

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE: **con\_6783 Cyber Professional Titles Fund**

THE BUYER: **The Department for Science, Innovation & Technology**

BUYER ADDRESS **22 Whitehall, London, SW1A 2EG**

THE SUPPLIER: **EMB Limited**

SUPPLIER ADDRESS: **5 Merus Court, Meridian Business Park  
Leicester, LE19 1RJ**

REGISTRATION NUMBER: **05478619**

DUNS NUMBER: **346737419**

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 11<sup>th</sup> October 2024. It's issued under the DPS Contract with the reference number RM6322 for the provision of con\_6783 Cyber Professional Titles Fund.

DPS FILTER CATEGORY(IES):  
**Central Government, Design & Development, Application & Award Services, <£50,000**

### ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6322
3. DPS Special Terms [
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6322

## DPS Schedule 6 (Order Form Template and Order Schedules)

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- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility)
- Order Schedules for RM6322
  - Order Schedule 1 (Transparency Reports)
  - Order Schedule 2 (Staff Transfer)
  - Order Schedule 3 (Continuous Improvement)
  - Order Schedule 5 (Pricing Details)
  - Order Schedule 20 (Order Specification)
- 5. CCS Core Terms (DPS version) v1.0
- 6. Joint Schedule 5 (Corporate Social Responsibility) RM6322
- 7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE: **2<sup>nd</sup> October 2024**

ORDER EXPIRY DATE: **31<sup>st</sup> March 2025**

ORDER INITIAL PERIOD: **6 months**

OPTIONAL EXTENSION PERIOD: **12 further months**

### DELIVERABLES

See details in Order Schedule 20 (Order Specification)

### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£35,975**

### ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

BACS Transfer via invoice

**BUYER'S INVOICE ADDRESS:**

DEPARTMENT FOR SCIENCE, INNOVATION & TECHNOLOGY (DSIT)

C/O UK SBS

QUEENSWAY HOUSE

WEST PRECINT

BILLINGHAM

TS23 2NF

Invoices sent to: [finance@uksbs.co.uk](mailto:finance@uksbs.co.uk)

**BUYER'S AUTHORISED REPRESENTATIVE**

[Redacted]

**BUYER'S ENVIRONMENTAL POLICY**

Attached as Appendix A

**BUYER'S SECURITY POLICY**

Attached as Appendix B

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[Redacted]

**SUPPLIER'S CONTRACT MANAGER**

[Redacted]

**PROGRESS REPORT FREQUENCY**

Monthly

**PROGRESS MEETING FREQUENCY**

Monthly

**KEY STAFF**

As described in Order Schedule 4 (Order Tender)

**KEY SUBCONTRACTOR(S)**

As described in Order Schedule 20 (Order Specification).

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**  
None

**SERVICE CREDITS**  
Not applicable

**ADDITIONAL INSURANCES**  
Not applicable

**GUARANTEE**  
Not applicable

**SOCIAL VALUE COMMITMENT**  
Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	