email) processed iaw SOP within 24 hours.
Frequency	Monthly
KPI Performance Thresholds:	
'Good' (Contractual Target):	100%
'Approaching target' threshold:	95%-99%
'Requires Improvement' threshold:	90%-94%
'Inadequate' threshold:	Under 90%
Buyer Redress for failure to provide services at or above service levels.	Withhold 5% of payment due, in the month failure is assessed, if the service level is assessed as 'inadequate service level' or below.

KPI 2	
KPI Description:	Percentage of RFI's and FOI's processed within 10-20 working days respectively.
Frequency	Monthly
KPI Performance Thresholds:	
'Good' (Contractual Target):	100%
'Approaching target' threshold:	95%-99%
'Requires Improvement' threshold:	85%-94%
'Inadequate' threshold:	Under 85%
Buyer Redress for failure to provide services at or above service levels.	Withhold 5% of payment due, in the month failure is assessed, if the service level is assessed as 'inadequate service level' or below.



KPI 3	
KPI Description:	Percentage of time the agreed watchkeeping services level was achieved.
Frequency	Monthly
KPI Performance Thresholds:	
'Good' (Contractual Target):	100%
'Approaching target' threshold:	97-99%
'Requires Improvement' threshold:	95-97%
'Inadequate' threshold:	95% and under
Buyer Redress for failure to provide services at or above service levels.	Withhold 5% of payment due, in the month failure is assessed, if the service level is assessed as 'inadequate service level' or below.

KPI 4	
KPI Description:	The number of times the supplier failed to meet the request for surge capacity to the base line output by up to 50% within 4 hours of notification.
Frequency	Monthly
KPI Performance Thresholds:	
Adequate (Contractual Target):	0
Inadequate' threshold:	1 or more
Buyer Redress for failure to provide services at or above service levels.	Withhold 5% of payment due, in the month failure is assessed, if the service level is assessed as 'inadequate service level' or below.



Attachment 5 – Key Supplier Personnel and Key Sub-Contractors

The Parties agree that they will update this Attachment 5 periodically to record any changes to Key Supplier Personnel and/or any Key Sub-Contractors appointed by the Supplier after the Commencement Date for the purposes of the delivery of the Services.

Part A – Key Supplier Personnel

Key Supplier Personnel	Key Role(s)	Duration

Part B – Key Sub-Contractors

Key Sub-contractor name and address (if not the same as the registered office)	Registered office and company number	Related product/Service description	Key Sub-contract price expressed as a percentage of total projected Charges over the Contract Period	Key role in delivery of the Services



Attachment 6 – Software

- .1.1 The Software below is licensed to the Buyer in accordance with Clauses 20 (*Intellectual Property Rights*) and 21 (*Licences Granted by the Supplier*).
- .1.2 The Parties agree that they will update this Attachment 6 periodically to record any Supplier Software or Third-Party Software subsequently licensed by the Supplier or third parties for the purposes of the delivery of the Services.

Part A – Supplier Software

The Supplier Software includes the following items:

Software	Supplier (if an Affiliate of the Supplier)	Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/ Expiry



Part B – Third Party Software

The Third Party Software shall include the following items:

Third Party Software	Supplier	Purpose	Number of Licences	Restrictions	Number of Copies	Type (COTS or Non-COTS)	Term/ Expiry

Attachment 7 – Financial Distress

For the purpose of Schedule 7 (Financial Distress) of the Call-Off Terms, the following shall apply:

PART A – CREDIT RATING THRESHOLD

Entity	Credit Rating (long term) <i>(insert credit rating issued for the entity at the Commencement Date)</i>	Credit Rating Threshold <i>(insert the actual rating (e.g. AA-) or the Credit Rating Level (e.g. Credit Rating Level 3))</i>
Supplier	[Rating Agency 1] – Dun & Bradstreet	[Rating Agency 1] – Score not to be below 10% of rating of contract award
[Guarantor]	Not Applicable	Not Applicable
[Key Sub-contractor 1]	Not Applicable	Not Applicable
[Key Sub-contractor 2]	Not Applicable	Not Applicable

PART B – RATING AGENCIES

Dun and Bradstreet

PART B – LONG FORM GOVERNANCE

For the purpose of Part B of Schedule 7 (Long Form Governance) of the Call-Off Terms, the following boards shall apply:

All contract meetings/boards will be scheduled as required not less than quarterly. To be discussed further at initial start-up meeting.

Attachment 9 – Schedule of Processing, Personal Data and Data Subjects

No personal data will be processed during this contract.

Attachment 10 – Transparency Reports

Title	Content	Format	Frequency
Performance	Details of performance against KPI's	Online via Government transparency website	Quarterly, if required in line with any Cabinet Office guidance
Contract	Redacted copy of the contract and Total Price – commercial and personnel sensitive information redacted, including breakdown of total price.	Online via Government transparency website	At contract award

Annex 1 – Call Off Terms and Additional/Alternative Schedules and Clauses

1 The Contractor shall, and shall procure that their Sub-contractors shall, notify the Authority in writing as soon as they become aware that:

- a. the Contract Deliverables and/or Services contain any Russian/Belarusian products and/or services; or
- b. that the Contractor or any part of the Contractor's supply chain is linked to entities who are constituted or organised under the law of Russia or Belarus, or under the control (full or partial) of a Russian/Belarusian person or entity. Please note that this does not include companies:
 - (1) registered in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement; and/or
 - (2) which have significant business operations in the UK or in a country with which the UK has a relevant international agreement providing reciprocal rights of access in the relevant field of public procurement.

2 The Contractor shall, and shall procure that their Sub-contractors shall, include in such notification (or as soon as reasonably practicable following the notification) full details of the Russian products, services and/or entities and shall provide all reasonable assistance to the Authority to understand the nature, scope and impact of any such products, services and/or entities on the provision of the Contract Deliverables and/or Services.

3 The Authority shall consider the notification and information provided by the Contractor and advise the Contractor in writing of any concerns the Authority may have and/or any action which the Authority will require the Contractor to take. The Contractor shall be required to submit a response to the concerns raised by the Authority, including any plans to mitigate those concerns, within 14 business days of receipt of the Authority's written concerns, for the Authority's consideration.

4 The Contractor shall include provisions equivalent to those set out in this clause in all relevant Sub-contracts.

To ensure information held on the 'MOD Enterprise Directory' is accurate, by contract commencement date, embedded workers with MOD.net accounts are to make best endeavours to clearly identify as a 'Contractor' within the Rank/Grade of their MOD.net Tally and Enterprise Directory Data. In addition, 'Contractor' must clearly be stated as their rank within the workers organisation Signature block.

Within the duration of this contract, all staff embedded at HM Establishments may be required to complete a Conflicts of Interest declaration. The supplier will also be required to ensure a Compliance Regime is enacted if any personnel provided by the supplier will be involved in the process for re-letting any follow on or other contracts for which the supplier may tender.