



Connect Internet Solutions Ltd

REDACTED

REDACTED

REDACTED

Attn: **REDACTED**

REDACTED

Date: **31th March 2022**

Contract Reference: **CCZX22A06**

Dear Janet,

Award of contract for the Provision of Government Social Research Profession Members Intranet Site

Following your bid / proposal for the provision of **Upgrades to Government Social Research Profession Members Intranet Site** to **HM Treasury**, (The Contracting Authority) we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between **HM Treasury** as the Contracting Authority and **Connect Internet Solutions Ltd** as the Supplier for the provision of the Services. The Annexes to this letter are attached as **CCZX22A06 Attachment 5 Terms and Conditions**. Annex 6 contains Supplier Terms and Conditions, where there is conflict between the two, CCZX22A06 Attachment 5 Terms and Conditions will take precedence.

1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:

- 1.1. The Services shall be delivered/performed virtually / in a virtual environment.
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall not exceed £26,908.45 ex VAT, including all extension options.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Date of Delivery shall be confirmed between the Contracting Authority and Supplier.

OFFICIAL



1.5. The Term shall commence on **5th April 2022** (the “Start Date”) and the Expiry Date shall be **12th July 2022 unless extended or subject to early termination**]. The Customer reserves the option to extend the contract by one (1) periods of four (4) weeks.

1.6. The address for notices of the Parties are:

Contracting Authority	Supplier
HM Treasury	Connect Internet Solutions Ltd
REDACTED	REDACTED
Attention: REDACTED Email: REDACTED	Attention: REDACTED Email: REDACTED

1.7. The following persons are Key Personnel for the purposes of the Agreement:

1.7.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED	REDACTED
REDACTED	REDACTED
REDACTED	REDACTED

1.7.2 For the Contracting Authority:

Name	Title/Role for the Contracting Authority
REDACTED	REDACTED
REDACTED	REDACTED
REDACTED	REDACTED

2. Payment



2.1. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

2.2. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

2.3. Payments to be scheduled as such:

2.3.1. 20% Price on placement of Order;

2.3.2. 20% Price on completion of Discovery Phase (Project Phase I);

2.3.3. 40% Price on handover for User Acceptance Testing (Project Phase III);

2.3.4. 20% Price on sign-off of the Works.

2.4. Invoices should be submitted to: **REDACTED**

REDACTED

3. Liaison

For general liaison your contact will continue to be **REDACTED** or, in their absence, **REDACTED**.

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **REDACTED** by return email **by 10:00am Monday 4th April 2022**. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours sincerely,

Signed for and on behalf of **Crown Commercial Service**

Name: **REDACTED**

REDACTED

Signature:

REDACTED



Date: 31/03/2022

Signed for and on behalf of **HM Treasury** ("the Customer")

Name: **REDACTED**

Job Title: **REDACTED**

Signature:

REDACTED

Date: 5 April 2022

Signed for and on behalf of **Connect Internet Solutions Ltd** ("the Supplier")

Name: **REDACTED**

Job Title: **REDACTED**

Signature:

REDACTED

Date: 5 April 2022