



HM Treasury

Amazing IF  
7 Bell Yard,  
London,  
England,  
WC2A 2JR

Attn: **REDACTED TEXT FOIA Section 40, Personal Information**

Date: Monday 22 January 2024

Procurement ref: [P1586]

Dear Sir/Madam,

**Award of contract for the supply of Amazing If Career Accelerators for HM Treasury's Accelerate programme.**

Following your proposal for the supply of two Amazing If Career Accelerators for HM Treasury's Accelerate programme, we are pleased to award this contract to you. This letter (Award Letter) sets out the terms of the contract between HM Treasury as the Customer and Amazing If as the Supplier for the provision of the delivery of the Career Accelerators. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

**1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:**

- 1.1. The Amazing If Career Accelerators shall be delivered virtually, via Microsoft Teams or Zoom.
- 1.2. The charges for the Career Accelerators shall be as set out in Annex 2. The total contract value shall be £14000, including all extension options.
- 1.3. The specification of the Career Accelerators to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4 [subject to any clarifications as set out in Annex 5]. Where there is conflict Annex 3 shall take precedence
- 1.4. The Date of Deliveries shall be March 2024 and September 2024.
- 1.5. The address for notices of the Parties are:

Customer - **REDACTED TEXT FOIA Section 40, Personal Information**

Supplier - **REDACTED TEXT FOIA Section 40, Personal Information**

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1.6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
REDACTED TEXT FOIA Section 40, Personal Information	REDACTED TEXT FOIA Section 40, Personal Information
REDACTED TEXT FOIA Section 40, Personal Information	REDACTED TEXT FOIA Section 40, Personal Information
REDACTED TEXT FOIA Section 40, Personal Information	REDACTED TEXT FOIA Section 40, Personal Information
REDACTED TEXT FOIA Section 40, Personal Information	REDACTED TEXT FOIA Section 40, Personal Information

## 2. Payment

All invoices must be sent to **REDACTED TEXT FOIA Section 40, Personal Information** within 10 working days. Of your countersigned copy of this letter, the Customer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice. To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Customer contact. Non-compliant invoices will be returned, which may lead to a delay in payment.

## 3. Liaison

For general liaison your contact will continue to be **REDACTED TEXT FOIA Section 40, Personal Information** or, in their absence, **REDACTED TEXT FOIA Section 40, Personal Information**. We thank you for your co-operation to date and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Career Accelerators. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **REDACTED TEXT FOIA Section 40, Personal Information** within 7 days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours Sincerely,

Signed for, and on behalf of HM Treasury ("the Customer")

Name: **REDACTED TEXT FOIA Section 40, Personal Information**

Signature: **REDACTED TEXT FOIA Section 40, Personal Information**

Date: 14/02/2024

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Amazing If ("the Supplier")

Name: **REDACTED TEXT FOIA Section 40, Personal Information**

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Signature: **REDACTED TEXT FOIA**  
**Section 40, Personal Information**

Date: 27/02/2024

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