



Department for Transport

Department for Transport
Group Commercial Directorate
Great Minster House
Horseferry Road
London SW1P 4DR

Contract Agreement Number: **TMIMB0015**

03 November 2020

Superb Flooring Installers Ltd

Postal Address:
S.F.I. Davis Bonley
North Side House
Mount Pleasant
Barnet
Herts

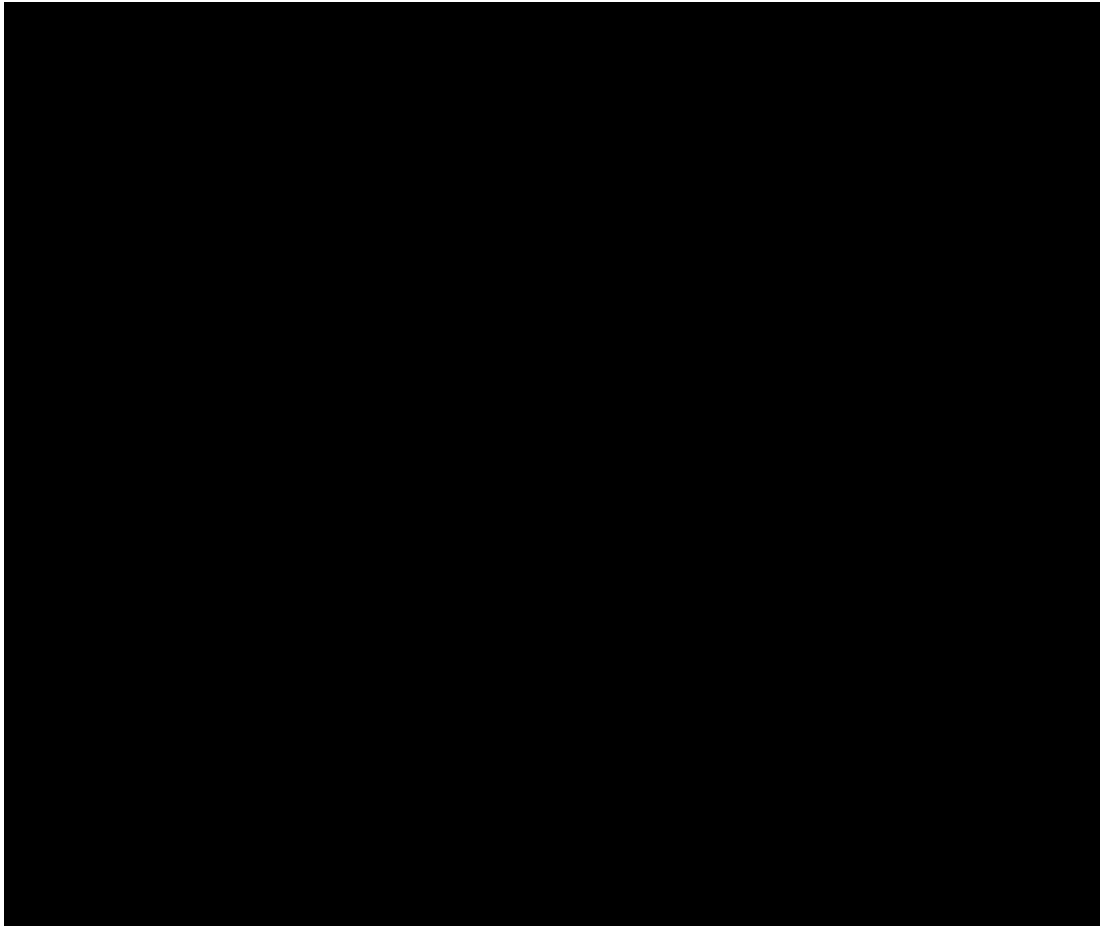
Trading Address:
Gregorys
Sportsmans Lane
Nounsley
Essex
CM3 2NP

Dear [REDACTED]

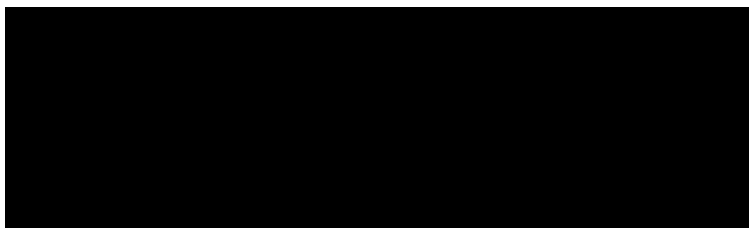
TMIMB0015 IMO Stairwell Vinyl Repairs – CONTRACT AWARD

1. On behalf of the Secretary of State for Transport, I am writing to accept your quote for Superb Flooring Installers Ltd to undertake Stairwell Vinyl Repair Works [REDACTED].
2. The form of contract to be let is under NEC4 Short Form and will have an operative period for the duration of the works.
3. The scope of the works was detailed in the Pricing Schedule issued by [REDACTED] on behalf of DfT confirmed by your quote dated 02/10/2020.
4. The Firm Price for this Contract is **£19,455.62** exclusive of VAT.
5. You will be issued with a Purchase Order number for this contract which must be quoted on all invoices. An electronic copy of the invoice should be submitted to the Contract Manager [REDACTED] [.gov.uk](https://www.gov.uk) for approval. Once approval is received the invoice must be sent electronically to: [REDACTED]
6. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.
7. Please contact the Project Manager [REDACTED] to agree dates for the works to be undertaken.

8. Please sign and return a duplicate of this letter of engagement and also confirm on company headed paper the details below to enable your company to be set up on DfT's Shared Services system for the issue of a PO and invoicing. Both these documents are to be sent to [REDACTED]



Yours sincerely,



by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for the IMO Stairwell Vinyl Repair Works – DfT Contract Agreement No: TMIMB0015

Signed:

Date:

Name:

Status: