

## CALLDOWN CONTRACT

**Framework Agreement with: Ecorys UK Ltd**

**Framework Agreement for: Global Evaluation Framework Agreement**

**Lot Number: Lot 2 Performance Evaluation - Globally**

**Framework Agreement Purchase Order Number: PO 7448**

**Call-down Contract For: Independent evaluation of the E4D/SOGA – Employment and Skills for Eastern Africa Programme.**

**Contract Purchase Order Number: PO 8241**

I refer to the following:

1. The above-mentioned Framework Agreement dated **12 September 2016** as most recently amended by the letter dated **22<sup>nd</sup> August 2018**;
2. Your Technical and Commercial Proposal dated **27 April 2018** and the two subsequent clarifications to this proposal dated 24<sup>th</sup> August 2018 and 30<sup>th</sup> August 2018 regarding approved staff substitutions and the correction of the proformas to reflect the removal of staff medical and visa costs respectively;

and I confirm that DFID requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement dated August 2018 which shall apply to this Call-down Contract as if expressly incorporated herein.

### **1. Commencement and Duration of the Services**

- 1.1 The Supplier shall start the Services no later than **17 September 2018** ("the Start Date") and the Services shall be completed by **28 February 2019** ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

### **2. Recipient**

- 2.1 DFID requires the Supplier to provide the Services to the Department for International Development (DFID) ("the Recipient").

### **3. Financial Limit**

- 3.1 Payments under this Call-down Contract shall not exceed **£189,694** ("the Financial Limit") which is exclusive of **£37,938.80** government tax, as detailed in Annex B.

### **4. DFID Officials**

- 4.1 The Project Officer is: xxxx  
DFID Afghanistan: xxxx

4.2 The Contract Officer is: xxxx, Procurement and Commercial Manager, Programme Sourcing.

PCD: xxxx

## 5. Key Personnel

All the Supplier's Personnel identified within the Technical and Commercial Proposals dated 27 April 2018 subsequently updated by the proposal clarification dated 24<sup>th</sup> August 2018, cannot be substituted by the Supplier without DFID's prior written consent. The substitute's qualifications and expertise should match that of key personnel being replaced and DFID will require copies of CV's for each proposed substitute.

## 6. Reports

6.1 The Supplier shall submit project reports in accordance with the Terms of Reference at Annex A.

## 7. Duty of Care

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified DFID in respect of:
  - II.1. Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
  - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project, and must be separately identified in all financial reporting relating to the project.
- V. Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

## 8. Call-down Contract Signature

8.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of issue by DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.



For and on behalf of  
The Secretary of State for  
International Development

Name:

Position:

Signature:

Date:

For and on behalf of  
Ecorys UK Limited

Name:

Position:

Signature:

Date: