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COUNTRY:	EU
PHONE:	/
E-mail:	alex.marsden@coventry.gov.uk
NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Coventry City Council
Earl Street
Coventry
CV1 5RR
United Kingdom
Contact person: Alex Marsden
E-mail: procurement.services@coventry.gov.uk
NUTS code: UKG33

Internet address(es):

Main address: www.coventry.gov.uk

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.csw-jets.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Regional or local authority

I.5) **Main activity**

General public services

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Monitoring and quality assurance of support given for school improvement services

II.1.2) **Main CPV code**

79210000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Coventry City Council is focused on making a strong and effective contribution to the improvement of Coventry's schools in order to raise standards of educational achievement, and are seeking to procure a service to support the evaluation of the effectiveness of support received for school improvement, to ensure schools are making good progress in accordance with The Education and Inspections Act 2006. The Council requires scheduled monitoring visits to individual schools, to verify the accuracy of their current position statement, whilst concurrently evaluating the appropriateness of their actions for improvement, as identified by the school, with all outcomes recorded and submitted to the Council for ratification and approval.

- II.1.5) **Estimated total value**
Value excluding VAT: 780 000.00 GBP
- II.1.6) **Information about lots**
This contract is divided into lots: no
- II.2) **Description**
- II.2.1) **Title:**
- II.2.2) **Additional CPV code(s)**
79410000
- II.2.3) **Place of performance**
NUTS code: UKG33
- II.2.4) **Description of the procurement:**
The Council is to operate a Dynamic Purchasing System (DPS) to support the evaluation of the effectiveness of support received for school improvement, to ensure schools are making good progress in accordance with The Education and Inspections Act 2006, which places a statutory duty on all local authorities in England, in exercising their functions in respect of maintained schools causing concern.
Each Service Contract 'Call-off' will be based on the delivery of a completed Quality Assurance Visit (QAV), per school.
The exact number of QAV's to be scheduled per school will be wholly dependent upon each school's individual requirements, therefore, the providers will be notified by the Council during the annual scheduling of work process, of the number of QAV's (days), per school.
Providers will be required to demonstrate the following:
*Evidence of recent and relevant experience
*Evidence of capacity to deliver services
*Safeguarding arrangements which meet Coventry City Council and Children's Safeguarding Board standards
*Ability to complete high quality reports
Providers are required to arrange and conduct formal monitoring visits to individual schools to:
a) Verify the accuracy of the school's current position statement and to evaluate the appropriateness of the school's actions for improvement, as identified by the school.
b) Discuss and provide evidence of how the school is addressing areas of underperformance.
c) gather evidence and evaluate the impact of any support or intervention provided or commissioned.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 780 000.00 GBP
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 48
This contract is subject to renewal: no
- II.2.9) **Information about the limits on the number of candidates to be invited**
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.12) **Information about electronic catalogues**

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information**Section III: Legal, economic, financial and technical information****III.1) Conditions for participation****III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service. Bidders must confirm if they hold the particular authorisation or memberships.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts**III.2) Conditions related to the contract****III.2.1) Information about a particular profession****III.2.2) Contract performance conditions:**

The performance of the successful Bidder will be monitored through the Key Performance Indicators described within the Tender Document

III.2.3) Information about staff responsible for the performance of the contract**Section IV: Procedure****IV.1) Description****IV.1.1) Type of procedure**

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**IV.1.6) Information about electronic auction****IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information**IV.2.1) Previous publication concerning this procedure****IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 19/06/2018

Local time: 13:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 02/07/2018

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

2022

VI.2) **Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Coventry City Council

Coventry

United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**