

Ask for:

Ext

Email: Mrs K Jones

Our Ref: 3474

Your Ref: env@broxtowe.gov.uk

Date: CW17/017/KJ 16.12.16

16<sup>th</sup> Dec 2016



**Broxtowe  
Borough  
COUNCIL**

To Whom it may Concern

Dear Sir/Madam,

**RE: BRAMCOTE LEISURE CENTRE HEALTH SUITE REFURBISHMENT - 2016**

Further to your company's interest in submitting a tender for the above works, please find attached the relevant Preliminaries and Schedule of Works for your attention.

One copy of the Priced Schedule of Works should be fully completed and returned with the signed Form of Tender as per the Conditions of Tender.

Completed tenders are to be returned in an envelope as described in the Preliminaries by no later than:

**12:00 noon on 25<sup>th</sup> January 2017.**

Should you have any queries or wish to visit site, please do not hesitate to contact us.

Yours faithfully

**for Director of Housing, Leisure & Property Services**



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Director of Housing, Leisure & Property Services - E J Czerniak  
Head of Housing - V Whittaker-Stokes  
Head of Property Services - J Delaney

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