

Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	UK Research and Innovation (UKRI) (the Buyer). Its offices are at: Polaris House, North Star Avenue, Swindon, SN2 1FS
2.	Supplier	<p>Name: RAND Europe Community Interest Company</p> <p>Address: Eastbrook, Shaftesbury Road, Cambridge, CB2 8BF, United Kingdom</p> <p>Registration number: 2728021</p> <p>SID4GOV ID: N/A</p>
3.	Contract	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables, being PS24207 - Good Practice Exchange (GPEX) Delivery Model - see Schedule 2 (Specification) for full details.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference 2024/S 000-038154.</p>
4.	Contract reference	PS24207
5.	Buyer Cause	<p>Any material breach of:</p> <p>And the Buyer shall have no obligation to perform any obligations placed on it in Schedule 2 (Specification) or Schedule 4 (Tender) unless they are specifically identified above.</p>
6.	Collaborative working principles	<p>The Collaborative Working Principles apply to this Contract.</p> <p>See Clause 3.1.3 for further details.</p>
7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract.
8.	Start Date	Wednesday, 12th March 2025

9.	Expiry Date	Wednesday, 10th September 2025
10.	Extension Period	Not applicable
11.	Ending this Contract without a reason	<p>The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.</p> <p>Provided that the amount of notice that the Buyer shall give to terminate in Clause 14.3 shall be 30 days.</p>
12.	Incorporated Terms (together these documents form the " this Contract ")	<p>The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> (a) This Award Form (b) Any Special Terms (see Section 14 (Special Terms) in this Award Form) (c) Core Terms (d) Schedule 36 (Intellectual Property Rights) (e) Schedule 1 (Definitions) (f) Schedule 20 (Processing Data) (g) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> (i) Schedule 2 (Specification) (ii) Schedule 3 (Charges) (iii) Schedule 5 (Commercially Sensitive Information) (iv) Schedule 7 (Staff Transfer) (v) Schedule 16 (Security) (vi) Schedule 19 (Cyber Essentials Scheme) (vii) Schedule 21 (Variation Form) (viii) Schedule 22 (Insurance Requirements) (ix) Schedule 25 (Rectification Plan) (x) Schedule 26 (Sustainability) (xi) Schedule 27 (Key Subcontractors) (xii) Schedule 29 (Key Supplier Staff) (h) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.

13.	Special Terms	Special Term 1 - Not applicable
14.	Buyer's Environmental Policy	Environmental sustainability – UKRI
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (Tender) and provide the Social Value Reports as set out in Schedule 26 (Sustainability)
16.	Buyer's Security Requirements and Security and ICT Policy	Details in Schedule 16 (Security) Data protection policy – UKRI Privacy notice – UKRI
17.	Charges	Details in Schedule 3 (Charges)
18.	Estimated Year 1 Charges	£124,487.50 excluding VAT
19.	Reimbursable expenses	None
20.	Payment method	<p>The Supplier shall submit an invoice within 28 days of supplying the Supplies and or performing Services to the satisfaction of the Contracting Authority. The invoice shall show the amount of VAT payable and bear the Purchase Order number. Save where an invoice is disputed, the Contracting Authority shall pay the Contractor within 30 days of receipt of an invoice via BACS payment.</p> <p>If you have a query regarding an outstanding payment, please contact our accounts payable section either by email to finance@uksbs.co.uk or by telephone 01793-867204 between 09:00 and 17:00 Monday to Friday.</p> <p>The Supplier must facilitate payment by the Buyer of the Charges under a Call-Off Contract under any method agreed with the Buyer in the Order Form.</p> <p>The Supplier must facilitate a change of payment method during the term of any Call-Off Contract.</p> <p>The Supplier shall not charge the Buyer for a change in payment method during the term of the Call-off Contract.</p>
21.	Service Levels	Not applicable

22.	Liability	In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than 150% of the Estimated Yearly Charges.
23.	Cyber Essentials Certification	Cyber Essentials Scheme Basic / Plus Certificate (or equivalent). Details in Schedule 19 (Cyber Essentials Scheme)
24.	Progress Meetings and Progress Reports	The Supplier shall attend Progress Meetings with the Buyer as required for the project. The Supplier shall provide the Buyer with Progress Reports as required for the project.
25.	Guarantor	Not applicable
26.	Virtual Library	Not applicable
27.	Supplier's Contract Manager	
28.	Supplier Authorised Representative	
29.	Supplier Compliance Officer	
30.	Supplier Data Protection Officer	
31.	Supplier Marketing Contact	
32.	Key Subcontractors	
33.	Buyer Authorised Representative	

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	