



Contract Menu

Contract No:	TBC
Contract Name	Supply of Escalator Lubrication & Manual grease Systems
Client:	AP JNP Escalator Services
Supplier:	Bijur Delimon International T/A Denco Lubrication Ltd

Principal Contractor: Yes ☒ No ☐



Guidance

The menu is a tool which is used by the Client to identify conditions that apply to specific contracts and communicate these conditions to the Supplier.

How to complete the menu

1. The Client evaluates the scope of work and enters 'Y' or 'N' in the 'Identified by the Client' column of the menu against each condition selected as applicable or not applicable to the Contract. In the 'Other documents / comments' column the Client can make references to other documents which are supplementary information which is available although not contained within the QUENSH manual but should be considered by the Supplier when they review the conditions. Copies of any additional documents identified in the menu shall be made available to the Supplier. All documents referenced in the Menu shall be current issue, unless otherwise advised. This column can also be used to communicate information (comments) to the Supplier which may be of use to the Supplier when reviewing the conditions.
2. The Client fills in 'Client menu (Invitation to Tender)' section on the last page of the menu and issues the menu as part of the ITT.
 - (1) The Supplier receives the ITT, evaluates the scope of work and, as a requirement of the tendering process, inserts 'Y' or 'N' in the 'Identified by the Supplier' column of the menu against each condition selected as being applicable. These selections may be different from those identified by the Client. Where the Supplier's selection differs from the Client's selection, a clear explanation of the reason for these differences shall be given by the Supplier. A reference to these explanations shall be put in the 'Reference to explanation' column on the menu.
 - (2) The Supplier representative signs and dates the 'Supplier menu (Tender)' on the last page of the menu and submits it with the tender, for consideration by the Client.
 - (3) Differences in the Client and Supplier menu selections will be discussed and resolved with the Client at subsequent tender review meetings. The agreed final version of the menu selections shall form a mandatory part of the Contract and shall be complied with by all Suppliers and their sub-contractors.
 - (4) The menu shall be subject to project version and document control.

Queries on the menu

Any queries in relation to the Contract QUENSH Conditions selected on the menu are to be referred to the Client representative, see contact details/address on last page of the menu.



Contract menu

Requirements in QUENSH

Applicable requirements identified by Client					Identified by Supplier	
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation	
4	Agreement of the applicable QUENSH contract conditions					
5	Supplier's selection of sub-contractors		N	N	No Sub-contractors	
6	Identification of Safety Critical Activities		N	N		
7	Works Environmental Management		Y	Y		
8	Emergency Plan		Y	Y		
9	Method Statements		Y	Y		
10	Health, Safety and Environment File		Y	Y		
11	Pre-start LU health, safety and environment meeting		N	N		
12	Supplier's site induction		N	N		
13	Site Person in Charge	Site supervision required	Y	Y	TSW 035 in Site File	
14	Staff requirements					
14.1	Behaviours					
14.1.1	Alcohol and drugs		Y	Y		
14.1.2	Control of hours worked		Y	Y		
14.2	Knowledge					
14.2.1	English language		Y	Y		
14.2.2	Access Card and Worksite Briefing		Y	Y		
14.2.3	Visitors to sites	Visitors via AP JNP ES Only	N	N		
14.3	General competence					
14.3.1	Evidencing competence of safety critical staff		N	N		
14.3.2	Identification of safety critical staff		N	N		
14.3.3	Competent external safety critical personnel		N	N		
14.3.4	Training		Y	Y		
14.3.5	Asset specific competence		Y	Y		
14.4	Medical requirements		Y	Y		

Applicable requirements identified by Client						Identified by Supplier		
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation			
15	15.1	LU specific permits and licences	Information of required permits to be provided and applied for by JNP ES	Y	Y			
		Permits and licences						
	14.6	Clothing		Y	Y			
14.5	Identification of Suppliers staff		Y	Y				
16	The Principles of Access							
16.1	Introduction		Y	Y				
16.2	Access to Stations		Y	Y				
16.3	Access to Track		Y	Y				
16.4	Access to depots		N	N				
17	Applying for Planned Access							
17.1	Introduction		Y	Y				
18	Applying for General Access	By AP JNP ES	Y	Y				
18.1	Constraints that apply to Generic Access		Y	Y				
19	Access for fault repair		Y	Y				
20	Operational Assurance	By AP JNP ES	Y	Y				
21	Closures and possessions							
21.1	Requirements for closures	By AP JNP ES	Y	Y				
21.2	Requirements for possessions		N	N				
22	Controls at point of access							
22.1	Publication of works		Y	Y				
22.2	Checks at point of access		Y	Y				
22.3	Signing-on with the Station Supervisor		Y	Y				
22.4	Track specific requirements							
22.4.1	Person providing protection		N	N				
22.4.2	Possessions		N	N				
23	Removal of supplier's personnel from LU Premises							
24	Incidents		Y	Y				



Applicable requirements identified by Client				
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N
25	Notification of regulatory concern or action		Y	Y
26	Confidential Incident Reporting and Analysis System (CIRAS)		Y	
27	Monitoring			
27.1	LU inspections		Y	
27.2	Monitoring the supply chain		Y	
27.3	Health, safety and environmental surveillance by the supplier's personnel		Y	
27.4	Work location inspection and audit		Y	
27.5	Timescales for rectifying non-compliances		Y	
28	Radio transmitters and transceivers		N	
29	Mobile phones		Y	
30	Knives	Self retracting	Y	
31	Site health, safety and environment committee		Y	
32	Site housekeeping and security		Y	
33	Accidental damage, obstruction or interference with assets		Y	
34	Delivery of materials		Y	
35	Conveyance of loads			
35.1	Conveyance of loads on lifts and escalators	By AP JNP ES	Y	
35.2	Conveyance of hazardous materials and substances	By AP JNP ES	Y	
36	Asbestos (non asbestos removal projects)		Y	
37	Working in or near lifts and escalators		Y	
38	Work on or adjacent to utilities and High Voltage cables (buried services)		N	
39	Working on or about the track		N	
40	Access to electrical sub-stations, working equipment, relay and other secure rooms		N	
41	Entering areas with gaseous fire suppression systems		N	
42	Fire prevention			
42.1	General requirements		Y	



Applicable requirements identified by Client									
Section	Topic	Other documents / Comments		Y / N	Agreed? Y / N	Reference to explanation			
42.2	Temporary fire points	As determined by Method Statement		Y	Y				
42.3	Timber			N	N				
42.4	Composites			N	N				
42.5	Sheeting materials			Y	Y				
42.6	Gas cylinders								
42.6.1	Use of gas cylinders in below ground locations			N	N				
42.6.2	Storage of gas cylinders (above ground)			N	N				
42.7	Flammable and highly flammable materials								
42.7.1	Use of flammable and highly flammable materials below ground			N	N				
42.7.2	Storage of flammable and highly flammable materials below ground			N	N				
43	Hot work and fire hazards								
43.1	Hot work	Supervised by AP JNP ES		Y	Y				
43.2	Reasonable notice of works			Y	Y				
43.3	Precautions								
43.3.1	Buildings and assets			Y	Y				
43.3.2	Gas cylinders			N	N				
43.3.3	Gas detection			N	N				
44	Storage								
44.1	General requirements for storage			Y	Y				
44.2	Trackside storage			N	N				
44.3	Hazardous materials and substances			Y	Y				
44.4	Allocation of space on operational property			N	N				
45	Plant and equipment			Y	Y				
46	Clearance approvals			N	N				
47	Access equipment			Y	Y				
48	Temporary works			Y	Y				
49	Temporary fences and hoardings			N	N				
50	Temporary lighting and power supplies								
50.1	General requirements			Y	Y				



Applicable requirements identified by Client					Identified by Supplier		
Section	Topic	Other documents / Comments	Y / N	Agreed? Y / N	Reference to explanation		
50.2	Lighting in tunnels and shafts		N	N			
51	Screening of lights and positioning		N	N			
52	Environmental requirements						
52.1	General environmental requirements		Y	Y			
52.2	Environmental nuisance		Y	Y			
52.3	Water		Y	Y			
52.4	Waste management		Y	Y			
52.5	Noise and vibration		Y	Y			
52.6	Archaeology, historical interest and listed buildings		N	N			
52.7	Wildlife and Habitats		N	N			
52.8	Resource Use		Y	Y			
52.9	Pest control		Y	Y			
52.10	Land and water pollution prevention		Y	Y			
53	Quality requirements						
53.1	Records		Y	Y			
53.2	Retention period		Y	Y			
53.3	Availability of records for inspection		Y	Y			
53.4	Statistical process control, audit and inspection procedures		Y	Y			
53.5	General quality requirements		Y	Y			
53.6	Quality Plan		Y	Y			
53.7	Testing and inspection		Y	Y			
53.8	Certification of conformity		Y	Y			
53.9	Quarantine		Y	Y			
53.10	Traceability		Y	Y			
53.11	Maintenance and servicing		Y	Y			
53.12	Design		Y	Y			
53.13	Computer aided design		Y	Y			
53.14	Asset commissioning and handover		Y	Y			



Other requirements / comments

Information on permits and licenses to be provided in advance of works so that AP JNP ES can obtain them from associated departments in LU. Contract Method Statement, H&S, Quality and Environmental Plan to be issued before any works commence. Site Specific Addendums needed for more intrusive works.

Training Matrix to be issued to AP JNP ES.



Client/Supplier approval

Client Menu (Invitation to Tender)

Prepared by: Joe Walker Signature: [REDACTED]

Approved by
(the Client's
representative): Signature: _____

Title: Assistant Project Manager

Address: Frank Pick House, Bollo Lane, Acton, London W3 8RP

Phone No: [REDACTED]

Email: [REDACTED]

Revision of this menu: _____

Supplier Menu (Tender)

Approved by
(the Supplier's): Signature: [REDACTED]

Title: Applications Manager

Address: Denco Lubrication, Ramsden Road, Rotherwas Industrial estate, Hereford, Hereford, HR2 6LR

Phone No: [REDACTED]

Email: [REDACTED]

Revision of this menu: Revision 1

Contract Menu (Final Approval of Menu)

Evidence shall be recorded of any amendments to the Client's menu which were agreed in establishing the Contract Menu.

Client's
representative
approval: Signature: _____

Supplier's
representative
acceptance: Signature: _____

Quality, Health, Safety & Environmental Plan Escalator Refurbishment Programme



Job No: GSH Various		Document No: ERP-01		Revision Status: Issue 1		Prepared By: M Hough	
Description: Installation & Commissioning of FZ-A Lubrication Systems & Manual Grease Systems		Client Approval By:		Revision Approved By:		Comments:	
Client: London Underground		Date:		Date:		Date:	
□ AP-JNP		□ BCV Nominee		□ SSL Nominee		Clients Reference:	

RESPONSIBLE AUTHORITIES

DL: Denco Lubrication Ltd
LU: London Underground

INSPECTION/SURVEILLANCE CODES

A1 - 100% Actual Inspection/Test
W1 - Witness Inspection/Test
S - Surveillance (QC)
H - Hold Point

CONTROL DOCUMENT CODES

CD - Control Documents to be submitted for approval
R1 - 100% Review of Verifying Documents
X - Verifying Documents to be submitted in Final Documentation Package

Sequence of Operations