

## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	ecm_11217
THE BUYER:	Department for Work and Pensions
BUYER ADDRESS	Caxton House, Tothill Street, London SW1H 9HA
THE SUPPLIER:	Moorhouse Consulting Limited
SUPPLIER ADDRESS:	Courtyard Mews, Piccadilly Place, London Road, Bath, Somerset BA1 6PL
REGISTRATION NUMBER:	5053551

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 11<sup>th</sup> July 2023.

It's issued under the Framework Contract with the reference number RM6187 for the provision of Service Modernisation Programme - Governance Approach.

### CALL-OFF LOT(S):

Lot 2: Strategy & Policy

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)

- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

### **Call-Off Schedules**

- Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms
  5. Joint Schedule 5 (Corporate Social Responsibility)
  6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-off start date:** 17/07/2023

**Call-off expiry date:** 13/08/2023

**Call-off initial period:** 4 weeks

### **Call-off deliverables:**

See details in Call-Off Schedule 20 (Call-Off Specification)

### **Security**

Short form security requirements apply

[DWP Procurement: Security Policies & Standards](#)

### **Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

### **Call-off charges**

See details in Call-Off Schedule 5 (Pricing Details)  
Total charges of the contract are £49,500 excluding VAT.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the

Supplier because of:

- Specific Change in Law

**Reimbursable expenses**

N/A

**Payment method**

BACS on receipt of a valid invoice against the Purchase Order.

**Buyer's invoice address**

REDACTED UNDER FOI SECTION 40 PERSONEL DETAILS

[APinvoices-DWP-U@gov.sscl.com](mailto:APinvoices-DWP-U@gov.sscl.com)

**Buyer's authorised representative**

REDACTED UNDER FOI SECTION 40 PERSONEL DETAILS

**Buyer's security policy**

[DWP Procurement: Security Policies & Standards](#)

**Supplier's authorised representative**

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**Supplier's contract manager**

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**Progress report frequency**

N/A

**Progress meeting frequency**

N/A

**Key staff**

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**Key subcontractor(s)**

N/A

**Commercially sensitive information**

Joint Schedule 4 shows details of Commercially Sensitive information.

**Service credits**

N/A

**Additional insurances**

N/A

**Guarantee**

N/A

**Social Value Commitment**

Not included as this is a very short contract and meets the exemption requirement.

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier:**

Signature: REDACTED UNDER FOI SECTION 40 PERSONEL DETAILS

Name:

Role:

Date:

**For and on behalf of the Buyer:**

Signature: REDACTED UNDER FOI SECTION 40 PERSONEL DETAILS

Name:

Role:

Date: