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**Market Testing – Independent Travel Training (ITT)**

1. **Overview**

Camden Council is looking to deliver ITT for Adults (aged 18+) and children and young people (aged 5 to 18 years) with special educational needs and children who have physical and learning disability, with a view to deciding whether and how to recommission this provision.

**What is ITT?**

Independent Travel Training is to train service users who currently rely on transport service to become independent and able to travel to school and other destination on their own. In Camden we wish to encourage users of Camden Accessible Travel Solutions transport service and other services within Camden to feel empowered to manage their own travel arrangements.

**What are the benefits of ITT?**

Main purpose is to support our users to become more independent and learn life skills. This will also benefit them in other aspects of their life where they will be able to use this skill to carry out social functions.

This training will also reduce the dependency on council services and other voluntary sector services and in affect deliver efficiencies.

1. **Details of the proposed services**

Complete home visits to carry out the initial assessment and risk assessment to identify if the service user is ready for ITT and received the sign off from parents.

Carry out travel route assessment and create a individualised travel plan with the service user.

Test to see if the service user is able to travel independently and sign off from Camden services.

Complete database for monitoring and evaluating each service user.

**Proposed budget**

We encourage respondents to provide, where possible, an indicative budget or budget range to deliver the service on a yearly basis.

**Number of service user to move to ITT**

We envisage the following number of service users to move from council provided transport to independent travel;

30 in the first year;

25 in the second year;

20 in the third year.

**Staff**

We encourage suppliers to provide us with details of the number of staffing (including posts) they require to achive the above outcome.

**User Group**

The service user will mainly be;

Children with Special Education Needs and Disability (SEND)

Adults and Children with learning disability

Adults and Children with physical disabilities

Any other users with complex needs

**Key objectives:**

Achieving positive and sustainable outcomes for Adult, Children and Young People with SEND and/or social, emotional and mental health needs.

Optimising take-up and raising awareness of the service across education, health and social care providers in Camden.

1. **Market testing**

The Council wishes to undertake soft market testing on the possible re-commissioning of the service, and therefore would welcome the views of providers on the questions set out below.

Interested parties will not be prejudiced by any response or failure to respond to this soft market testing and a response to this notice does not guarantee any invitation to participate in any future public procurement process that the Council may conduct.

This notice does not constitute a call for competition to procure any services for the Council and the Council is not bound to accept any proposals offered. The Council is not liable for any costs, fees or expenses incurred by any party participating in the soft market testing exercise. Any procurement of any services by the Council in due course will be carried out strictly in accordance with the provisions of the Public Contracts Regulations 2015.

Any responses provided will not be treated as commercially confidential, unless expressed by the providing party,and may be used by the Council in the final service specifications used for the contracts, but no organisation will be individually identified.

We would like to receive feedback on the following areas (see questions in section 5) and any other comments that you may have. Organisations will have the opportunity to ask clarification questions on the specification should a procurement process be undertaken.

Following this market testing exercise the Council may run a commissioning exercise, which would likely include the following key stages (see indicative timeframe in section

1. **Indicative timeframe**

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| --- | --- |
| **Stage** | **Date** |
| Tender advert released | March 2023 |
| Deadline for tender | May 2023 |
| Notification of decision to tenderers | June 2023 |
| End of standstill period- Award letter to winning tenderer | July 2023 |
| **Commencement Date of Contract** | September 2023 |

1. **Market Questionnaire**

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| 1. What is your general level of interest in bidding for the service(s)? (Please briefly explain why below) |
| High (very likely to bid)  Medium (may bid)  Low (unlikely to bid)  (tick one box) |
| 1. What experience have you had of delivering ITT? Please detail the benefits have you seen and the outcomes you have achieved |
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| 1. What is your understanding of the needs of young people with SEND and / or social, emotional and mental health needs in Camden Council? |
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| 1. What model would you offer Camden Council?   I.e the delivery model, timescale to train up a users, user management system |
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| 1. What do you see as the key delivery challenges? |
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| 1. Would you be prepared to work in a partnership model to deliver these services? |
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| 1. How could this area of work be used to deliver Social Value to communities, i.e. improvements in the economic, social and/or environmental well-being of the areas? |
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| 1. In what ways do you think your organisation could promote equality and diversity both within your services and to service users? Please explain what you have done previously or are currently doing in this area as part of your current contracts. |
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| 1. Would you be willing to discuss this work further? Please give details of key contacts and (general) availability if so. |
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**General Information**

Following this market testing exercise Camden Council will consider options for developing the provision in question.

Please submit your completed questionnaire by email to Surma Begum and Joyce Ojudun at [Surma.Begum@camden.gov.uk](mailto:Surma.Begum@camden.gov.uk) and [Joyce.ojudun@camden.gov.uk](mailto:Joyce.ojudun@camden.gov.uk) and copy in David Walsh at [david.walsh@camden.gov.uk](mailto:david.walsh@camden.gov.uk) **by 2.00pm** **Monday 16 January 2023.**