**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: CCVH21A01

THE BUYER: College of Policing

BUYER ADDRESS Leamington Road, Ryton-on-Dunsmore, Coventry, CV8 3EN

THE SUPPLIER: Enterprise Rent-A-Car UK Ltd

SUPPLIER ADDRESS:Enterprise House, Vicarage Road, Egham, Surrey,

 TW20 9FB

REGISTRATION NUMBER:02946689

DUNS NUMBER: N/A

SID4GOV ID:N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 12/01/2022.

It’s issued under the Framework Contract with the reference number RM6013 for the provision of Vehicle Hire.

CALL-OFF LOT:

Lot 1-
UK National Vehicle Hire: Passenger Car Hire, Light Commercial Vehicle (LCV) Hire, on road and full off road 4 x 4s Vehicle Hire and Minibus Hire

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6013
3. The following Schedules in equal order of precedence:
* Joint Schedules for RM6013
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 6 (Key Subcontractors)
	+ Joint Schedule 7 (Financial Difficulties)
	+ Joint Schedule 8 (Guarantee)
	+ Joint Schedule 9 (Minimum Standards of Reliability)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
	+ Joint Schedule 12 (Supply Chain Visibility)
* Call-Off Schedules for RM6013
	+ Call-Off Schedule 1 (Transparency Reports)
	+ Call-Off Schedule 3 (Continuous Improvement)
	+ Call-Off Schedule 5 (Pricing Details)
	+ Call-Off Schedule 7 (Key Supplier Staff)
	+ Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
	+ Call-Off Schedule 9 (Security)
	+ Call-Off Schedule 10 (Exit Management)
	+ Call-Off Schedule 13 (Implementation Plan and Testing)
	+ Call-Off Schedule 14 (Service Levels)
	+ Call-Off Schedule 15 (Call-Off Contract Management)
	+ Call-Off Schedule 16 (Benchmarking)
	+ Call-Off Schedule 20 (Call-Off Specification)
	+ Call-Off Schedule 22 (Vehicle Hire Terms)
1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6013
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

**Special Term 1** – The following Clauses in RM6013 Core Terms, do not apply to Call-Off.

# Clause 3.1.2 does not apply;

# Clause 3.2 does not apply;

# Clause 8.7 does not apply;

# Clause 10.2 does not apply to the Buyer extending the Hire Period of any Equipment;

# Clause 10.3.2 does not apply to the Buyer terminating the hire of any Equipment; and

# Clause 10.5.2 does not apply where the Buyer must pay a Settlement Sum, a Termination Sum or any amount under paragraph 10 (Consequences of expiry or termination).

CALL-OFF START DATE: 01/04/2022

CALL-OFF EXPIRY DATE: 31/03/2024

CALL-OFF INITIAL PERIOD: 2 years

OPTIONAL EXTENSION PERIOD: 12 months from 01/04/2024 to 31/03/2025

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £300,000 (excluding VAT).

CALL-OFF CHARGES

See Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Specific Change in Law
* Benchmarking using Call-Off Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment will be made by BACS transfer.

BUYER’S INVOICE ADDRESS:

REDACTED

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

BUYER’S ENVIRONMENTAL POLICY

The College environmental policy is currently being developed and will be shared with the supplier once complete.

BUYER’S SECURITY POLICY

The College Privacy Notice can be viewed on line at: [Privacy policy | College of Policing](https://www.college.police.uk/privacy)

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

Monthly on a date to be agreed with the supplier.

PROGRESS MEETING FREQUENCY

Quarterly on a date to be agreed with the supplier.

KEY STAFF

REDACTED

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Supplier’s Pricing Rates

SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

In the period from the Call-Off Commencement Date to the end of the first Call-Off Contract Year 10 % of the Estimated Year 1 Call-Off Contract Charges, £30,000; and during the remainder of the Call-Off Contract Period, 10% of the Call-Off Contract Charges payable to the Supplier under this Call-Off Contract in the period of 12 Months immediately preceding the Month in respect of which Service Credits are accrued.

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: | REDACTED | Signature: | REDACTED |
| Name: | REDACTED | Name: | REDACTED |
| Role: | REDACTED | Role: | REDACTED |
| Date: | REDACTED | Date: | REDACTED |