



European Union

European Regional
Development Fund



Unit B The Lea
Lea Green Road
St Helens
Merseyside
WA9 4QD

REQUEST FOR QUOTATION

ISO 9001 & BS EN 1090 Accreditation Body

Background

Established May 2011, and employing 10 people, JTM Steel Fabrications has ongoing contracts with the leading Norwegian RF Shielding Company, NORSHIELD AS. At present, 80% of business is Export.

JTM has recently been awarded contracts to supply and erect Steel Fabrications for the UK retail Supermarket Industry, and for this Industry, we will be required to comply with ISO 9001 and BS EN 1090 CE marking.

Requirement

- This RFQ is to carry out the accreditation procedure to gain joint certification for ISO 9001:2015 and BS EN 1090 CE marking.
- Quotations are invited from appropriately qualified accreditation bodies (UKAS accredited only) for audit and certification.
- Quotations are required for the initial audit/certification only.

Deliverable Timescale

JTM Steel Fabrications plans to commence the audit and accreditation process in the period of June/July 2018 (approximately).

Indicative Budget

This work will be part funded though the European Regional Development Fund.

The project falls within the £2,500 - £24,999 bracket and therefore, under current Public Procurement Regulations, there is no formal tender procedure but a detailed written quotation is required.

Evaluation Criteria

Quotations will be assessed and scored on the following criteria:

- **Cost (60%)**
- **Industry Recognition of Accreditation Body (20%)**
- **Delivery Timescale (10%)**
- **Ease of Communication (10%)**



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Scoring Methodology

4	Excellent	Proposal meets and in some places exceeds the required standard.
3	Good	Proposal meets required standard.
2	Acceptable	Proposal meets the required standard in most respects, but is lacking or inconsistent in others.
1	Poor	Proposal falls short of expected standard.
0	Unacceptable	Completely or significantly fails to meet required standard or does not provide the relevant answer.

Proposal Format

Proposals should clearly demonstrate how they meet the requirements listed above.

Deadline and Submission

Quotations are required by: **5:00pm on Thursday 15th February 2018**, either electronically or by post/in person to:

Anne-Marie Garcia
JTM Steel Fabrications Ltd
Unit B The Lea
Lea Green Road
St.Helens
Merseyside
WA9 4QD

Email: annemarie@jtmsteelfabrications.co.uk

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