



Department for Transport

Attn: **REDACTED**
JEMCA CAR GROUP LIMITED
The Hyde
Edgware Road
London
NW9 6BH

REDACTED

Commercial Relationship Manager
for

Roads, Places Environment &
Future Mobility

Department for Transport
Group Commercial Directorate
Great Minster House
38 Horseferry Road,
Westminster,
London SW1P 4DR

Via Email: **REDACTED**

Web Site: www.dft.gov.uk

Our Ref: TRSS10182

Date 21/03/2022

OFFICIAL

Dear **REDACTED**,

Contract Number TRSS10182 Procurement of cars from Jemca Car Group Ltd

1. On behalf of the Secretary of State for Transport I am authorised to award the contract for the above contract title at the price/rates quoted, for **8 vehicles** as per below order form.
2. The documents listed below form a binding contract between you and this Department.

(i) Call off order form and Quotation



GV70BDY New
Order.pdf



SKM_C300i2203091
5080.pdf

(ii) DfT Standard T&Cs



Department for
Transport T&Cs_Jemc

3. The contract will be commencing on 21st March 2022, ending on 20th September 2022.
4. The firm price for the contract will be £266,463 excluding VAT. This amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

***Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,

Swansea Vale,
Swansea
SA7 0EA.***

Or via email to SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter by countersigning and returning to the Commercial Relationship Manager. You may contact the Contract Manager, **REDACTED**, to discuss any matters relating to the commencement of the Contract.

Yours sincerely

REDACTED

Commercial Relationship Manager
for Roads Places Environment & Future Mobility

By authority of the Secretary of State for Transport

Signed:... **REDACTED**.....

Name:... **REDACTED**

Date:... 21st March 2022