

Crown Commercial Service

Call Off Order Form for Management Consultancy Services

701548440 - Independent External Review of Navy in Transformation

FRAMEWORK SCHEDULE 4

CALL OFF ORDER FORM

PART 1 – CALL OFF ORDER FORM

SECTION A

This Call Off Order Form is issued in accordance with the provisions of the Framework Agreement for the provision of Complex And Transformation Consultancy Services (Lot 3) dated 04 September 2018.

The Supplier agrees to supply the Services specified below on and subject to the terms of this Call Off Contract.

For the avoidance of doubt this Call Off Contract consists of the terms set out in this Template Call Off Order Form and the Call Off Terms.

Order Number	701548440
From	Ministry of Defence ("CUSTOMER")
To	Oliver Wyman Ltd ("SUPPLIER")
Date	3 March 2021 ("DATE")

SECTION B

1. CALL OFF CONTRACT PERIOD

1.1.	Commencement Date: 1 December 2020
1.2.	Expiry Date: End date of Initial Period: 1 February 2021 End date of Extension Period: Minimum written notice to Supplier in respect of extension:

2. SERVICES

2.1	<p>Services required:</p> <p>1. In the past 18 months, Navy Command has radically changed its approach to transformation. It has launched an ambitious programme to prepare the Navy for the 2030s. This is built around five operational lines of development: operational advantage in the North Atlantic; Carrier Strike capability; Future Commando Force; forward presence; and technology and innovation; with five enabling lines of development: people and training; support; infrastructure; acquisition ; and headquarters.</p> <p>2. MOD seeks a short independent review of its transformation programme. The review will be a lighter version of the independent review OW conducted on Defence-wide transformation over summer 2020. It will inform key external stakeholders in MOD Head Office regarding the scope and aspirations of Navy transformation and what it has delivered to date. It will also inform Navy Command leadership's decisions regarding any potential re-prioritisation, acceleration or expansion of the programme that may be needed as we move into 2021. Specifically, the work will focus on four key lines of enquiry:</p> <p>a) Ambition and achievement to date. To review the high-level vision/narrative, ambition, scope, governance, and progress to date. To examine associated risks to delivery of its objectives, including shortfalls in funding, and offer recommendations for remedial actions where required.</p> <p>b) Coherence. To examine the governance of Navy transformation and how the ten lines of development fit together. Also, to examine how Navy transformation sits with broader Defence transformation, especially the latter's five cross-cutting programmes: acquisition, people, support, digital and empowerment. And to make recommendations for improving coherence ("tidy-up").</p> <p>c) Re-prioritisation and Acceleration. To identify opportunities to re-prioritise, including acceleration of delivery ("go-faster"), the expansion of deliverables ("go-further"), and at high level assess what it would take in terms of resources and other measures to achieve this.</p> <p>d) Engagement and behaviours. To examine how engaged are key external stakeholders in Head Office, across the broader maritime enterprise and where appropriate in other TLBs, as well as people within the Command. To review how behaviours in the Command are supportive of successful transformation and make recommendations.</p>
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3. PROJECT PLAN

3.1.	<p>Project Plan:</p> <p>Not Required</p>

Milestone	Deliverables	Duration	Milestone Date	Customer Responsibilities	Milestone Payments
Deliverables					To Be Complete
Structure the review, establishing timetables, and preparing for the project.	The contractor shall: <ul style="list-style-type: none"> • Agree key areas of focus with 1SL and Navy Command leadership • To Identify and request key reports and information • Book interviews with relevant personnel 			December 2020	
Review the key documentation	This will Include: <ul style="list-style-type: none"> • the vision/ambition • funding the plan, • all progress reports to date • Appropriate documentation from the Navy transformation team in NCHQ 			December 2020	
Conduct Stakeholder interviews	Conduct interviews with key internal stakeholders, especially key owners in the centre, portfolio holders/programme sponsors and SROs.			December 2020	
Engage with programme Leads	Engage with the individual programme teams to clarify any questions and discuss performance, outlook and risks			January 2021	
Progress meetings	Contractor shall establish and manage the Remote ATS Hazard Log, including Hazard Identification (HAZID) analysis.			18 January 2021	
Final Report	Contractor shall liaise with MoD to establish and deliver the System Requirements Document.			01 February 2021	

4. CONTRACT PERFORMANCE

4.1.	Standards: Not applied
4.2	Service Levels/Service Credits: Not applied
4.3	Critical Service Level Failure: Not applied
4.4	Performance Monitoring:

	Not applied
4.5	Period for providing Rectification Plan: In Clause 39.2.1(a) of the Call Off Terms

5. PERSONNEL

5.1	Key Personnel:
5.2	Relevant Convictions (Clause 28.2 of the Call Off Terms):

6. PAYMENT

6.1	Call Off Contract Charges (including any applicable discount(s), but excluding VAT): £115,000
6.2	Payment terms/profile (including method of payment e.g. Government Procurement Card (GPC) or BACS): Payments via CP&F
6.3	Reimbursable Expenses: Not permitted
6.4	Customer billing address (paragraph 7.6 of Call Off Schedule 3 (Call Off Contract Charges, Payment and Invoicing)): Invoices to be submitted via CP&F/Exostar
6.5	Call Off Contract Charges fixed for (paragraph 8.2 of Schedule 3 (Call Off Contract Charges, Payment and Invoicing)): Contract duration
6.6	Supplier periodic assessment of Call Off Contract Charges (paragraph 9.2 of Call Off Schedule 3 (Call Off Contract Charges, Payment and Invoicing)) will be carried out on: Not Applicable
6.7	Supplier request for increase in the Call Off Contract Charges (paragraph 10 of Call Off Schedule 3 (Call Off Contract Charges, Payment and Invoicing)): Not Permitted

7. LIABILITY AND INSURANCE

7.1	Estimated Year 1 Call Off Contract Charges:
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	The sum of £115,000.00
7.2	Supplier's limitation of Liability (Clause 37.2.1 of the Call Off Terms);
7.3	Insurance (Clause 38.3 of the Call Off Terms):

8. TERMINATION AND EXIT

8.1	Termination on material Default (Clause 42.2 of the Call Off Terms)): In Clause 42.2.1(c) of the Call Off Terms
8.2	Termination without cause notice period (Clause 42.7 of the Call Off Terms): In Clause 42.7 of the Call Off Terms
8.3	Undisputed Sums Limit: In Clause 43.1.1 of the Call Off Terms
8.4	Exit Management: Not applied

9. SUPPLIER INFORMATION

9.1	Supplier's inspection of Sites, Customer Property and Customer Assets:
9.2	Commercially Sensitive Information:

10. OTHER CALL OFF REQUIREMENTS

10.1	Recitals (in preamble to the Call Off Terms): Recital A
10.2	Call Off Guarantee (Clause 4 of the Call Off Terms): Not required
10.3	Security: Select short form security requirements

10.4	ICT Policy: Not applied		
10.6	Business Continuity & Disaster Recovery: Not applied Disaster Period: For the purpose of the definition of “Disaster” in Call Off Schedule 1 (Definitions) the “Disaster Period” shall be <i>[insert period of time]</i>		
10.7	NOT USED		
10.8	Protection of Customer Data (Clause 35.2.3 of the Call Off Terms):		
10.9	Notices (Clause 56.6 of the Call Off Terms): Customer’s postal address and email address: Navy Commercial Leach Building Whale Island Portsmouth PO2 8BY Supplier’s postal address and email address: 55 Baker Street London W1U 7EU		
10.10	Transparency Reports In Call Off Schedule 13 (Transparency Reports)		
	TITLE	CONTENT	FORMAT
	<i>Performance</i>		
	<i>Call Off Contract Charges</i>		
	<i>Key Sub-Contractors</i>		
	<i>Technical</i>		
	<i>Performance Management</i>		

10.11	Alternative and/or Additional Clauses from Call Off Schedule 14 and if required, any Customer alternative pricing mechanism:																												
10.12	Call Off Tender: In Schedule 16 (Call Off Tender)																												
10.13	Publicity and Branding (Clause 36.3.2 of the Call Off Terms)																												
10.14	Staff Transfer Annex to Schedule 10, List of Notified Sub-Contractors (Call Off Tender).																												
10.15	Processing Data Call Off Schedule 17																												
<table border="1"> <tr> <td>Contract Reference:</td> <td></td> <td></td> </tr> <tr> <td>Date:</td> <td></td> <td></td> </tr> <tr> <td>Description Of Authorised Processing</td> <td></td> <td></td> </tr> <tr> <td>Identity of the Controller and Processor</td> <td></td> <td></td> </tr> <tr> <td>Use of Personal Data</td> <td></td> <td></td> </tr> <tr> <td>Duration of the processing</td> <td></td> <td></td> </tr> <tr> <td>Nature and purposes of the processing</td> <td></td> <td></td> </tr> <tr> <td>Type of Personal Data</td> <td></td> <td></td> </tr> <tr> <td>Categories of Data Subject</td> <td></td> <td></td> </tr> </table>			Contract Reference:			Date:			Description Of Authorised Processing			Identity of the Controller and Processor			Use of Personal Data			Duration of the processing			Nature and purposes of the processing			Type of Personal Data			Categories of Data Subject		
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10.16	MOD DEFCONs and DEFFORM Call Off Schedule 15																												
<p>The following MOD DEFCONs and DEFFORMs form part of this Call Off Contract:</p> <p>DEFCONs</p>																													

DEFCON No	Version	Description

DEFFORMs

DEFFORM No	Version	Description