**Request For Information:**

**EV Fleet Lease**

**for**

**Royal Society for the Protection of Birds**

Project: **EV Fleet Lease – F2F**

Ref: RSPB-0006

Section 1: General Information

* **Company Name:** Royal Society for the Protection of Birds
* **Contact Person: Rob Knight**
* **Contact Email: RFIEVFleet@rspb.org.uk**
* **Project Title:** Fleet De-carbonisation, transition to EV

**Section 2: Project Overview**

* Project Description: We are planning a phased introduction of electric vans over the next three years to partially replace the existing diesel fleet.

We have a requirement for the following:

1. 40 electric vans as per the specification below.
   1. We would seek to contract for 40 vans over the full period but require a call off delivery to multiple locations across the UK. We expressly don’t want a bulk delivery but individual vans delivered as required.
   2. Of the 40 total vans we are seeking 20 between April 2025 and March 2026.
   3. 10 between April 2026 and March 2027
   4. 10 between April 2027 and March 2028
   5. We are open to lease hire options (new or used vans) as well as outright purchase.
2. Home charging infrastructure for 40 staff. Installation dates to align with van delivery.
3. Introductory driver training for staff who are new to electric vehicles. 60 sessions between April 2025 and March 2028 on a call off basis.
4. Vehicle movement service to routinely relocate vehicles around the UK. 30 movements averaging 250 miles each between April 2025 and March 2028. UK defined as England, Scotland, Wales and Northern Ireland excluding Devon and Cornwall and Scottish islands.

* Vehicle Types Required: Small EV vans (V1 van with type 2 charging cable)
* Charging infrastructure: we would welcome options e.g. overnight charging capability and rapid charging. We require the facility for staff to itemise and receipt specific charges. Please provide pricing for the full package, installation, removal, maintenance, billing, apps, back office etc.

**Section 3: Vehicle Specifications**

* Fuel Type: Electric
* Electric motor Kwh/Horsepower: Minimum 50Kwh
* Transmission Type: automatic
* Body Style: Panel van
* Payload Capacity: 800 kg
* Key Features: Must have bulkhead.

**Section 4: Maintenance and Support**

* Warranty Details: Please advise standard
* Maintenance Services: Please advise what options are available.
* Dealer Network: Please advise what is available.

**Section 5: Pricing and Delivery**

* **Pricing Structure:** Please provide as full information as possible on pricing options. We are open to options around leasing or owning vehicles, including second hand vehicles. We are open to option on lease hire or purchase of home charging infrastructure. For home charging please also include prices for removal of equipment.

For driving training, we are seeking to adopt standard industry training packages rather than develop bespoke training. We are open to options on face to face or virtual training packages.

On vehicle movement we are seeking prices on a call off agreement to the estimated quantities and mileages as above (a pence per mile pricing structure would be helpful).

Please complete the pricing schedule attached.

* **Delivery Timeline:** As set out above and between April 2025 and March 2028. We require a call off delivery.

Suppliers, please answer the following Questions:

* **What vehicle models do you recommend for our needs based on the specifications outlined?**

|  |
| --- |
| Insert Answer Here |

* **What are your current pricing structures for these models, including any potential volume discounts?**

|  |
| --- |
| Insert Answer Here |

* **How do you handle vehicle maintenance and repairs, including parts availability and service response times?**

|  |
| --- |
| Insert Answer Here |

* **Describe your after-sales support and customer service practices.**

|  |
| --- |
| Insert Answer Here |

* **What is your experience in providing vehicles to businesses similar to ours?**

|  |
| --- |
| Insert Answer Here |

* **Do you offer any customized options or fleet management services?**

|  |
| --- |
| Insert Answer Here |

* **Do you offer a packaged service e.g. vehicle, charging infrastructure, driver training and vehicle movement.**

|  |
| --- |
| Insert Answer Here |

Please type **yes** in the services you can offer.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Option 1  Electric vans | 2  Home charging | 3  EV driver training | 4  Vehicle movement |
| Supplier 1 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

\*Please do not forget to complete pricing document (see excel sheet)

**How to respond**

All responses and clarification questions to be emailed to [RFIEVFleet@rspb.org.uk](mailto:RFIEVFleet@rspb.org.uk)

**Request for Information Timeline**

|  |  |
| --- | --- |
| Request for information Published to Contracts Finder | 19th March 2025 |
| Final Clarifications to be submitted | 28th March 2025 |
| Clarifications to be Returned | 3rd April 2025 |
| RFI Documents to be submitted | 18th April 2025 |
| Outcome of RFI | 1st June 2025 |