



Nimdzi Insights

REDACTED TEXT under FOIA Section 40, Personal Information

Attn: REDACTED TEXT under FOIA Section 40, Personal Information,

REDACTED TEXT under
FOIA Section 40, Personal
Information,

Date: 19th December 2023

Contract ref: CCHR23A05

Dear REDACTED TEXT under FOIA Section 40, Personal Information,,

Award of contract for the Provision of Language Services Benchmarking Procurement

Following your proposal for the **Provision of Language Services Benchmarking Procurement to Crown Commercial Service** (The Buyer) we are pleased to award this contract to you.

The Buyer has confirmed that they accept the Supplier Terms and Conditions so there will be no Attachment 5 Terms and Conditions issued with this Award Letter.

1. For the purposes of the Agreement, the Buyer and the Supplier agree as follows:

1.1 The call-off contract is shall commence 22nd day of December 2023 and the Expiry Date will be 21st day of March 2024. The total contract value (including all extension options) shall be £18,000.00 (excluding VAT) with one optional extension period of up to three months.

1.2 This procurement activity was a Single Tender Action.

1.3 The Services shall be performed virtually.

1.4 The address for notices of the Parties are:

The Buyer	Supplier
<i>Crown Commercial Service</i>	Nimdzi Insights



<p>9th Floor, The Capital, Old Hall Street, Liverpool. L3 9PP</p> <p>Attention: REDACTED TEXT under FOIA Section 40, Personal Information, Email: REDACTED TEXT under FOIA Section 40, Personal Information,</p>	<p>515 30th Ave S Seattle WA 98144 United States</p> <p>Attention: REDACTED TEXT under FOIA Section 40, Personal Information, Email: REDACTED TEXT under FOIA Section 40, Personal Information,</p>
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1.5 The following persons are Key Personnel for the purposes of the Agreement:

1.5.1 For the Supplier:

Name	Title/Role for the Supplier
REDACTED TEXT under FOIA Section 40, Personal Information,	REDACTED TEXT under FOIA Section 40, Personal Information,

1.5.2 For the Buyer:

Name	Title/Role for the Contracting Authority
REDACTED TEXT under FOIA Section 40, Personal Information,	REDACTED TEXT under FOIA Section 40, Personal Information,

2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), via email to: REDACTED TEXT under FOIA Section 40, Personal Information,. Within 10 working days of receipt of your countersigned copy of this letter, the Buyer will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.



To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact Crown Commercial Services Accounts Payable Team either by email to **REDACTED TEXT under FOIA Section 40, Personal Information**,

3. Liaison

For general liaison, your contact will continue to be Ben Walsingham **REDACTED TEXT under FOIA Section 40, Personal Information**,

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter via email to the procurement Lead: Sean Campbell by Thursday 21st December 2023 by 4pm. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours sincerely,

Signed for and on behalf of Crown Commercial Service ("the Buyer")
Name: REDACTED TEXT under FOIA Section 40, Personal Information ,
Job Title: REDACTED TEXT under FOIA Section 40, Personal Information ,
Signature: REDACTED TEXT under FOIA Section 40, Personal Information ,
Date:

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Nimdzi Insights ("the Supplier")
Name: REDACTED TEXT under FOIA Section 40, Personal Information ,
Job Title: REDACTED TEXT under FOIA Section 40, Personal Information ,
Signature:



Crown
Commercial
Service

OFFICIAL

9th Floor, The Capital,
Old Hall Street, Liverpool.
L3 9PP

Tel: 0345 010 3503
Email: info@crowcommercial.gov.uk

www.gov.uk/ccs

Date: